



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 10-17-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0511 2662 BMS2400000003 2	Procurement Folder:	1187213
Document Name:	FEA SUPPORT TO SELF-DIRECTION MEMBERSP	Reason for Modification:	Change Order 1 To Renew Contract
Document Description:	FEA SUPPORT TO SELF-DIRECTION MEMBERS		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-01-02
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-01-01

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000009556	Requestor Name:	Lakendra R Burdette
PALCO INC		Requestor Phone:	(304) 356-4861
17300 CHENAL PKWY STE 300		Requestor Email:	lakendra.burdette@wv.gov
LITTLE ROCK	AR		
	72223		
US			
Vendor Contact Phone:	501-658-1075		
Extension:			
<b>Discount Details:</b>		<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>	
<b>Discount Allowed</b>	<b>Discount Percentage</b> <b>Discount Days</b>		
#1    No	0.0000                      0		
#2    No			
#3    No			
#4    No			

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286	PROCUREMENT OFFICER: 304-352-4286
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES	BUREAU FOR MEDICAL SERVICES
350 CAPITOL ST, RM 251	350 CAPITOL ST, RM 251
CHARLESTON	CHARLESTON
	WV 25301-3709
US	US

*CR 10-18-24*

Total Order Amount:	Open End
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Purchasing Division's File Copy

*OH 10/17/24*

PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tarah 10/17/24*  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *10-22-24*  
 ELECTRONIC SIGNATURE ON FILE

*10/22/2024*

**Extended Description:**

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 01/02/2025 through 01/01/2026.

Renewal Years Remaining: Four (4)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-01-02	2024-04-01		0.00	

**Commodity Line Description:** Start-Up Costs (3 Months)

**Extended Description:**

Start-Up Costs (3 Months)

Enter Total Start-Up Costs

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Fiscal Agent Support BY 1 (9 Months)

**Extended Description:**

Fiscal Agent Support Base Year One (9 Months)

Cost Per Member: \$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Fiscal Agency Supp for ADW Comm Trans Svc BY1-(9 Months)

**Extended Description:**

Fiscal Agency Support for ADW Community Transition Services-Base Year 1-(9 Months)

Cost Per Member: \$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Fiscal Mgnt Svc for TBI Comm Trans Svc BY1-(9 Months)

**Extended Description:**

Fiscal Management Services for TBI Community Transition Services-Base Year 1-(9 Months)

Cost Per Member: \$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Ad Hoc Reporting-Base Year 1 (9 Months)

**Extended Description:**

Ad Hoc Reporting-Base Year 1 (9 Months)

Cost Per Hour: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Additional Services-Base Year 1 (9 Months)

**Extended Description:**

Additional Services-Base Year 1 (9 Months)

Cost Per Hour: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Opt Svc-Resource Consulting (Waivers/TMH)-BY 1 (9 Mo)

**Extended Description:**

Optional Service-Resource Consulting (Waivers/TMH)-Base Year 1 (9 Months)

Cost Per Member: \$95.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Opt Svc-Pers Care Fiscal Agent Support -BY 1 (9 Mo)

**Extended Description:**

Optional Service-Personal Care Fiscal Agent Support -Base Year 1 (9 Mo)

Cost Per Member: \$70.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-04-02	2025-01-01		0.00	

**Commodity Line Description:** Opt Svc-PC Resource Consulting -BY 1 (9 Mo)

**Extended Description:**

Optional Service-Personal Care Resource Consulting-Base Year 1 (9 Mo)

Cost Per Member: \$95.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Fiscal Agent Support OR 1

**Extended Description:**

Fiscal Agent Support Optional Renewal Year 1

Cost Per Hour: \$82.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Fiscal Agency Supp for ADW Comm Trans Svc OR 1

**Extended Description:**

Fiscal Agency Support for ADW Community Transition Services-Optional Renewal Year 1

Cost Per Member: \$82.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Fiscal Mgmt Svc for TBI Comm Trans Svc OR 1

**Extended Description:**

Fiscal Management Services for TBI Community Transition Services-Optional Renewal Year 1

Cost Per Member: \$82.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Ad Hoc Reporting-OR 1

**Extended Description:**

Ad Hoc Reporting-Optional Renewal Year 1

Cost Per Hour: \$125.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Additional Services-OR 1

**Extended Description:**

Additional Services-Optional Renewal Year 1

Cost Per Hour: \$125.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Opt Svc-Resource Consulting (Waivers/TMH)-OR 1

**Extended Description:**

Optional Service-Resource Consulting (Waivers/TMH)-Optional Renewal Year 1

Cost Per Member: \$115.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Opt Svc-Pers Care Fiscal Agent Support -OR 1

