



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 08-26-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0511 2676 BMS2500000013 1	Procurement Folder:	1492324
Document Name:	CDO for CMA BMS24*03 July 2024	Reason for Modification:	
Document Description:	CDO for CMA BMS24*03 July 2024		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS2400000003 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000009556	Requestor Name:	Mary R Kemper
PALCO INC 17300 CHENAL PKWY STE 300 LITTLE ROCK AR 72223 US		Requestor Phone:	304-352-4235
Vendor Contact Phone:	501-658-1075 Extension:	Requestor Email:	mary.r.kemper@wv.gov
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

2025
 FILE LOCATION _____

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Purchasing Division's File Copy

Total Order Amount:	\$893,105.00
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CH 9/5/24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara* 9/5/2024
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *9-6-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Confirming Delivery Order for services provided during the month of July 2024 under invoice 202407WVPM
Total: \$893,105.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	0.00000		\$0.0000	\$378,210.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-07-01	2024-07-31				

Commodity Line Description: Fiscal Agent Support BY 1 (9 Months)

Extended Description:

Fiscal Agent Support Base Year One (9 Months)

Cost Per Member: \$70.00

Confirming order for services provided under invoice 202407WVPM (July 2024)

5403 x \$70.00 = \$378,210.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	0.00000		\$0.0000	\$513,285.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-07-01	2024-07-31				

Commodity Line Description: Opt Svc-Resource Consulting (Waivers/TMH)-BY 1 (9 Mo)

Extended Description:

Optional Service-Resource Consulting (Waivers/TMH)-Base Year 1 (9 Months)

Cost Per Member: \$95.00

Confirming order for services provided under invoice 202407WVPM (July 2024)

5403 x \$95.00 = \$513,285.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80000000	0.00000		\$0.0000	\$1,610.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-07-01	2024-07-31				

Commodity Line Description: Fiscal Agency Supp for ADW Comm Trans Svc BY1-(9 Months)

Extended Description:

Fiscal Agency Support for ADW Community Transition Services-Base Year 1-(9 Months)

Cost Per Member: \$70.00

Confirming order for services provided under invoice 202407WVPM (July 2024)

23 x \$70.00 = \$1,610.00



www.palcofirst.com

17300 Chenal Parkway Ste. 300

Little Rock, AR 72223

Post Office Box 242930 - Little Rock, AR 72223

Phone: 501.604.9936 or 866.710.0456 - Fax: 501.821.0045

TDD/TTY: Relay Service 711

Invoice # 2024-07_WV_PM
Invoice Type: Original
Invoice Date: 8/8/2024

Payment Terms: Net 30

Bill To:
Bureau for Medical Services
Attn:
350 Capitol Street, Room 251
Charleston, WV 25301-3706

Make checks payable to Palco, Inc.
Payment is due in 30 days.
Thank you for your business!

Service Start Date:	Service End Date:
7/1/2024	7/31/2024

Description	Quantity	Unit Price	Total
Fiscal Agent Support (ADW, IDWW, TBIW)	5403	\$70.00	\$378,210.00
Resource Consulting (ADW, IDWW, TBIW)	5403	\$95.00	\$513,285.00
Fiscal Agency Support for ADW Comm Trans Svc	23	\$70.00	\$1,610.00
Total Due:			\$893,105.00

RECEIVED
AUG 09 2024
By Amy Kay

I HEREBY CERTIFY THAT THE ITEMS LISTED HEREON HAVE BEEN RECEIVED AND APPROVED FOR PAYMENT

PROGRAM APPROVAL SIGNATURE: [Signature]
PRINTED NAME: Brian Holstine
DATE: 8/13/2024

I HEREBY CERTIFY THAT THE ITEMS LISTED HEREON HAVE BEEN RECEIVED AND APPROVED FOR PAYMENT

PROGRAM APPROVAL SIGNATURE: [Signature]
PRINTED NAME: Kandall K Hill
DATE: 8-12-2024

