



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 09-05-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0432 1428 DCH2300000002 3	Procurement Folder:	1094914
Document Name:	Goldenseal Magazine Printing Services	Reason for Modification:	Change Order No. 02 - to renew contract
Document Description:	Goldenseal Magazine Printing Services		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-10-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-09-30

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000208851	Requestor Name:	Charles L. Thompson																				
MPB PRINT & SIGN SUPERSTORE 915 GREENBAG RD MORGANTOWN WV 26508 US		Requestor Phone:	304-558-0220																				
Vendor Contact Phone:	304-292-3368	Requestor Email:	charles.l.thompson@wv.gov																				
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	No			0.0000	0																		
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US	RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US

9/6/24 GC

... DIVISION'S FILE COPY

Total Order Amount:	Open End
----------------------------	----------

MKP 09/06/2024

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara 9/6/24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *9/9/24*
 ELECTRONIC SIGNATURE ON FILE

9/9/2024

Extended Description:

Change Order

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 10/1/24 through 9/30/25

Renewal Years Remaining: 1 Years

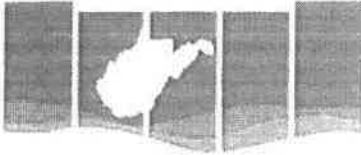
No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	82121506				0.000000
	Service From	Service To		Service Contract Amount	
				188656.00	

Commodity Line Description: Goldenseal Magazine Printing

Extended Description:

Printing of Quarterly Publication: Goldenseal magazine.
As per pricing page



West Virginia Department of
**ARTS, CULTURE
AND HISTORY**

The Culture Center
1900 Kanawha Blvd., E.
Charleston, WV 25305-0300

Randall Reid-Smith, Curator
Phone 304.558.0220 • www.wvculture.org
Fax 304.558.2779 • TDD 304.558.3562
EEO/AA Employer

August 14, 2024

Jeff Pyles
MPB Print & Sign Superstore
915 Greenbag Rd
Morgantown, WV 26508

REF: Change Order 02 - CMA DCH2300000002 - Goldenseal Magazine Printing Services - Two Party Agreement

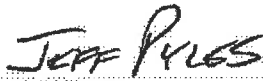
To Whom it May Concern:

The above referenced contract expires on September 30, 2024. The West Virginia Department of Arts, Culture and History is offering to renew the contract for one (1) year under the same terms, conditions, prices and specifications contained in the original contract including all authorized change orders. The renewal term of the contract will be October 01, 2024 through September 30, 2025. If you agree to renew this contract, please sign below, and return to Charles Thompson via Charles.L.Thompson@wv.gov at your earliest convenience before the contract expiration date.


Best regards,


Charles Thompson
Procurement Officer

****We agree to renew the contract for the period as stated above under the same terms and conditions, pricing and specifications in the original contract and any change orders thereto.*


Name

VP/CFO
Title


Signature

8/15/24
Date

EXHIBIT "A" PRICING PAGE - GOLDENSEAL MAGAZINE PRINTING		
Item #	Description	Price
I. Add "a" and "b" together and multiply by four (4) for the base bid total:		
1	One issue (68 pages plus front and back covers) for 6,000 copies of Goldenseal, as specified:	23,114
2	Coupon insert per issue for 6,000 copies of Goldenseal, as specified:	300
3	BASE BID for Goldenseal magazine printing and binding:	23,414
II. Per issue editorial additions or subtractions to items a and b of Goldenseal, as specified in 4.1.2.2:		
4	Additional copies: Per 500	1460
5	Decrease copies: Per 500	725
6	Additional coupon inserts: Per 500	20
7	Decrease coupon inserts: Per 500	10
8	Increase number of pages: Per 8 pages	490
9	Decrease pages: Per 8 pages	450
10	Hourly fee the Vendor will charge for major changes or minor changes due to editorial alterations on any pages over 20	\$60
III. Optional Renewal (YEAR 1):		
11	Year 1 (BASE BID)	25,887
12	Additional copies: Per 500	1635
13	Decrease copies: Per 500	812
14	Additional coupon inserts: Per 500	22
15	Decrease coupon inserts: Per 500	12
16	Increase number of pages: Per 8 pages	1108
17	Decrease pages: Per 8 pages	504
18	Hourly fee the Vendor will charge for major changes or minor changes due to editorial alterations on any pages over 20	\$65
IV. Optional Renewal (YEAR 2):		
19	Year 2 (BASE BID)	26,812
20	Additional copies: Per 500	1,698
21	Decrease copies: Per 500	849
22	Additional coupon inserts: Per 500	23
23	Decrease coupon inserts: Per 500	12
24	Increase number of pages: Per 8 pages	1148
25	Decrease pages: Per 8 pages	522
26	Hourly fee the Vendor will charge for major changes or minor changes due to editorial alterations on any pages over 20	\$65
V. Optional Renewal (YEAR 3):		
27	Year 3 (BASE BID)	27,736
28	Additional copies: Per 500	1,753
29	Decrease copies: Per 500	870
30	Additional coupon inserts: Per 500	24
31	Decrease coupon inserts: Per 500	13
32	Increase number of pages: Per 8 pages	1188
33	Decrease pages: Per 8 pages	540
34	Hourly fee the Vendor will charge for major changes or minor changes due to editorial alterations on any pages over 20	\$70
NOTE: Vendor may submit a price for optional renewals. If the Vendor is unable to honor the pricing, there is no obligation for Year 1, Year 2, and Year 3 renewal pricing.		

