



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 07-08-2024

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CDO 0506 3065 BHS2400000005 1	Procurement Folder:	1453812
Document Name:	Kepto BBH Mandatory Services	Reason for Modification:	
Document Description:	Kepto BBH Mandatory Services		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 BMS2300000007 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
<b>Vendor Customer Code:</b> 000000125086 KEYSTONE PEER REVIEW ORGANIZATION LLC 424 CHURCH STREET  NASHVILLE TN 37219 US <b>Vendor Contact Phone:</b> 717-265-7038 <b>Extension:</b>  <b>Discount Details:</b> <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<b>Requestor Name:</b> Mark S Fox <b>Requestor Phone:</b> (304) 356-4088 <b>Requestor Email:</b> mark.s.fox@wv.gov  <div style="text-align: center; font-size: 2em; font-family: cursive;">25</div> <div style="text-align: center; border: 1px solid black; padding: 5px;">             LOCATION           </div>
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES  BBH/HF 350 CAPITOL ST, RM 350  CHARLESTON WV 25301-3702  US	PURCHASING AGENT - 304-356-4802 HEALTH AND HUMAN RESOURCES  BBH/HF 350 CAPITOL ST, RM 350  CHARLESTON WV 25301-3702  US

<b>Total Order Amount:</b>	\$519,804.24
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Purchasing Division's File Copy

CA# 7/8/24  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tara H 7/8/24*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *7-9-24*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CDO for Kepro for BBH using CMA BMS23\*07

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80000000	12.00000	EA	\$41,663.9200	\$499,967.04
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-05-01	2025-04-30	KEPRO			

**Commodity Line Description:** BBH Mandatory Services-Base Year Two-BBH Comprehensive Servi

**Extended Description:**

Utilization Management and Prior Authorization Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80000000	12.00000	EA	\$1,653.1000	\$19,837.20
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-05-01	2025-04-30	KEPRO			

**Commodity Line Description:** BBH Mandatory Services-Base Year Two-Satisfaction Surveys

**Extended Description:**

Utilization Management and Prior Authorization Services

ORDER CUSTOMER CODE	SUPPLIER PART NUMBER	TECHNICAL NAME	MANUFACTURER PART NUMBER	MANUFACTURER PART NUMBER	QUANTITY CODE	ITEM DESCRIPTION	EXTENDED DESCRIPTION	UNIT OF MEASURE	LIST PRICE	DELIVERY DAYS
000000125086	177A	KEPRO	KEPRO	177	80000000	BBH Mandatory Services-Base Year Two-BBH Comprehensive Service Data Collection	BBH Mandatory Services-Base Year Two-BBH Comprehensive Service Data Collection	EA	41663.92	1
000000125086	178A	KEPRO	KEPRO	178	80000000	BBH Mandatory Services-Base Year Two-Satisfaction Surveys	BBH Mandatory Services-Base Year Two-Satisfaction Surveys	EA	1653.1	1

OK  
 Allen  
 Green



STATE OF WEST VIRGINIA  
DEPARTMENT OF HUMAN SERVICES  
BUREAU FOR BEHAVIORAL HEALTH

Cynthia A. Persily, Ph.D.  
Cabinet Secretary

Nicholas Stuchell  
Interim Commissioner

July 3, 2024

Bryan Rosen  
One Davis Square, Suite 100  
Charleston, WV 25301

RE: Justification for late submission for CDO BHS24\*05

Please accept this letter as Justification for finalization of contract after the start date of service provision. The contract is with KEPRO and we had issues getting the funding defined in time. The CDO is created from CMA BMS23\*07 which was in force. The BBH agrees that the oversight was on our part, and we also agree that the vendor continued to provide services that would have been covered and reimbursable under the contract had the document been executed

Should you have any question or concerns related to this matter please feel free to contact me at [mark.s.fox@wv.gov](mailto:mark.s.fox@wv.gov) or 304-352-5579.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark S. Fox".

Mark S. Fox  
Procurement Specialist for Bureau for Behavioral Health





## Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

Any Words 

All Words 

Exact Phrase 

e.g. 123456789, Smith Corp

"keystone peer review organization llc" 

Entity 

Location 

Status 

Active

Inactive

Reset 



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Your search did not return any results for active records.

Would you like to include inactive records in your search results?

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## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### KEYSTONE PEER REVIEW ORGANIZATION, LLC

*\*see Attached\**

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	1/17/2023		1/17/2023	Foreign	Profit			

Organization Information			
<b>Business Purpose</b>	5416 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Management, Scientific and Tech Consulting Services (administrative, general, HR, marketing, process, physical distribution, logistics, environmental)		
<b>Charter County</b>	Kanawha	<b>Control Number</b>	9B3T8
<b>Charter State</b>	PA	<b>Excess Acres</b>	X Close
<b>At Will Term</b>	A	<b>M</b>	Hi, I'm SOLO! I can help you file your Annual Report.
<b>At Will Term Years</b>		<b>Pa</b>	

**Authorized  
Shares**

**Young  
Entrepreneur**

Not Specified

**Addresses**

Type	Address
<b>Designated Office Address</b>	1007 BULLITT ST. SUITE 200 CHARLESTON, WV, 25301 USA
<b>Mailing Address</b>	777 EAST PARK DRIVE HARRISBURG, PA, 17111 USA
<b>Notice of Process Address</b>	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
<b>Principal Office Address</b>	777 EAST PARK DRIVE HARRISBURG, PA, 17111 USA
Type	Address

**Officers**

Type	Name/Address
<b>Member</b>	KEYSTONE PEER REVIEW ORGANIZATION HOLDINGS, LLC 777 EAST PARK DRIVE HARRISBURG, PA, 17111
Type	Name/Address

**DBA**

DBA Name	Description	Effective Date	Termination Date
ACENTRA HEALTH	TRADENAME	8/8/2023	
DBA Name	Description	Effective Date	Termination Date

Hi, I'm SOLO! I can help you file your Annual Report.

**Annual Reports**

<b>Filed For</b>
2024
<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, July 8, 2024 — 12:55 PM

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Hi, I'm SOLO! I can help  
you file your Annual  
Report.



Vendor/Customer

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Ordering	424 CHURCH STREET	NASHVILLE	TN	37219	
Payment	777 EAST PARK DR	HARRISBURG	PA	171112754	Mark Erb
Ordering	777 EAST PARK DR	HARRISBURG	PA	171112754	Jill Hawthorne

First Prev Next Last

Save Undo Delete Insert Copy Paste

Vendor/Customer : 000000125086

KEYSTONE PEER REVIEW ORGANIZATION LLC

Address Type : Ordering

Division/Department :

Additional Address Info :

Prevent New Spending :

Default Currency : USD - US Dollar

Active From : 06/08/2023

Active To :

Default Record :

Mail Returned :

Active Address : Yes

Address Information

Address ID : AD000001

Street 1 : 424 CHURCH STREET

Street 2 : SUITE 2200

City : NASHVILLE

State/Province : TN

Zip/Postal Code : 37219

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

Country Phone Code : 1

Phone : 216-392-2833

Phone Extension :

County :

County Name :

Country : US

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

▶ Geographic Designation

▶ Change Management

Top

Modify Existing Record Add New Address

Master Address

Master Contacts

Languages

Vendor Transaction History