Ok

Althea Greenhowe



PMPM Billing

TMH Personal Options PMPM Billing: July 2024

Program	Palco ID	Medicaid No.	First Name	Last Name	Enrollment Status	Current Member Status Date	SD/Traditional
TMH	298651	00704841481			Active	2/1/2024	Traditional ✓
TMH	307045	00100379141			Active	3/11/2024	Traditional ✓
TMH	307047	00403091321			Active	3/27/2024	Traditional ✓
TMH	307519	00400170870			Active	2/1/2024	Traditional ✓
TMH	307520	00904336682			Active	2/5/2024	Traditional ✓
TMH	307521	00600494891			Active	2/26/2024	Traditional ✓
TMH	307522	00501760747			Active	3/5/2024	Traditional ✓
TMH	307523	00001529550			Active	3/8/2024	Traditional ✓
TMH	307892	05925600301			Active	4/15/2024	Traditional ✓
TMH	308189	00306097587			Active	4/26/2024	Traditional ✓
TMH	308222	00601149850			Active	4/29/2024	Traditional ✓
TMH	308241	00001541055			Active	5/1/2024	Traditional ✓
TMH	308358	00202617224			Active	5/5/2024	Traditional ✓
TMH	308727	00301894895			Active	5/21/2024	Traditional ✓
TMH	308735	00000176020			Active	5/17/2024	Traditional ✓
TMH	308791	00800136969			Active	5/22/2024	Traditional ✓
TMH	308869	00506652238			Active	5/28/2024	Traditional ✓
TMH	309313	00504470705			Active	6/14/2024	Traditional ✓
TMH	309317	00404517079			Active	6/14/2024	Traditional ✓
TMH	310056	00500265122			Active-New	7/2/2024	Traditional ✓
TMH	310127	00206998858			Active-New	7/12/2024	Traditional ✓
TMH	310324	00606864647			Active-New	7/26/2024	Traditional ✓
TMH	310431	00100268601			Active-New	7/29/2024	Traditional ✓



PMPM Billing

ADW MFP Personal Options PMPM Billing: July 2024

Program	Palco ID	Medicaid No.	First Name	Last Name	Enrollment Status	Current Member Status Date
ADW - MFP	294695	00303183463			Terminated	7/2/2024 ✓
ADW - MFP	294747	00606991420			Active	3/11/2024 ✓
ADW - MFP	306757	00800386958			Active	3/11/2024 ✓



STATE OF WEST VIRGINIA
DEPARTMENT OF HUMAN SERVICES
BUREAU FOR MEDICAL SERVICES

Cynthia A. Persily, Ph.D.
Cabinet Secretary

Cynthia Beane, MSW LCSW
Commissioner

DATE: August 15, 2024

TO: Crystal Husted
Senior Buyer
State of West Virginia Purchasing Division

FROM: Althea Greenhowe *Althea Greenhowe*
Procurement Specialist, Senior
Office of Shared Administration/Purchasing

RE: PF1492324 CDO BMS25*13
Dept 0511

The West Virginia Bureau for Medical Services (BMS) respectfully requests approval of the above-referenced CDO for services performed by Palco, Inc. during the month of July 2024, under PF1187213, CMA BMS24*03. The invoice was approved on 08/09/2024 to process the delivery order.

This is for the service period 07/01/2024 – 07/31/2024. The total cost of the invoice is \$893,105.00.

Please feel free to contact me if additional documentation or details are needed. I can be reached at 304-352-3924 or althea.m.greenhowe@wv.gov. Thank you for your time and consideration in this matter.

Attachment A: Cost Sheet

Base Contract Year 1 (Mandatory Services)	Price	
Start-up Cost (3 Months)		\$0.00
Fiscal Agent Support (9 Months)	\$70.00	
Fiscal Agency Support for ADW Community Transition Services (9 Months)	\$70.00	
Fiscal Management Services for Processing TBIW Community Transition Services (9 Months)	\$70.00	
*Ad Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours) (9 Months)	\$100.00	
*Additional Services (All-Inclusive Hourly Rate X 20 Hours) (9 Months)	\$100.00	

Base Contract Year 1 (Optional Services)	Price	
Resource Consulting (Waivers/TMH) (9 Months)	\$95.00	
Personal Care Fiscal Agent Support (9 Months)	\$70.00	
Personal Care Resource Consulting (9 Months)	\$95.00	

Base Contract Optional Renewal Year 1 (Mandatory Services)	Price	
Fiscal Agent Support	\$70.00	
Fiscal Agency Support for ADW Community Transition Services	\$70.00	
Fiscal Management Services for Processing TBIW Community Transition Services	\$70.00	
*Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	\$100.00	
*Additional Services (All-Inclusive Hourly Rate X 20 Hours)	\$100.00	

Base Contract Optional Renewal Year 1 (Optional Services)	Price	
Resource Consulting (Waivers/TMH)	\$95.00	
Personal Care Fiscal Agent Support	\$70.00	
Personal Care Resource Consulting	\$95.00	

Base Contract Optional Renewal Year 2 (Mandatory Services)	Price	
Fiscal Agent Support	\$70.00	
Fiscal Agency Support for ADW Community Transition Services	\$70.00	
Fiscal Management Services for Processing TBIW Community Transition Services	\$70.00	
*Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	\$100.00	
*Additional Services (All-Inclusive Hourly Rate X 20 Hours)	\$100.00	

Base Contract Optional Renewal Year 2 (Optional Services)	Price	
Resource Consulting (Waivers/TMH)	\$95.00	
Personal Care Fiscal Agent Support	\$70.00	
Personal Care Resource Consulting	\$95.00	

Base Contract Optional Renewal Year 3 (Mandatory Services)	Price	
Fiscal Agent Support	\$70.00	
Fiscal Agency Support for ADW Community Transition Services	\$70.00	
Fiscal Management Services for Processing TBIW Community Transition Services	\$70.00	
Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)	\$100.00	
Additional Services (All-Inclusive Hourly Rate X 20 Hours)	\$100.00	

