



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 11-25-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0803 0081 DOT2300000011 8	Procurement Folder:	1108293
Document Name:	Fleet Management System System Development 81230034	Reason for Modification:	Change Order 3 Updating the SOW
Document Description:	Fleet Management System System Development 81230034		
Procurement Type:	Central Delivery Order		
Buyer Name:	John W Estep		
Telephone:	304-558-2566		
Email:	john.w.estep@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0803 DOT2300000005 8
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000189604	Requestor Name:	Sidney Oliver	
ASSETWORKS INC 1001 OLD CASSATT RD STE 204 BERWYN PA 19312 US		Requestor Phone:	304-414-7119	
Vendor Contact Phone:	2153541078	Requestor Email:	jr.oliver@wv.gov	
Extension:		<div style="font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____		
Discount Details:				
Discount Allowed	Discount Percentage			Discount Days
#1 No	0.0000			0
#2 No				
#3 No				
#4 No				

INVOICE TO	SHIP TO
INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV 25305 US	INFORMATION TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720 CHARLESTON WV 25305 US

Total Order Amount:	\$1,427,980.00
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Purchasing Division's File Copy

JE 11/25/24

PURCHASING DIVISION AUTHORIZATION DATE: <i>12-4-24</i> ELECTRONIC SIGNATURE ON FILE
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ENCUMBRANCE CERTIFICATION DATE: <i>Cody... 12-4-24</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 3 is issued to list new or changed billing milestones from the SOW this change order will not increase the amount of the CDO just the billing milestones accordingly to all terms, condition, prices and specification contained in the original contract including all authorized change orders.

Effective date of Change 11/08/2024

Original Contract Price \$1,427,980.00

Change Order No 03 increase: 0.00

Contract New Total: \$1,427,980.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43233701	0.00000		\$0.0000	\$1,427,980.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-09-23	2026-03-31				2022-09-21

Commodity Line Description: DEVELOPMENT IMPLEMENTATION SUPPORT FLEET MGT SYSTEM

Extended Description:

SOFTWARE DEVELOPMENT, INSTALLATION, SUPPORT AND TRAINING

See attached Pricing Pages

WVDOT - Change Order Number: 003

1. Change Request Initiation

Title:	Reallocation of project funds for modifications to custom Labor Cost Interface.	Change Order #:	003
Submitted Date:	10/11/2024	Expiration Date:	11/1/2024
Customer Account Name:	State of West Virginia, Division of Highways	Account Manager:	John Crane
Requested by:	Jeff Pifer	Contact Email:	Jeff.M.Pifer@wv.gov
Submitted by:	Hillary Drewelow	Contact Email:	Hillary.Drewelow@assetworks.com
Originated by:	Hillary Drewelow	Contact Email:	Hillary.Drewelow@assetworks.com
AssetWorks Project ID:	WVDOTDOH-EAM-P002	Change Order Type:	Fixed Fee
PO # / Contract:	CDO DOT2300000011	JIRA #	FEC-1160

2. Change Request Overview

Reason for Change:	WVDOT has requested modifications to their custom Labor Cost Interface to add additional fields to the concatenated comment field used as a unique identifier in the integration.	
Impact on Scope?	Y	These changes will add additional work effort to the project scope.
Impact on Quality?	Y	This change will enhance the overall quality of the implementation.
Impact on Resources?	Y	AssetWorks (AW) will add additional resources to accommodate the interface design and development activities.
Impact on Schedule?	Y	These services will add scope to the project schedule.
Impact on Budget?	N	The cost for these services will be incorporated into the current project budget through a reallocation of funds from the existing Extended Postproduction Support milestone.