Vendors should complete the contract coordinator information below:

VENDOR NAME:
MPB Print & Sign Superstore
 (Please print)

AUTHORIZED REPRESENTATIVE NAME:
H Andrew Walls III
 (Please print)

AUTHORIZED REPRESENTATIVE SIGNATURE: H Andrew Walls III DATE: 9-19-22
 (Signature)

You are viewing this page over a secure connection. [Click here](#) for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

WALLS PRINTING COMPANY, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/31/1995		5/31/1995	Domestic	Profit			

Organization Information			
Business Purpose	3231 - Manufacturing - Printing and Related Support Activities - Printing and Related Support Activities (commercial printing, books)		Capital Stock 5000.0000
Charter County	Monongalia	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	50.000000
Authorized Shares	100	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	915 GREENBAG ROAD MORGANTOWN, WV, 26508
Mailing Address	915 GREENBAG ROAD MORGANTOWN, WV, 26508 USA
Notice of Process Address	HOYE A. WALLS, III 915 GREENBAG RD. MORGANTOWN, WV, 26508
Principal Office Address	915 GREENBAG RD. MORGANTOWN, WV, 26508 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	HOYE A. WALLS, III 3135 SYLUAM CIRCLE MORGANTOWN, WV, 26505
Incorporator	TERRI WALLS SAME AS ABOVE
President	HOYE A WALLS, III 915 GREENBAG ROAD MORGANTOWN, WV, 26508
Secretary	JEFFREY L. PYLES 915 GREENBAG ROAD MORGANTOWN, WV, 26508
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
MORGANTOWN PRINTING & BINDING	TRADENAME	8/22/1995	
MPB PRINT & SIGN SUPERSTORE	TRADENAME	2/12/2019	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
2/3/2000	INCREASE IN SHARES FROM 100 @\$50 TO 3500 SHARES WITH 1000 SHARES OF PREF.STOCK @\$1 PAR AND 1500 SHARES OF PREF. AT \$2

PAR MAKING AUTH. CAP. STAY THE SAME AT \$5000

Date

Amendment

Annual Reports

Filed For

2024

2023

2022

2021

2020

2019

2018

2017x

2017

2016

2015

2014

2013

2012

2011

2010

2009

2008

2007

2006

2005

2004

2003

2002

2001

2000

1999

1997

1996

Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, September 5, 2024 — 4:09 PM

© 2024 State of West Virginia

Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

Any Words [i](#)

All Words [i](#)

Exact Phrase [i](#)

e.g. 123456789, Smith Corp

"mpb print & sign superstore" ×

Entity ∨

Location ∨

Status ∧

Active

Inactive

Reset 



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search results?

Search inactive

Go back

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>TR/KM</u> Date: <u>9/5/24</u> Solicitation No. <u>C0#2 - renew</u>	Agency: WVDACH Procurement Officer Submitting Requisition: Charles Thomson Requisition No. CMA DCH2300000002 PF No.: 1094914
--	---

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

Tanya