Base Contract Optional Renewal Year 3 (Optional Services)	Price	
Resource Consulting (Waivers/TMH)	\$95.00	
Personal Care Fiscal Agent Support	\$70.00	
Personal Care Resource Consulting	\$95.00	

Base Contract Optional Renewal Year 4 (Mandatory Services)	Price	
Fiscal Agent Support	\$70.00	
Fiscal Agency Support for ADW Community Transition Services	\$70.00	
Fiscal Management Services for Processing TBIW Community Transition Services	\$70.00	

*Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)		\$100.00	
*Additional Services (All-Inclusive Hourly Rate X 20 Hours)		\$100.00	

Base Contract Optional Renewal Year 4 (Optional Services)		Price	
Resource Consulting (Waivers/TMH)		\$95.00	
Personal Care Fiscal Agent Support		\$70.00	
Personal Care Resource Consulting		\$95.00	

Base Contract Optional Renewal Year 5 (Mandatory Services)		Price	
Fiscal Agent Support		\$70.00	
Fiscal Agency Support for ADW Community Transition Services		\$70.00	
Fiscal Management Services for Processing TBIW Community Transition Services		\$70.00	
*Add Hoc Reporting (All-Inclusive Hourly Rate X 10 Hours)		\$100.00	
*Additional Services (All-Inclusive Hourly Rate X 20 Hours)		\$100.00	

Base Contract Optional Renewal Year 5 (Optional Services)		Price	
Resource Consulting (Waivers/TMH)		\$95.00	
Personal Care Fiscal Agent Support		\$70.00	
Personal Care Resource Consulting		\$95.00	

***All-Inclusive Hourly Rate for Additional Services and Ad hoc Reporting:**

The Bureau and Vendor will jointly determine a 'not-to-exceed' number of hours, time frame, and staff for each Additional Service and/or Ad hoc report. The Vendor must agree to provide a Statement of Work (SOW) and estimation of effort and receive Bureau approval of the actual 'not-to-exceed' hours, time frame, and staff prior to work beginning.

Notes:

- 1.) *The estimated monthly participants are for cost bid evaluation purposes only. Actual utilization may be more or less.
- 2.) The vendor will invoice monthly in arrears at the PMPM rate for the number of participants served in the previous month.

- 3.) The Ad hoc reporting section will cover special reports requested by BMS that are not covered as part of the original contract.
- 4.) The additional services section will cover services for externally driven changes and requirements including any state or federal laws, rules and regulations that would result in BMS policy changes.
- 5.) The Vendors Total will include all general and administrative staffing (secretarial, clerical, etc.), travel, supplies and other resource costs necessary to perform all services within the scope of this procurement.
- 6.) Vendor must receive an approved delivery order before beginning any work for additional services and the ad hoc reporting.
- 7.) The cost bid will be evaluated on the Estimated Total Cost for all services for the six (6) year period.
- 8.) The additional services section will be calculated by multiplying the hourly rate by twenty (20) hours.
- 9.) The ad hoc reporting section will be calculated by multiplying the hourly rate by ten (10) hours.
- 10.) Grand Total Contract Price for six (6) years is calculated by adding the total mandatory and optional services amounts for each of the six (6) contract years.
- 11.) Ad hoc reporting will be invoiced upon hours used in previous month.
- 12.) Additional services will be invoiced monthly based on hours used in previous month.
- 13.) Vendor will be ineligible to invoice for operations while start-up is ongoing.

Palco, Inc.
(Company)

Alicia Paladino, Chief Executive Officer
(Representative Name, Title)

501.604.9936 ext. 1205
(Contact Phone/Fax Number)



Signature

6/1/2023
(Date)

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"PALCO INC" x

- Classification v
- Excluded Individual v
- Excluded Entity v
- Federal Organizations v
- Exclusion Type ^

- Ineligible (Proceedings Pending)
- Ineligible (Proceedings Complete)
- Prohibition/Restriction
- Voluntary Exclusion

- Exclusion Program v
- Location v
- Dates v

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Business Organization Detail

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PALCO, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/20/2023		12/20/2023	Foreign	Profit			

Organization Information		
Business Purpose	Capital Stock	
Charter County	Control Number	
Charter State	AR	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	No 

Addresses	
Type	Address
Local Office Address	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223
Mailing Address	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223 USA
Notice of Process Address	NORTHWEST REGISTERED AGENT LLC 110 MAIN ST BECKLEY, WV, 25801
Principal Office Address	17300 CHENAL PKWY STE 300 LITTLE ROCK, AR, 72223 USA
Type	Address

Officers	
Type	Name/Address
President	ALICIA PALADINO 17300 CHENAL PKWY LITTLE ROCK, AR, 72223
Type	Name/Address

Annual Reports	
Filed For	
2024	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, August 26, 2024 — 9:50 AM

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