



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

## State of West Virginia Master Agreement

Order Date: 12-10-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number: CMA 0506 2999 MCH2200000004 4	Procurement Folder: 949919
Document Name: WEB-BASED HOME VISITATION SYSTEM	Reason for Modification: CO_3 is to renew contract
Document Description: CO 3 - WEB-BASED HOME VISITATION SYSTEM	
Procurement Type: Central Master Agreement	
Buyer Name:	
Telephone:	
Email:	
Shipping Method: Best Way	Effective Start Date: 2022-01-16
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2026-01-15

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000163397 LOCAL DATA SOLUTIONS LLC 144 SCENERY DRIVE  MORGANTOWN WV 26505 US Vendor Contact Phone: 3046411767 Extension:	Requestor Name: Christine L Basham Requestor Phone: (304) 356-4930 Requestor Email: christine.l.basham@wv.gov																				
<b>Discount Details:</b>	<h1 style="font-size: 48px; margin: 0;">2025</h1> <p style="font-size: 24px; margin: 0;">FILE LOCATION _____</p>																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">#</th> <th style="width: 20%;">Discount Allowed</th> <th style="width: 20%;">Discount Percentage</th> <th style="width: 15%;">Discount Days</th> </tr> </thead> <tbody> <tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr> <tr><td>#2</td><td>No</td><td></td><td></td></tr> <tr><td>#3</td><td>No</td><td></td><td></td></tr> <tr><td>#4</td><td>No</td><td></td><td></td></tr> </tbody> </table>		#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
#		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES  BPH - MATERNAL & CHILD HEALTH 350 CAPITOL ST, RM 427  CHARLESTON WV 25301-3714  US	WV DHHR Materials Management OFFICE OF HEALTH FACILITIES  160 JACOBSON DRIVE  DOCK 11  POCA WV 25159-9772  US

CR 12-12-24

Total Order Amount:	Open End
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Purchasing Division's File Copy

CH 12/11/24

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tara [Signature]*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John S. Gray [Signature]*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*[Signature]*  
 DATE: 12-12-24  
 ELECTRONIC SIGNATURE ON FILE

12/12/2024

**Extended Description:**

Change Order

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 01/16/25 through 01/15/26 .

Renewal Years Remaining: 0 years

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81161501				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-01-16	2023-01-15		55000.00	

**Commodity Line Description:** Web Based Data Collections System

**Extended Description:**

Section 2.1.1 - Web Based Data Collections System

Total Cost: \$55,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81161501				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2022-01-16	2023-01-15		15000.00	

**Commodity Line Description:** Training and Support month 1-6

**Extended Description:**

Section 2.1.2 - Training and support months 1-6

Total Cost: \$15,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81112200			HOURL	100.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Annual Changes in data system

**Extended Description:**

Section 4.1.2.3 Vendor must provide an hourly rate for annual changes needed as a result of federal reporting changes in the data system.

Hourly Rate: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	81161501				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2023-01-16	2024-01-15		30000.00	

**Commodity Line Description:** Training and Support Year 2

**Extended Description:**

Section 2.1.2 - Training and support Year 2

Total Cost: \$30,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	81112200			HOUR	100.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Annual Changes in data system-Year 2

**Extended Description:**

Section 4.1.2.3 Vendor must provide an hourly rate for annual changes needed as a result of federal reporting changes in the data system.  
Hourly Rate: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	81161501				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2024-01-16	2025-01-15		30000.00	

**Commodity Line Description:** Training and Support Year 3

**Extended Description:**

Section 2.1.2 - Training and support Year 2

Total Cost: \$30,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	81112200			HOUR	100.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Annual Changes in data system-Year 3

**Extended Description:**

Section 4.1.2.3 Vendor must provide an hourly rate for annual changes needed as a result of federal reporting changes in the data system.  
Hourly Rate: \$100.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	81161501				0.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
	2025-01-16	2026-01-15		30000.00	

**Commodity Line Description:** Training and Support Year 4

**Extended Description:**

Section 2.1.2 - Training and support Year 2

Total Cost: \$30,000.00

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	81112200			HOUR	100.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Annual Changes in data system-Year 4

**Extended Description:**

Section 4.1.2.3 Vendor must provide an hourly rate for annual changes needed as a result of federal reporting changes in the data system.  
Hourly Rate: \$100.00



Phone: (304) 641-1767  
Fax: (304) 205-0676  
contact@localdatasolutions.com

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**Renew Contract# CMA MCH2200000004**

LOCAL DATA SOLUTIONS LLC. agrees to renew Contract# CMA MCH2200000004 for another year, effective 01/16/2025 – 01/15/2026, according to all terms, conditions, prices and specifications contained in the original contract including any authorized change orders.

