



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Date: 08-28-2024

Order Number:	CPO 0313 0313 DEP2200000044 8	Procurement Folder:	1046339
Document Name:	DWWM Solid Waste NPDES Permit Limit Tracking Enhancement	Reason for Modification:	Change Order #4 issued for a no cost time extension.
Document Description:	DWWM Solid Waste NPDES Permit Limit Tracking Enhancement		
Procurement Type:	Central Sole Source		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-08-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-02-28

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000022678			Requestor Name:	Jessica S Chambers
ENFOTECH & CONSULTING INC				Requestor Phone:	(304) 414-1140
1368 HOW LN				Requestor Email:	jessica.s.chambers@wv.gov
NORTH BRUNSWICK	NJ	08902-1792		<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION</div>	
US					
Vendor Contact Phone:	732-839-1688	Extension:	107		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT 601 57TH ST SE CHARLESTON WV 25304 US

9/14/24 6L

Purchasing Division's File Copy

Total Order Amount: \$110,550.00

PURCHASING DIVISION AUTHORIZATION DATE: <i>Murphy 9/03/2024</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 9/6/2024</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>9-16-24</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

CCO No 4

CO No 4 is issued to extend the original contract to February 28, 2025 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: August 31, 2024

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	110550.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Solid Waste NPDES Permit Limit Tracking Enhancement

Extended Description:



Approved per
Frank Whittaker
9.3.24

west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Jessica Chambers-Smith
Procurement Manager

From: Cindy Fisher, Procurement Specialist Senior
WVDEP

Date: August 23, 2024

Subject: Change Order # 4 Time Extension for Purchase Order # CPO DEP2200000044 –
Solid Waste NPDES Permit Limit Tracking Enhancement

The WVDEP Division of Water and Water Management is requesting a change order (no additional cost) to extend the contract period of the above referenced purchase order by 6 months making the new effective date for the contract February 28, 2025.

The time extension is requested due to the delay in the total implementation of the Solid Waste Permit Document Generation Enhancement. DEP is working with the vendor to complete the final section.

Please let me know if you have questions.

Cindy Fisher, Procurement Specialist, Senior
WV Dept of Environmental Protection
601 57th ST S.E.
Charleston, WV 25304
304-926-0499 x 41155
cindy.fisher@wv.gov

**Cindy
Fisher**

Digitally signed by:
Cindy Fisher
DN: CN = Cindy Fisher
email = cindy.
fisher@wv.gov C = AD
Date: 2024.08.26 10:
39:32 -04'00'

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Tony C Jeng
Digitally signed by Tony C Jeng
DN: cn=Tony C Jeng, o=enfoTech &
Consulting Inc., ou,
email=Tony.Jeng@enfoTech.com, c=US
Date: 2024.08.26 14:27:10 -0400'

1368 How Lane
North Brunswick, NJ 08902

enfoTech

Phone: 732.839.1688
Fax: 732.214.8619
www.enfotech.com

August 19, 2024

Ms. Cindy Fisher
Procurement Specialist, Senior
WV Dept of Environmental Protection
601 57th ST S.E., Charleston, WV 25304
304-926-0499 x 41146
cindy.fisher@wv.gov

Subject: Proposal: WVDEP Epermit System Project Time Extension for 6 Months (Revision #3)
Contract: CPO DEP22*44 DWWM Solid Waste NPDES Permit Limit Tracking
Enhancement

Dear Ms. Fischer,

DEP contracts enfoTech to implement commercial off the shelf (COTS) EN Suite system to provide system capability for 13 DEP programs to receive electronic submittals from the entities who are regulated by DEP. The original contract started on 2/1/2021 with a target completion date of 1/26/2023 for the Implementation Phase. Under the contract, enfoTech will provide EN Suite software license and work with the DEP staff to configure EN Suite to meet project requirements. The project adopts a 2-waves and 6-sprints implementation procedures for 13 DEP programs.

On 8/22/2022, DEP issued a Change Order, under a CPO DEP22*44 contract, to expand the project to provide Solid Waste NPDES Permit Limit Tracking Enhancements.

In 1/2023, both parties agreed to a 6-month time extension (ends on 7/31/2023) at no additional cost to accommodate DEP's request for additional time to migrate ESRI data. In 7/2023, DEP and enfoTech mutually agreed to another one-year time extension (ends on 7/31/2024) with no additional cost. On 7/15/2024, both parties agreed to a 1-month time extension (ends on 8/31/2024) at no additional cost. In addition, DEP expresses interest to seek additional time to accommodate DEP's schedule to review project deliverables.

enfoTech submits this proposal to allow DEP to extend the CPO DEP22*44 project schedule, for six (6) months from 9/1/2024 to 2/28/2025.

(A) Work Scope

enfoTech will provide additional services to support DEP's review of Epermit system, address DEP's review comments, and complete remaining project activities.

(A.1) Additional Services: shall include the following work.

- 1. Support DEP review comments and provide System Releases:**
 - Address DEP review comments for Solid Waste NPDES Permit Limit Tracking Enhancements
- 2. Budget Request for Additional Services:** No additional cost for 6 months, if DEP approves enfoTech's 6-month time extension proposal for the Contract: CCT DEP21*2 Electronic EPermitting System DWWM20-01

(A.2) Epermit Remaining Project Activities and Unspent Funding:

The following Table lists Epermit remaining activities and unspent funding. Please evaluate to roll over the funding to support the remaining project activities.

Epermit Project Task	Cost
Change Order for Solid Waste Permit Limit Tracking : PROD version: Address DEP's UAT comments and Delivery Release #3 version DEP	\$ 22,110
Total:	\$ 22,110

(B) Cost Summary and Payment Schedule

Costs are summarized in a table below:

Cost Item	Amount	Payment Schedule
Additional Services for 6 Months	N/C	
Solid Waste NPDES Permit Limit Enhancement Activities and Unspent Funding	\$ 22,110	<ul style="list-style-type: none">▪ Based on deliverable cost▪ enfoTech will include deliverables completed for the monthly invoice cycle

(C) Invoice and Payment

enfoTech will submit an invoice for all fees incurred for the reporting month to DEP for review and payment. enfoTech payment terms are 30 days net from the invoice date.

The proposal is valid for 60 days from the date of issuance. Thank You for considering enfoTech proposal.

Sincerely,



Tony C. Jeng
Executive Vice President

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Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ENFOTECH & CONSULTING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/8/2020		12/8/2020	Foreign	Profit			

Organization Information		
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services	Capital Stock
Charter County		Control Number
Charter State	NJ	Excess Acres
At Will Term		Member Managed
At Will Term Years		Par Value
Authorized Shares		Young Entrepreneur No

Addresses	
Type	Address
Local Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Mailing Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Notice of Process Address	ENFOTECH & CONSULTING INC. 1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Principal Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Type	Address

Officers	
Type	Name/Address
President	LI-YIN JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Secretary	JASON HUANG 1 FINDLAY LANE PRINCETON JUNCTION, NJ, 08550
Vice-President	TONY JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, August 28, 2024 — 8:19 AM



Important Reqs and Certs Update Show Details
Jul 18, 2024



See All Alerts

Entity validation Show Details
Aug 27, 2024



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"Enfotech & Consulting Inc"



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Mason</u> Date: <u>9.3.24</u> Solicitation No. <u>CPO DEP 22★44</u> <u>c/o # 4</u>	Agency: WV Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers-Smith Requisition No. CPO DEP2200000044 PF No.: PF1046339
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Automobile Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Workers' Compensation/Employer's Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Cyber Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Builder's Risk/Installation Floater</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Professional Liability</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Other (specify)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 