



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 10-07-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number: CMA 0511 2593 BCF2200000001 4	Procurement Folder: 900036
Document Name: DRUG AND ALCOHOL TESTING SERVICES	Reason for Modification: Change Order 03 To Renew Contract
Document Description: DRUG AND ALCOHOL TESTING SERVICES	
Procurement Type: Central Master Agreement	
Buyer Name:	
Telephone:	
Email:	
Shipping Method: Best Way	Effective Start Date: 2021-11-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2025-10-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000012883 RN EXPERTISE INC 214 HICKMAN DR STE 102 SANFORD FL 32771 US Vendor Contact Phone: 407-321-8611 Extension:	Requestor Name: Anthony J Walizer Requestor Phone: (304) 356-2915 Requestor Email: anthony.j.walizer@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____																				
Discount Details: <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528 HEALTH AND HUMAN RESOURCES BSS - COMMISSIONER'S OFFICE 350 CAPITOL ST, RM 730 CHARLESTON WV 25301-3711 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 10-8-24

Total Order Amount:	Open End
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Purchasing Division's File Copy

CH 10/8/24

PURCHASING DIVISION AUTHORIZATION DATE: <i>T. Waffle 10/8/24</i> ELECTRONIC SIGNATURE ON FILE
--

ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John L. Gray</i> ELECTRONIC SIGNATURE ON FILE
--

ENCUMBRANCE CERTIFICATION <i>Colby</i> DATE: <i>10-9-24</i> ELECTRONIC SIGNATURE ON FILE
--

10/9/2024

Extended Description:

Change Order

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 11/01/2024 through 10/31/2025.

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	85121810			TEST	29.330000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Selected TANF clients Drug Testing

Extended Description:

4.1 Selected TANF clients Drug Testing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	85121810			TEST	21.330000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Selected TANF clients Alcohol Testing

Extended Description:

4.1 Selected TANF Clients Alcohol Testing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	85121810			TEST	29.330000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Selected Other clients Drug Testing

Extended Description:

4.1 Selected Other clients Drug Testing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	85121810			TEST	23.330000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Selected Other clients Alcohol Testing

Extended Description:

4.1 Selected Other clients Alcohol Testing

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	85121810			TEST	3.500000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Single Drug Testing for Fentanyl

Extended Description:

4.1.10.1 Single Drug Testing for Fentanyl

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	85121810			TEST	3.500000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Single Drug Testing for Tramadol

Extended Description:

4.1.10.1 Single Drug Testing for Tramadol

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	85121810			TEST	3.750000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Single Drug Testing for Neurontin

Extended Description:

4.1.10.1 Single Drug Testing for Neurontin

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	85121810			HOUR	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Collection Expert Witness Testimony

Extended Description:

4.1.19.1 Collection Expert Witness Testimony

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	85121810			TEST	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: Laboratory Expert Witness Testimony

Extended Description:

4.1.19.2 Laboratory Expert Witness Testimony

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	85121810			HOUR	0.000000
	Service From	Service To		Service Contract Amount	
					0.00

Commodity Line Description: MRO Expert Witness Testimony

Extended Description:

4.1.19.3 MRO Expert Witness Testimony

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	85121810			HOUR	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Collection Expert Testimony at Deposition

Extended Description:

4.1.19.4 Collection Expert Testimony at Deposition

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	85121810			HOUR	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Laboratory Expert Testimony at Deposition

Extended Description:

4.1.19.5 Laboratory Expert Testimony at Deposition

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	85121810			HOUR	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: MRO Expert Witness Testimony at Deposition

Extended Description:

4.1.19.6 MRO Expert Witness Testimony at Deposition



RN Expertise, Inc.

