



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Date: 12-30-2024

Order Number:	CDO 0511 2657 HHR1600000001 13	Procurement Folder:	123921
Document Name:	PMS/Medicaid Information Tech. Archt (MITA)	Reason for Modification:	Change Order 2 is issued to cancel the balance per the attached documentation.
Document Description:	PMS/Medicaid Information Tech. Archt (MITA)		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS1500000003 13
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT																
Vendor Customer Code:	000000100150	Requestor Name:	Lakendra R Burdette															
BERRY DUNN MCNEIL & PARKER LLC 2211 CONGRESS ST		Requestor Phone:	304-352-4319															
PORTLAND ME 04102		Requestor Email:	lakendra.burdette@wv.gov															
US		<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																
Vendor Contact Phone:	2075412200			Extension:														
Discount Details:																		
	<table border="1"> <thead> <tr> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1 No</td> <td>0.0000</td> <td>30</td> </tr> <tr> <td>#2 No</td> <td></td> <td></td> </tr> <tr> <td>#3 No</td> <td></td> <td></td> </tr> <tr> <td>#4 No</td> <td></td> <td></td> </tr> </tbody> </table>			Discount Allowed	Discount Percentage	Discount Days	#1 No	0.0000	30	#2 No			#3 No			#4 No		
Discount Allowed	Discount Percentage			Discount Days														
#1 No	0.0000	30																
#2 No																		
#3 No																		
#4 No																		

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US	BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Total Order Amount:	\$1,883,284.50
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Purchasing Division's File Copy

CH 12/30/24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara K 11/6/25*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Cody Paul 1-8-25*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 2 to cancel the balance on the delivery order from \$1,982,990.00 to \$1,883,284.50 per attached document.

Original Contract Total: \$1,982,990.00

Change Order No. 2 cancellation: (\$99,705.50)

New Contract Total: \$1,883,284.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101600	115.90000	HOUR	\$275.0000	\$31,872.50
Service From	Service To	Manufacturer	Model No	Delivery Date	
2015-08-20	2017-08-31				

Commodity Line Description: PMS/MITA/SS-A: Item 2 Engagement Manager CO1

Extended Description:

Item 2 of the Master Agreement - Engagement Manager Daranyl:CO1 TO REALLOCATE HOURS BETWEEN COMMONDITY LINES EFFECTIVE JUNE 9, 2017:FROM: 144 HRS. TO 124.04 HRS. = 19.96 HR. DECREASEFROM: \$39,600 TO \$34,111. = \$5,489. DECREASE

Change Order 2

Actual amount used 115.90000 hours @ \$275 = \$31,872.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101600	215.00000	HOUR	\$200.0000	\$43,000.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2015-08-20	2017-08-31				

Commodity Line Description: PMS/MITA/SS-A: Item 3 Lead MMIS Project Manager CO1

Extended Description:

Item 3 of Master Agreement - Lead MMIS Project Manager Becnel:CO1 TO REALLOCATE HOURS BETWEEN COMMODITY LINES EFFECTIVE JUNE 9, 2017:FROM: 500 HR. TO 215 HRS. = 285 HR. DECREASEFROM: \$100,000. TO \$43,000. = \$57,000. DECREASENO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101600	8822.20000	HOUR	\$175.0000	\$1,543,885.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2015-08-20	2017-08-31				

Commodity Line Description: PMS/MITA/SS-A: Item 4 General Project Manager CO1

Extended Description:

Item 4 of the Master Agreement - General Project Manager CO1 TO RE-ALLOCATE HOURS BETWEEN COMMODITY LINES EFFECTIVE JUNE 9,, 2017:FROM: 9,456 HRS. TO 8,987 HRS. = 469 HR. DECREASEFROM: \$1,654,800. TO \$1,572,725. = \$82,075. DECREASELemmon FROM 3631 hrs. TO 3154.66 hrs.Ball FROM 2880. hrs. TO 2880. hrs.Killebrew FROM 560 hrs. TO 83.67 hrs.Hackett FROM 2385 hrs. TO 1908.67 hrs.add Pierce 960 hrs.NO OTHER CHANGES

Change Order 2

Actual amount used 8822.20000 hours @ \$175 = \$1,543,885.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101600	2868.30000	HOUR	\$90.0000	\$258,147.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2015-08-20	2017-08-31				

Commodity Line Description: PMS/MITA/SS-A: Item 5 Support Staff CO1

Extended Description:

Item 5 of the Master Agreement Support Staff CO1 TO REALLOCATE HOURS BETWEEN COMMODITY LINES EFFECTIVE JUNE 9, 2017:FROM: 1,851 HRS. TO \$3,555.02 HRS. = 1,704.02 HR. INCREASEFROM: \$166,590. TO \$319,951.80 = \$153,361.80 INCREASEJustice from 1610 hrs. to 1610 hrs.Fossett from 241 hrs. to 241 hrs.add Phillips 100 hrs.add Abbott - 525.02 hrs.add Chugha - 633 hrs.add Ratliff - 320 hrs.add Rioux - 126. hrs.NO OTHER CHANGES

Change Order 2

Actual amount used 2868.30000 hours @ \$90 = \$258,147.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80101600	29.00000	HOUR	\$220.0000	\$6,380.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2015-08-20	2017-08-31				

Commodity Line Description: PMS/MITA/SS-A: Item 1 Lead Project Manager CO1

Extended Description:

Item 1 of the Master Agreement - Lead Project Manager Becnel:CO1 TO REALLOCATE HOURS BETWEEN COMMODITY LINES EFFECTIVE JUNE 9, 2017: BecnelFROM: 100 HRS TO 60.01 HRS. = 39.99 HR. DECREASEFROM: \$22,000. TO \$13,202.20 = \$8,797.80 DECREASENO OTHER CHANGES.