**Extended Description:**

Optional Service-Personal Care Fiscal Agent Support -Optional Renewal Year 1

Cost Per Member: \$88.50

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	80000000				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-02	2026-01-01		0.00	

**Commodity Line Description:** Opt Svc-PC Resource Consulting -OR 1

**Extended Description:**

Optional Service-Personal Care Resource Consulting-Optional Renewal Year 1

Cost Per Member: \$142.56



PALCO  
PO Box 13260  
Maumelle, AR 72113

**Subject:** Response to Insurance Policies Request for CMA BMS 24.03  
**Period:** 1/2/2025 – 1/1/2026 with four renewals remaining  
9/25/2024

Good afternoon,

Please find attached the confirmation of required insurance policies held for PALCO as a vendor for the Bureau of Medical Services.

PALCO agrees to renew the contract CMA BMS 24\*03 from 1/2/2025 to 1/1/2026 and the remaining four renewal periods. PALCO agrees to the terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

If you have any questions or concerns, please reach out to Alicia Paladino, CEO/Chief Strategy Officer at [Alicia.Paladino@palcofirst.com](mailto:Alicia.Paladino@palcofirst.com).

Thank you,

A handwritten signature in black ink that reads 'Ashley Quinn'.

Ashley Quinn  
Client Engagement Manager for West Virginia

Agree to Renew

A handwritten signature in black ink that reads 'Althea Greenhowe'.



	Estimate	Price	Total
<b>Start-up Cost (3 Months)</b>			
Fiscal Agent Support (9 Months)	4900	\$82.00	\$3,616,200.00
Fiscal Agency Support for ADW Community Transition Services (9 Months)	25	\$82.00	\$18,450.00
Fiscal Management Services for Processing TBIW Community Transition Services (9 Months)	5	\$82.00	\$3,690.00
*Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours) (9 Months)	10	\$125.00	\$11,250.00
*Additional Services (All-Inclusive Hourly Rate X 20 Hours) (9 Months)	20	\$125.00	\$22,500.00
<b>Total Base Year 1 Mandatory Services</b>			<b>\$3,672,090.00</b>
<b>Base Contract Year 1 (Optional Services)</b>			
Resource Consulting (Waivers/TMH) (9 Months)	4900	\$115.00	\$5,071,500.00
Personal Care Fiscal Agent Support (9 Months)	700	\$88.50	\$557,550.00
Personal Care Resource Consulting (9 Months)	700	\$142.56	\$898,118.00
<b>Total Base Year 1 Optional Services</b>			<b>\$6,527,178.00</b>
<b>Total Base Year 1 Mandatory and Optional Services</b>			<b>\$10,199,268.00</b>

	Estimate	Price	Total
<b>Base Contract Optional Renewal Year 1 (Mandatory Services)</b>			
Fiscal Agent Support	4900	\$82.00	\$4,821,600.00
Fiscal Agency Support for ADW Community Transition Services	25	\$82.00	\$24,600.00
Fiscal Management Services for Processing TBIW Community Transition	5	\$82.00	\$4,920.00
*Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	10	\$125.00	\$15,000.00
*Additional Services (All-Inclusive Hourly Rate X 20 Hours)	20	\$125.00	\$30,000.00
<b>Total Optional Renewal Year 1 Mandatory Services</b>			<b>\$4,896,120.00</b>

	Estimate	Price	Total
<b>Base Contract Optional Renewal Year 1 (Optional Services)</b>			
Resource Consulting (Waivers/TMH)	4900	\$115.00	\$6,762,000.00
Personal Care Fiscal Agent Support	700	\$88.50	\$743,400.00
Personal Care Resource Consulting	700	\$142.56	\$1,197,504.00
<b>Total Optional Renewal Year 1 Optional Services</b>			<b>\$8,702,904.00</b>
<b>Total Optional Renewal Year 1 Mandatory and Optional Services</b>			<b>\$13,599,024.00</b>

	Estimate	Price	Total
<b>Base Contract Optional Renewal Year 2 (Mandatory Services)</b>			
Fiscal Agent Support	4900	\$82.00	\$4,821,600.00
Fiscal Agency Support for ADW Community Transition Services	25	\$82.00	\$24,600.00
Fiscal Management Services for Processing TBIW Community Transition	5	\$82.00	\$4,920.00
*Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	10	\$125.00	\$15,000.00
*Additional Services (All-Inclusive Hourly Rate X 20 Hours)	20	\$125.00	\$30,000.00
<b>Total Optional Renewal Year 2 Mandatory Services</b>			<b>\$4,896,120.00</b>

