



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 12-10-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0870 DOT2200000039 3	<b>Procurement Folder:</b>	958710
<b>Document Name:</b>	Hydraulic Component Repair/Rebuild	<b>Reason for Modification:</b>	Change order #2, Renewal
<b>Document Description:</b>	Hydraulic Component Repair/Rebuild		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2022-01-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-12-31

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000207664	<b>Requestor Name:</b>	Elizabeth Paige Gum	
MOUNTAINEER HYDRAULIC & MACHINE SHOP INC PO BOX 206		<b>Requestor Phone:</b>	304-637-0220	
SHINNSTON WV 26431		<b>Requestor Email:</b>	paige.e.gum@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
<b>Vendor Contact Phone:</b>	304-592-2468			<b>Extension:</b>
<b>Discount Details:</b>				

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS DISTRICT EIGHT - ALL LOCATIONS PO BOX 1516 ELKINS WV 26241 US	DIVISION OF HIGHWAYS DISTRICT EIGHT - HEADQUARTERS 1101 N. RANDOLPH AVE. ELKINS WV 26241 US

*CR 12-17-24*

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

*JE 12/14/24*

<b>PURCHASING DIVISION AUTHORIZATION</b>
DATE: <i>JA 12-17-24</i>
ELECTRONIC SIGNATURE ON FILE

<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE

<b>ENCUMBRANCE CERTIFICATION</b>
DATE: <i>12-18-24</i>
ELECTRONIC SIGNATURE ON FILE

*12/18/2024*

**Extended Description:**

CHANGE ORDER NO. 2

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL 01/01/2024 THROUGH 12/31/2024

RENEWAL REMAINING: 1

ALL PROVISION OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25172800			LS	0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Hydraulic Component Repair/ Rebuild

**Extended Description:**

Hydraulic Component Repair/ Rebuild

See Exhibit A Pricing Page



**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**  
**Division of Highways**

Office of the District Engineer/Manager  
District Eight

Post Office Box 1516 - Eldon, West Virginia 26041-4516 - (904) 637-4228

**Alanna J. Keller, P.E.**  
Deputy Secretary of Transportation  
Deputy Commissioner of Highways

**Jimmy Wriston, P. E.**  
Secretary of Transportation  
Commissioner of Highways

**DATE**

**January 10, 2024**

**Louis M. Demarco, Pres**  
**Mountaineer Hydraulic & Machine Shop INC.**  
**PO Box 206**  
**Shinnston, WV 26431**

**SUBJECT: Contract Renewal: Hydraulic Component Repair/Replace DOT22\*39**  
**Procurement Folder 958710**  
**Renewal #2**

**Mr. Louis Demarco**

**The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.**

**The renewal dates are 1/1/24 to 12/31/24. If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to [Bonnie.L.Fate@wv.gov](mailto:Bonnie.L.Fate@wv.gov).**

**Please contact the email listed above if you have any questions.**  
**Thank you.**

*Bonnie L. Fate*

**Bonnie L. Fate**  
**Comptroller**

**We agree to renew the contract for the period as stated above under the same terms, conditions, prices and specifications in the original purchase order and any change orders therein.**

*Louis M. Demarco, PRES*  
Name/Signature  
**PRES**  
Title

*02/10/24*  
Date

**EEO/AFFIRMATIVE ACTION EMPLOYER**

*Cindy J. Smith*

**TDIMGR 1**  
**12/10/24**



*Approved  
per Frank  
Whittaker  
12-17-24*

WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

Alanna J. Keller, P.E.,  
Deputy Secretary of Transportation  
Deputy Commissioner of Highways

12/13/2024

Jimmy Wriston, P. E.  
Secretary of Transportation

**MEMORANDUM**

**TO: John Estep, Senior Buyer**

**FROM: Dusty Smith, TDIMGR1**

**SUBJECT: CMA DOT22\*39 CO 2**

**The Agency understands that the renewal is past the expiration date due to retirements and changes in staffing. Please accept this backdate letter as justification to move this Change Order Forward in the process. Thank you for your time.**

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### MOUNTAINEER HYDRAULIC & MACHINE SHOP, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	4/29/1992		4/29/1992	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	8113 - Other Services (except Public Administration) - Repair and Maintenance - Commercial and Industrial Machinery and Equipment (exe Auto and Elec) Repair and Maintenance		<b>Capital Stock</b> 10000.0000
<b>Charter County</b>	Harrison	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	0
<b>At Will Term</b>		<b>Member Managed</b>	<input type="checkbox"/> Close
<b>At Will Term Years</b>		<b>P</b>	Hi, I'm SOLO! I can help you file your Annual Report.
<b>Authorized Shares</b>	100	<b>Ent</b>	

<b>Addresses</b>	
<b>Type</b>	<b>Address</b>
<b>Local Office Address</b>	602 RAILROAD ST. SHINNSTON, WV, 26431
<b>Mailing Address</b>	PO BOX 206 SHINNSTON, WV, 26431 USA
<b>Notice of Process Address</b>	LOU DEMARCO PO BOX 206 SHINNSTON, WV, 26431
<b>Principal Office Address</b>	602 RAILROAD STREET SHINNSTON, WV, 26431 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Incorporator</b>	NATHAN C. HINERMAN PO BOX 206 SHINNSTON, WV, 26431 USA
<b>President</b>	LOU DEMARCO 2847 SALTWELL ROAD SHINNSTON, WV, 26431
<b>Secretary</b>	JULIE A. HAMRICK 130 GLENHAVEN DRIVE BRIDGEPORT, WV, 26330
<b>Type</b>	<b>Name/Address</b>

<b>Annual Reports</b>	
	× Close
<b>Filed For</b>	Hi, I'm SOLO! I can help you file your Annual Report.
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For more information, please contact the Secretary of

Thursday, December 12, 2024 — 2:24 PM

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 Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry. [Sign In](#)

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Exact Phrase 

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#### Unique Entity ID

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#### CAGE / NCAGE

Location ▼

Status ^

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Inactive

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. ESTEP</u> Date: <u>12/12/24</u>	Agency: WVDOT
Solicitation No. <u>CMA DOT22*39</u> <u>CO #2</u>	Procurement Officer Submitting Requisition: Dusty Smith
	Requisition No. <u>1</u> CMA DOT22*39
	PF No.: 958710

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

13	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
18	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