Change Order 2

Actual amount used 29 hours @ \$220 = \$6,380.00



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Cynthia A. Persily, Ph.D.
Cabinet Secretary

Cynthia Beane
Commissioner

DATE: December 17, 2024
TO: Ed Daranyi
Berry Dunn McNeil & Parker LLC
FROM: Lakendra Burdette *LB*
Procurement Specialist
RE: Balance Closure of CDO HHR16*01
Dept 0511

Please be advised that there is a remaining balance on CDO HHR16*01 for Berry Dunn McNeil & Parker LLC. This agency contract expired on 08/31/2017. If you agree that all work has been invoiced, and that a remaining balance of \$99,705.50 exists, please sign and date in the space provided below and return it to my attention. If you dispute this amount, please contact me at (304) 352-4319 or Lakendra.burdette@wv.gov. If no response is received by January 16, 2025, the Bureau for Medical Services (BMS) will proceed with cancellation of the remaining balance.

Thank you for your time and consideration in this matter.

Signature:

~~_____~~ **Eduardo** Digitally signed by **Eduardo G.**
G. Daranyi Daranyi
Date: 2024.12.17
18:00:23 -05'00'

Date:

Ok
Althea Greenhouse





STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Cynthia A. Persily, Ph.D.
Cabinet Secretary

Cynthia Beane
Commissioner

DATE: December 23, 2024

TO: Crystal Husted
Senior Buyer
State of West Virginia Purchasing Division

FROM: Althea Greenhowe *Althea Greenhowe*
Procurement Specialist, Senior
Office of Shared Administration

RE: PF123921, CDO HHR16*01 - Change Order 2
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests the cancellation of the unused balance of \$99,705.50 on the above referenced CDO with Berry, Dunn, McNeil & Parker LLC. The vendor has concurred that all invoices have been paid. The vendor was able to perform all required services at a lesser cost than was originally budgeted and approved. BMS is requesting cancellation of the remaining balance to roll back dollars for future budgeting use.

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or althea.m.greenhowe@wv.gov. Thank you for your time and consideration in this matter.



- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"BERRY DUNN MCNEIL & PARKER LLC" x

Classification v

Excluded Individual v

Excluded Entity v

Federal Organizations v

Exclusion Type ^

- Ineligible (Proceedings Pending)
- Ineligible (Proceedings Complete)
- Prohibition/Restriction
- Voluntary Exclusion

Exclusion Program v

Location v

Dates v

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BERRY, DUNN, MCNEIL & PARKER, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	1/8/2008		1/8/2008	Foreign	Profit			

Organization Information			
Business Purpose	5511 - Management of Companies and Enterprises - Management of Companies and Enterprises - Management of Companies and Enterprises Including Offices of Bank Holding Companies and Other Holding Companies		Capital Stock
Charter County	Kanawha	Control Number	0
Charter State	ME	Excess Acres	
At Will Term	A	Member Managed	MBR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Mailing Address	2211 CONGRESS STREET PORTLAND, ME, 04102 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	2211 CONGRESS STREET PORTLAND, ME, 04102 USA
Type	Address

Officers

Type	Name/Address
Member	CHARLES K. LEADBETTER III 2211 CONGRESS STREET PORTLAND, ME, 04102
Member	SETH E. WEBBER 2211 CONGRESS STREET PORTLAND, ME, 04102
Member	KATHY PARKER, C.P.A. 2211 CONGRESS STREET PORTLAND, ME, 04102
Member	SARAH BELLIVEAU, C.P.A. 2211 CONGRESS STREET PORTLAND, ME, 04102
Type	Name/Address

DBA

DBA Name	Description	Effective Date	Termination Date
BERRY DUNN	TRADENAME	3/21/2011	
BERRY, DUNN, MCNEIL & PARKER, PLLC	TRADENAME	11/5/2019	
DBA Name	Description	Effective Date	Termination Date

Annual Reports
Filed For
2024
2023
2022
2021
2020
2019
2018
2017
2016
2015
2014
2013
2012
2011
2010
2009
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, December 23, 2024 — 2:16 PM

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Husted</u> Date: <u>12/30/24</u>	Agency: DoHS-BMS
Solicitation No. <u>CPO HHR16*01</u>	Procurement Officer Submitting Requisition: Althea Greenhowe
	Requisition No. CDO HHR16*01
	PF No.: 123921

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Crystal Husted