3. Change Request Budget Impact Analysis

Summary of Work Effort Change:	Project Management, Professional Services, and Research and Development resources will be utilized in this work effort. This effort will provide a defined technical specification, interface development and QA, as well as delivery, configuration, and testing services for the modifications to the custom Labor Cost interface.
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4. Change Request Description, Terms & Assumptions

Change Request Description:	Request Summary (Overview) WVDOT Labor Interface Add Additional Fields WVDOT needs an alteration to their Labor Cost interface. This change will add additional fields to the concatenated Comment field used as the Unique Identifier in the integration. Currently, the concatenated Unique Identifier only allows one Labor Transaction per Employee/Work Order/Task/Date combination. This change will allow multiple transactions per combination. The newly updated comment field will need to include other fields from the incoming flat file. Quoted Functionality AssetWorks will update the Labor Cost interface to provide: <ul style="list-style-type: none"> • Add additional fields to the concatenated Comment field used as the Unique Identifier in the integration. • This change will allow multiple transactions per combination. • The newly updated comment field will need to include other fields from the incoming flat file.
Unique Assumptions:	<ul style="list-style-type: none"> • This update assumes there are no new fields (Nodes) being added to the incoming xml. It will be using another of the existing fields to ensure uniqueness of the transaction. • During this project, the customer must ensure their Test system version matches the version in their Production environment until the final testing of the interface is approved (signed-off by the customer). Otherwise, a Change Request may be required to make the interface compatible to a prior version.
Professional Services Standard Terms & Assumptions:	<ul style="list-style-type: none"> • <i>The terms and conditions noted in the Statement of Work will apply to this change request.</i>

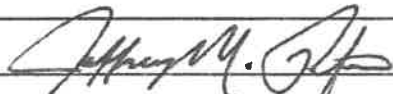

5. Change Request Acceptance

As of the date below, WVDOT acknowledges this change request to be necessary and approves the adjustment defined below. Any further change will be evaluated and managed as a separate change request. Costs are for a Fixed Fee project and do not include applicable taxes. All prices are in USD.

This change request is to AssetWorks project number **WVDOTDOH_EAM-P002**. Except as provided in this change request, the agreement for that project is in full force and effect.

WVDOT - Change Order Number: 003

6. List of New or Changed Items – Billing Milestone(s)					
Milestone #	New (Y/N)	Description	Existing Budget	New Budget	Total Change
CR-003-1	Y	Approved specification for updates to custom Labor Cost Interface	\$ 0.00	\$3,960.00	\$3,960.00
CR-003-2	Y	Deliver updates to custom Labor Cost Interface in MAXQueue Package for Download	\$ 0.00	\$3,960.00	\$3,960.00
CR-002-1	N	Extended Postproduction Support	\$238,337.08	\$230,417.08	(\$7,920.00)
Change Request Total					\$ 0.00

7. Authorized Signatures			
Customer Authorized Representative:	WVDOT		
Signature:		Date:	11/8/2024
AssetWorks Authorized Representative:	Greg Richards, General Manager		
Signature:		Date:	10/11/2024



11-25-2024

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Business Organization Detail

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ASSETWORKS INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/13/2022		7/13/2022	Foreign	Profit			

Organization Information			
Business Purpose	5112 - Information - Publishing Industries - Software Publishers		Capital Stock
Charter County		Control Number	9B1YO
Charter State	DE	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Mailing Address	998 OLD EAGLE SCHOOL ROAD, SUITE 1215 WAYNE, PA, 19087-1805 USA
Notice of Process Address	CT CORPORATION SYSTEM 1627 QUARRIER ST. CHARLESTON, WV, 25311
Principal Office Address	998 OLD EAGLE SCHOOL RD., SUITE 1215 WAYNE, PA, 19087-1805 USA
Type	Address

Officers	
Type	Name/Address
Director	BRIAN BEATTIE 998 OLD EAGLE SCHOOL RD STE 1215 WAYNE, PA, 19087-1805
Director	MARK MILLER 998 OLD EAGLE SCHOOL RD STE 1215 WAYNE, PA, 19087-1805
President	MARK MILLER 998 OLD EAGLE SCHOOL RD STE 1215 WAYNE, PA, 19087-1805
Secretary	BRIAN BEATTIE 998 OLD EAGLE SCHOOL RD STE 1215 WAYNE, PA, 19087-1805
Treasurer	BRIAN BEATTIE 998 OLD EAGLE SCHOOL RD STE 1215 WAYNE, PA, 19087-1805
Vice-President	TONY DESILVESTER 998 OLD EAGLE SCHOOL ROAD, SUITE 1215 WAYNE, PA, 19087-1805
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	

Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, November 25, 2024 — 11:38 AM

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