**Ty Petrice**  
CEO  
Local Data Solutions

Nov 19, 2024




STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH  
BUREAU FOR PUBLIC HEALTH  
Office of Maternal, Child and Family Health

Sherri A. Young, DO, MBA, FAFP  
Cabinet Secretary

Justin J. Davis  
Interim Commissioner

**MEMORANDUM**

**TO:** Trey Morris, Director of Purchasing  
Central Finance Unit  
Bureau for Public Health  
  
Christy Basham, Procurement Specialist Senior  
Central Finance Unit  
Bureau for Public Health

**FROM:** Jackie Newson, Director   
Division of Infant, Child, Adolescent and Young Adult Health  
Office of Maternal, Child and Family Health

**DATE:** November 13, 2024

**RE:** Contract Renewal – Local Data Solutions, LLC

The Bureau for Public Health, Office of Maternal, Child and Family Health, WV Home Visitation Program (WVHVP) is requesting to renew the contract with Local Data Solutions, LLC on the web-based home visitation data collection system. The current contract expires January 2025.

The data system is critical to WVHVP. The system collects data for all federal reporting for Maternal, Infant and Early Childhood Home Visiting (MIECHV). WVHVP receives over \$5,800,000 in federal home visiting funds and is required to submit quarterly and annual reports which comply with MIECHV reporting requirements. All MIECHV funded sites, 150+ users, enter the required data and reports are pulled from the data system. Additionally, the Right From The Start Project uses the same data system for Medicaid case management of families served.

Your approval and assistance in the renewal of this contract is much appreciated. A time lapse in using the data system and failure to submit the required federal reports could result in the loss of over \$5,000,000 in federal funds.

If additional information is needed, please contact me at 304.414.0648.

Thank you.

Attachment





STATE OF WEST VIRGINIA  
**DEPARTMENT OF ADMINISTRATION**  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather D. Abbott  
Chief Information Officer

**TO: Ron Courtney, Procurement Associate**  
**Department of Health and Human Resources**

**FROM: Heather D. Abbott, Chief Information Officer**  
**Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT**  
**HR004925 CMA MCH22\*04 IS&C NUMBER: 2024-8221**

**DATE: December 13, 2023**

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Year 3 and 4 Renewal of Web Based Home Visitation System, CMA MCH22\*04, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).

e.g. 123456789, Smith Corp

Classification



Excluded Individual



Excluded Entity



**Entity Name**

LOCAL DATA SOLUTIONS LLC x

**Unique Entity ID**

e.g. HTYR9YJHK65L ▼

**CAGE / NCAGE**

Federal Organizations



Exclusion Type



Exclusion Program



Location



Dates



Reset



## No matches found

We couldn't find a match for your search criteria.

Please try another search or go back to previous results.

**Go Back**



Feedback

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### LOCAL DATA SOLUTIONS LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	2/15/2008		2/15/2008	Domestic	Profit		2/15/2058	

Organization Information			
<b>Business Purpose</b>	5415 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Computer Systems Design and Related Services (design, programming, facilities mgmt)		<b>Capital Stock</b>
<b>Charter County</b>	Monongalia	<b>Control Number</b>	10052
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	T	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>	50	<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address



<b>Designated Office Address</b>	144 SCENERY DR. MORGANTOWN, WV, 26505
<b>Mailing Address</b>	144 SCENERY DR. MORGANTOWN, WV, 26505 USA
<b>Notice of Process Address</b>	TY PETRICE 144 SCENERY DR. MORGANTOWN, WV, 26505
<b>Principal Office Address</b>	144 SCENERY DR. MORGANTOWN, WV, 26505 USA
<b>Type</b>	<b>Address</b>

<b>Officers</b>	
<b>Type</b>	<b>Name/Address</b>
<b>Member</b>	TY PETRICE 144 SCENERY DR. MORGANTOWN, WV, 26505
<b>Member</b>	PARMJIT SINGH 1370 HEADLEE AVE MORGANTOWN, WV, 26505
<b>Organizer</b>	TY PETRICE 217 VERMONT AVE CLARKSBURG, WV, 26301 USA
<b>Organizer</b>	PARMJIT SINGH 1370 HEADLEE AVE MORGANTOWN, WV, 26505 USA
<b>Type</b>	<b>Name/Address</b>

<b>DBA</b>			
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>
LOCAL DATA SOLUTIONS	TRADENAME	2/27/2009	
<b>DBA Name</b>	<b>Description</b>	<b>Effective Date</b>	<b>Termination Date</b>

<b>Date</b>	<b>Amendment</b>
<b>4/30/2012</b>	AMENDMENT FILED ADDING ERIC KNUTSEN AS MEMBER
<b>3/9/2010</b>	FILED REMOVING JOHN LINE AS MEMBER
<b>12/30/2008</b>	MEMBER ADDED - JOHN LINE
<b>Date</b>	<b>Amendment</b>

<b>Annual Reports</b>
<b>Filed For</b>
2024
2023
2022
2021
2020
2019
2018
2017
2016
2015
2014
2013
2012
2011
2010
2009
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, December 10, 2024 — 12:09 PM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Crystal Huslead</u> Date: <u>2/11/24</u>	Agency: DH/BPH/OMCFH
Solicitation No. <u>CMA MCH2204</u>	Procurement Officer Submitting Requisition: CHRISTINE BASHAM
	Requisition No. CMA MCH220000004
	PF No.: 949919

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
<b>10</b>	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>11</b>	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>12</b>	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

<b>1</b>	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>2</b>	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>3</b>	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>4</b>	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>5</b>	Bond Rider (Construction)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>6</b>	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>7</b>	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>8</b>	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

*For Purchasing Division Use Only:*

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Crystal Husted