



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 12-06-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0511 3839 HHR2100000001 17	Procurement Folder:	811633
Document Name:	ELECTRONIC CONTENT MANAGEMENT - COMPASS & ONBASE	Reason for Modification:	Change Order 7 To extend the service dates.
Document Description:	Change Order No. 7 to extend the service dates		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-01-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-01-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000174277 NORTHWOODS CONSULTING PARTNERS INC 5200 RINGS RD DUBLIN OH 43017 US Vendor Contact Phone: 614-781-7800 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Kimberly A Beckett Requestor Phone: (304) 558-5906 Requestor Email: kimberly.a.beckett@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF THE SECRETARY ONE DAVIS SQUARE, FIRST FLOOR, EAST CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF THE SECRETARY ONE DAVIS SQUARE, FIRST FLOOR, EAST CHARLESTON WV 25301 US

CR 12-10-24

Total Order Amount:	\$757,040.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara H 12/9/24</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 12/11/2024</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>12-11-24</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 7 is issued to extend the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is a no cost extension to complete the project only.

Extension dates are to go from 1/15/2025 - 1/14/26

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	416372.00
Service From	Service To	Manufacturer		Model No	
2021-01-15	2022-01-14				

Commodity Line Description: Software maintenance and support

Extended Description:

Electronic Content Management software maintenance (OnBase and Compass) and dedicated technical support.
ECMS-PATH ETL Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	340668.00
Service From	Service To	Manufacturer		Model No	
2024-01-15	2026-01-14				

Commodity Line Description: Software maintenance and support

Extended Description:

CHANGE ORDER 7

To extend service to date to January 14, 2026. It is a no cost extension.

CHANGE ORDER 4

To move \$189,260 from commodity line 2 to commodity line 1 to cover invoice PA-02237 amount of \$227,112.00.

No other changes.

CO 2 - No cost time extension.

Electronic Content Management software maintenance (OnBase and Compass) and dedicated technical support.
ECMS-PATH ETL Project

VIA ELECTRONIC MAIL

November 14, 2024

WV DHHR Office of Management Information
Services One Davis Square, Suite 200
Charleston, WV 25301

Re: *Request for Contract Extension*

To Whom it May Concern:

We are requesting approval for an extension to the current Northwoods PATH Contract, #CPO HHR2100000001 from January 15, 2025 through January 14, 2026. Northwoods is unable to move forward with our work until we have access to PATH, which has not occurred yet.

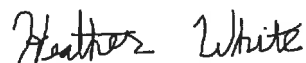
Northwoods has an open balance of \$151,408.00 and agrees to a no cost extension with the same terms, conditions, prices and specifications as the contract #CPO HHR2100000001.

Sincerely,



Erin Duffy
In-House Legal Counsel

Agreed





Sherri A. Young, D.O.,
MBA, FAAFP
DH Cabinet Secretary



Michael J. Caruso
DHF Cabinet Secretary



Cynthia A. Persily, Ph.D.
DoHS Cabinet Secretary

STATE OF WEST VIRGINIA
DEPARTMENTS OF HEALTH, HEALTH FACILITIES, AND HUMAN SERVICES

Office of Management Information Services | Shaun Charles, Chief Information Officer

Date: November 15, 2024
To: Office of Shared Administration
Purchasing Division
From: Kimberly Beckett, Procurement Associate *KB*
Management Information Services
Re: CPO HHR21*01 No-Cost Extension

This memorandum seeks approval for a no-cost extension for contract number CPO HHR21*01. The extension is requested to extend the contract period through January 14, 2026.

Contract CPO HHR21*01, established to deliver Electronic Content Management software maintenance (OnBase and Compass) and dedicated technical support, has encountered delays that have impacted the timely completion of the contract.

Granting a no-cost time extension to January 14, 2026, will allow for the completion of the remaining deliverables as per the contract's statement of work. This extension is crucial to ensure that the project objectives are achieved without compromising the quality of work.

Your approval of this no-cost time extension is respectfully requested.

*Extension
approved
JW*



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

Any Words ⁽ⁱ⁾

All Words ⁽ⁱ⁾

Exact Phrase ⁽ⁱ⁾

e.g. 123456789, Smith Corp

"optuminsight inc." ×

"northwoods consulting partners inc" ×

Entity ∨

Location ∨

Status ∧

Active

Inactive

Reset 



No matches found

Your search did not return any results for active records.

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

NORTHWOODS CONSULTING PARTNERS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	11/16/2009		11/16/2009	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	
Charter County	Capital Stock	
Charter State	OH	Control Number
At Will Term	Excess Acres	
At Will Term Years	Member Managed	
Authorized Shares	Par Value	Young Entrepreneur
		Not Specified



Addresses	
Type	Address
Local Office Address	5200 RINGS ROAD DUBLIN, OH, 43017
Mailing Address	5200 RINGS ROAD DUBLIN, OH, 43017 USA
Notice of Process Address	COGENCY GLOBAL INC. 128 CAPITOL STREET CHARLESTON, WV, 25301
Principal Office Address	5200 RINGS ROAD DUBLIN, OH, 43017 USA
Type	Address

Officers	
Type	Name/Address
Director	DAVID MINNING 5200 RINGS ROAD DUBLIN, OH, 43017
President	DAVID MINNING 5200 RINGS ROAD DUBLIN, OH, 43017
Secretary	NICK PATEL 5200 RINGS ROAD DUBLIN, OH, 43017
Treasurer	NICK PATEL 5200 RINGS ROAD DUBLIN, OH, 43017
Vice-President	ALAN MINTON 5200 RINGS ROAD DUBLIN, OH, 43017
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	

2022
2021
2020
2019
2018
2017x
2017
2016
2015
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2013
2012
2011
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, November 15, 2024 — 10:44 AM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husband</u> Date: <u>12/9/21</u> Solicitation No. <u>CPO HHR21*01</u>	Agency: Management Information Services Procurement Officer Submitting Requisition: Kimberly Beckett Requisition No. CPO HHR21*01 PF No.: 811633
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Crystal Husted