



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 09-16-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

| | | | |
|------------------------------|-------------------------------|---------------------------------|-----------------|
| Order Number: | CPO 0313 0313 DEP2500000004 2 | Procurement Folder: | 1289039 |
| Document Name: | EOI - TMDL SEEPS | Reason for Modification: | Change Order 01 |
| Document Description: | EOI - TMDL SEEPS | To Issue Notice To Proceed | |
| Procurement Type: | Central Purchase Order | | |
| Buyer Name: | Joseph E Hager III | | |
| Telephone: | (304) 558-2306 | Effective Start Date: | 2024-09-01 |
| Email: | joseph.e.hageriii@wv.gov | Effective End Date: | 2026-09-01 |
| Shipping Method: | Best Way | | |
| Free on Board: | FOB Dest, Freight Prepaid | | |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|-------------|--|--|----|-------------|--|--|----|-------------|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Vendor Customer Code: 000000232671 TETRA TECH INC 1538 KANAWHA BLVD E STE 110 CHARLESTON WV 25311 US Vendor Contact Phone: 304-414-0054 Extension: 103 Discount Details: <table border="1"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table> | # | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | Not Entered | | | #3 | Not Entered | | | #4 | Not Entered | | | Requestor Name: Jessica S Chambers Requestor Phone: (304) 414-1140 Requestor Email: jessica.s.chambers@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____ |
| # | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | | |
| #1 | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | | |
| #2 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| #3 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| #4 | Not Entered | | | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT 601 57TH ST SE CHARLESTON WV 25304 US | ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT 601 57TH ST SE CHARLESTON WV 25304 US |

9/17/2462

Total Order Amount: \$343,950.00

Purchasing Division's File Copy

| | | |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| PURCHASING DIVISION AUTHORIZATION DATE: <i>9-17-24</i> ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION DATE: <i>9-19-24</i> ELECTRONIC SIGNATURE ON FILE |
|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|

9/19/2024

Extended Description:
Change Order 01

To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Terms: 09/01/2024 through 09/01/2026

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 1 | 81100000 | 0.00000 | | 0.000000 | 343950.00 |
| Service From | Service To | Manufacturer | Model No | | |
| 2024-09-01 | 2026-09-01 | | | | |

Commodity Line Description: Professional engineering services

Extended Description:
Provide Total Maximum Daily Loads (TMDLs) for Selected Elk River and Eastern Panhandle Streams (SEEPS)



west virginia department of environmental protection

Division of Water and Waste Management
601 57 St SE Charleston, WV 25304
304-926-0495

Harold D. Ward, Cabinet Secretary
dep.wv.gov

September 4, 2024

Mr. John Beckman
Tetra Tech, Inc.
1538 Kanawha Boulevard E, Suite 110
Charleston, WV 25311


Re: **Notice to Proceed**
TMDL SEEPS
CPO #0313 DEP 2500000004

Dear Mr. Beckman,

Please be advised that the official starting date for the above-referenced project is September 1, 2024. There are seven-hundred and thirty (730) calendar days in which to complete this project, up to and including September 1, 2026.

If you have any questions, please feel free to contact me.

Sincerely,


Jeremy Bandy,
Director

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Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

TETRA TECH, INC.

| Organization Information | | | | | | | | |
|--------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| C Corporation | 12/13/2002 | | 12/13/2002 | Foreign | Profit | | | |

| Organization Information | | | |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------|
| Business Purpose | 5413 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs) | | |
| Charter County | | Control Number | 52423 |
| Charter State | DE | Excess Acres | |
| At Will Term | | Member Managed | |
| At Will Term Years | | Par Value | |
| Authorized Shares | | Young Entrepreneur | Not Specified |

| Addresses | |
|----------------------------------|-------------------------------------------------------------------------------------|
| Type | Address |
| Local Office Address | 1538 KANAWHA BLVD CHARLESTON, WV, 25387 ✓ |
| Mailing Address | 3475 E. FOOTHILL BLVD. PASADENA, CA, 91107 USA |
| Notice of Process Address | C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561 |
| Principal Office Address | 3475 E. FOOTHILL BLVD. PASADENA, CA, 91107 USA |
| Type | Address |

| Officers | |
|---------------------|--------------------------------------------------------------------------|
| Type | Name/Address |
| Director | GARY R. BIRKENBEUEL 3475 EAST FOOTHILL BLVD. PASADENA, CA, 91107 |
| Director | PRASHANT GANDHI 3475 E FOOTHILL BLVD PASADENA, CA, 91107 |
| Incorporator | RICHARD A. LEMMON 630 N. ROSEMEAD BLVD. PASADENA, CA, 91107 USA |
| Secretary | PRESTON HOPSON 3475 EAST FOOTHILL BLVD. PASADENA, CA, 91107 |
| Type | Name/Address |