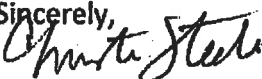
"For Convenient and Quality Service"

October 1, 2024

WV DHHR
Bureau for Children and Families
Attn: Tony Walizer
350 Capitol Street, Room 730
Charleston WV 25301

RE: Contract CMA BCF 2200000001

RN Expertise Inc. agrees to provide services under contract CMA BCF 2200000001 for the period of November 1, 2024 through October 31, 2025 at the same pricing, terms and conditions as the original contract. RN Expertise, Inc. will continue to provide the required Drug and Alcohol testing services under this contract as listed in the statement of work. We enjoy working with the State of West Virginia and appreciate this opportunity to continue our relationship.

Sincerely,

Christine Steele
RN Expertise, Inc.

Agree to renew





STATE OF WEST VIRGINIA
OF HUMAN SERVICES
BUREAU FOR SOCIAL SERVICES

Cynthia A. Persily, Ph.D.
Cabinet Secretary

Jeffrey Pack
Commissioner

MEMORANDUM

TO: Office of Shared Administration

FROM: Tony Walizer, BSS Purchasing Director

DATE: 10/07/2024

RE: CO3 Contract Renewal CMA BCF2200000001 PF900036

The Bureau for Social Services would like to renew the current contract with RN Expertise, Inc from 11/01/2024 to 10/31/2025 under the same terms and conditions as the original contract.

RN Expertise, Inc provides drug testing services for the Temporary Assistance for Needy Families (TANF) program as well as our Social Services program to meet legislative and court ordered requirements. TANF requires drug testing applicants of benefits with reasonable suspicion of drug use. Social Services requires drug testing as ordered by the Circuit Courts to have families and juveniles drug tested as due to abuse and neglect or juvenile court proceedings.

Remaining Renewals: 0

Thank you for your consideration of this request.

A handwritten signature in black ink that reads "Tony Walizer".

Thank You
Tony Walizer

Ok

A handwritten signature in black ink that reads "Althea Greenhowe".



COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>10/8/24</u> Solicitation No. <u>CMA BCF22*01</u>	Agency: Bureau for Social Services Procurement Officer Submitting Requisition: Tony Walizer / Althea Greenhowe Requisition No. CMA BCF220000001 PF No.: 900036
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Deborah H. Husted



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

John K. McHugh
Interim Cabinet
Secretary

Heather D. Abbott
Chief Information Officer

**TO: Curtis Burress, Procurement Associate
Department of Human Services**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR005790 IS&C NUMBER: 2025-2191**

DATE: September 26, 2024

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for renew CMA BCF22*1 Drug and Alcohol Testing 11/01/2024 to 10/31/2025, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request. If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.

- Any Words *i*
- All Words *i*
- Exact Phrase *i*

e.g. 123456789, Smith Corp

"RN Expertise" ×

- Classification ▼
- Excluded Individual ▼
- Excluded Entity ▼
- Federal Organizations ▼
- Exclusion Type ▼
- Exclusion Program ▼
- Location ▼
- Dates ▼

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

RN EXPERTISE, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	7/11/2017		7/11/2017	Foreign	Profit			

Organization Information			
Business Purpose	6215 - Health Care and Social Assistance - Ambulatory Health Care Services - Medical and Diagnostic Laboratories		Capital Stock
Charter County		Control Number	0
Charter State	FL	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	214 HICKMAN DRIVE STE 102 SANFORD, FL, 32771
Mailing Address	214 HICKMAN DR STE 102 SANFORD, FL, 32771 USA
Notice of Process Address	RN EXPERTISE INC 214 HICKMAN DR STE 102 SANFORD, FL, 32771
Principal Office Address	214 HICKMAN DR STE 102 SANFORD, FL, 32771 USA
Type	Address

Officers	
Type	Name/Address
Director	CHRISTINE STEELE 214 HICKMAN DRIVE STE 102 SANFORD, FL, 32771
President	CHRISTINE STEELE 214 HICMAN DR STE 102 SANFORD, FL, 32771
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

10/7/24, 10:57 AM

Monday, October 7, 2024 — 10:56 AM

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