	Estimate	Price	Total
<b>Base Contract Optional Renewal Year 2 (Optional Services)</b>			
Resource Consulting (Waivers/TMH)	4900	\$115.00	\$6,762,000.00
Personal Care Fiscal Agent Support	700	\$88.50	\$743,400.00
Personal Care Resource Consulting	700	\$142.56	\$1,197,504.00
<b>Total Optional Renewal Year 2 Optional Services</b>			<b>\$8,702,904.00</b>
<b>Total Optional Renewal Year 2 Mandatory and Optional Services</b>			<b>\$13,599,024.00</b>

	Estimate	Price	Total
<b>Base Contract Optional Renewal Year 3 (Mandatory Services)</b>			
Fiscal Agent Support	4900	\$82.00	\$4,821,600.00
Fiscal Agency Support for ADW Community Transition Services	25	\$82.00	\$24,600.00
Fiscal Management Services for Processing TBIW Community Transition	5	\$82.00	\$4,920.00
Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	10	\$125.00	\$15,000.00
Additional Services (All-Inclusive Hourly Rate X 20 Hours)	20	\$125.00	\$30,000.00
<b>Total Optional Renewal Year 3 Mandatory Services</b>			<b>\$4,896,120.00</b>

	Estimate	Price	Total
<b>Base Contract Optional Renewal Year 3 (Optional Services)</b>			
Resource Consulting (Waivers/TMH)	4900	\$115.00	\$6,762,000.00
Personal Care Fiscal Agent Support	700	\$88.50	\$743,400.00
Personal Care Resource Consulting	700	\$142.56	\$1,197,504.00
<b>Total Optional Renewal Year 3 Optional Services</b>			<b>\$8,702,904.00</b>



OK  
Althea Greenhowe



STATE OF WEST VIRGINIA  
DEPARTMENT OF HUMAN SERVICES  
BUREAU FOR MEDICAL SERVICES

Cynthia A. Persily, Ph.D.  
Cabinet Secretary

Cynthia Beane  
Commissioner

DATE: September 27, 2024

TO: Crystal Husted  
Senior Buyer  
Office of Shared Administration/Purchasing

FROM: Althea Greenhowe *Althea Greenhowe*  
Procurement Specialist, Senior

RE: PF1187213, CMA BMS24\*03 - Change Order 1  
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the approval of the above-referenced change order one (1). This change order is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

This will be optional renewal year one (1) of five (5) one (1) year renewals. The service period will be 01/02/2025-01/01/2026. The estimated cost is \$14,000,000.00 .

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or [althea.m.greenhowe@wv.gov](mailto:althea.m.greenhowe@wv.gov). Thank you for your time and consideration in this matter.





# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Huskead</u> Date: <u>10/17/24</u>	Agency: DoHS-BMS
Solicitation No. <u>CMA BMS24*03</u>	Procurement Officer Submitting Requisition: Althea Greenhowe
	Requisition No. CRFP BMS23*03                      CMA BMS 24*03
	PF No.: 1187213                                      1187213

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions ( <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: \_\_\_\_\_

*Crystal Husted*



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Christopher Itson, Procurement Associate  
Department of Health and Human Resources**

**FROM: Heather D. Abbott, Chief Information Officer  
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
HR004887 CRFQP BMS 23\*03 IS&C NUMBER: 2024-2084 Expedite**

**DATE: December 4, 2023**

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for a contract for Blanket approval for CRFQP BMS 23\*03 to Palco, Inc., the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).

## Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"palco inc" ×

Entity ▼

Location ▼

Status ▲

- Active
- Inactive

Reset ↻



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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### PALCO, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	12/20/2023		12/20/2023	Foreign	Profit			

Organization Information	
<b>Business Purpose</b>	<b>Capital Stock</b>
<b>Charter County</b>	<b>Control Number</b>
<b>Charter State</b> AR	<b>Excess Acres</b>
<b>At Will Term</b>	<b>Member Managed</b>
<b>At Will Term Years</b>	<b>Par Value</b>
<b>Authorized Shares</b>	<b>Young Entrepreneur</b> No

Addresses

Type	Address
<b>Local Office Address</b>	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223
<b>Mailing Address</b>	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223 USA
<b>Notice of Process Address</b>	NORTHWEST REGISTERED AGENT LLC 110 MAIN ST BECKLEY, WV, 25801
<b>Principal Office Address</b>	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223 USA
Type	Address

<b>Officers</b>	
Type	Name/Address
<b>President</b>	ALICIA PALADINO 17300 CHENAL PKWY LITTLE ROCK, AR, 72223
Type	Name/Address

<b>Annual Reports</b>	
<b>Filed For</b>	
2024	
<b>Date filed</b>	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, October 17, 2024 — 11:03 AM

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