| DBA | | | |
|-----------------------------------|--------------------|-----------------------|-------------------------|
| DBA Name | Description | Effective Date | Termination Date |
| MAXIM TECHNOLOGIES | TRADENAME | 5/13/2004 | 10/3/2006 |
| MCNAMEE INDUSTRIAL SERVICES, INC. | TRADENAME | 4/4/2003 | 5/28/2008 |
| DBA Name | Description | Effective Date | Termination Date |

| Mergers | | | | |
|--------------------|-----------------------------------|---------------------|------------------|-----------------------|
| Merger Date | Merged | Merged State | Survived | Survived State |
| 3/31/2003 | MCNAMEE, PORTER & SEELEY, INC. | MI | TETRA TECH, INC. | DE |
| 3/31/2003 | MCNAMEE INDUSTRIAL SERVICES, INC. | MI | TETRA TECH, INC. | DE |
| 1/22/2004 | WILLIAMS, HATFIELD & STONER, INC. | FL | TETRA TECH, INC. | DE |
| 4/7/2004 | MAXIM TECHNOLOGIES, INC. | DE | TETRA TECH, INC. | DE |
| 7/25/2007 | SCIENCES INTERNATIONAL, INC. | DE | TETRA TECH, INC. | DE |
| 1/6/2012 | INCA ENGINEERS, INC. | WA | TETRA TECH, INC. | DE |
| 1/6/2012 | TETRA TECH NUS, INC. | DE | TETRA TECH, INC. | DE |
| 10/8/2012 | TETRA TECH HEI, INC. | TN | TETRA TECH, INC. | DE |
| 2/11/2013 | TETRA TECH EM, INC. | DE | TETRA TECH, INC. | DE |
| 2/11/2013 | GEOTRANS, INC. | VA | TETRA TECH, INC. | DE |
| Merger Date | Merged | Merged State | Survived | Survived State |

| Date | Amendment |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2/11/2013 | MERGER: MERGING TETRA TECH EM, INC., A QUALIFIED DE CORPORATION, GEOTRANS, INC., A NON-QUALIFIED VA ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR |
| 10/8/2012 | MERGER: MERGING TETRA TECH HEI, INC., A NON-QUALIFIED TN ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR |
| 1/6/2012 | MERGER: MERGING INCA ENGINEERS, INC., A NON-QUALIFIED WA ORGANIZATION, TETRA TECH NUS, INC., A QUALIFIED DE CORPORATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR |
| 3/13/2009 | RESTATED CERTIFICATE FILED |
| 7/25/2007 | MERGER: MERGING SCIENCES INTERNATIONAL, INC., A NON-QUALIFIED DE ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR |
| 4/7/2004 | MERGER: MERGING MAXIM TECHNOLOGIES, INC., A QUALIFIED DE CORPORATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR |
| 1/22/2004 | MERGER: MERGING WILLIAMS, HATFIELD & STONER, INC., A NON-QUALIFIED FL ORGANIZATION WITH AND INTO TETRA TECH, INC., A QUALIFIED DE CORPORATION, THE SURVIVOR |
| 3/31/2003 | MERGER: MERGING MCNAMEE INDUSTRIAL SERVICES, INC., A QUALIFIED MI CORPORATION WITH AND INTO TETRA TECH, INC., A |



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Sep 17, 2024



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e.g. 1606N020Q02

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words ⁽ⁱ⁾
- All Words ⁽ⁱ⁾
- Exact Phrase ⁽ⁱ⁾

e.g. 123456789, Smith Corp

"TETRA TECH, INC." ×

- Classification ∨
- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
- Location ∨
- Dates ∨

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Purchasing Division Use:</i> Buyer: <u>J. Maguire</u> Date: <u>9.17.24</u> Solicitation No. <u>CPO DEP25#04</u> <u>C/O #1</u> | Agency: West Virginia Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers-Smith Requisition No. CPO DEP2500000004 PF No.: 1289039 |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 | Specifications and Pricing Page included | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA] | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | Fleet Management Division pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|-----------|--------------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 10 | Insurance requirements | | | | |
| | Commercial General Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Automobile Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Cyber Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Builder's Risk/Installation Floater | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Professional Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

FOR CHANGE ORDERS/RENEWALS:

| | | | | | |
|----------|----------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1 | Two-party agreement | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2 | Standard change order language | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 | Office of Technology CIO approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | Justification for price increases/backdating/other | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5 | Bond Rider (Construction) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | Secretary of State Verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7 | State debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8 | Federal debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

