



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 10-02-2024

Order Number: CPO 0313 9171 DEP2200000028 7	Procurement Folder: 918601
Document Name: EOI - 2021 Design Group A Projects	Reason for Modification: Change Order #2 to increase contract
Document Description: EOI - 2021 Design Group A Projects	
Procurement Type: Central Purchase Order	
Buyer Name: Joseph E Hager III	
Telephone: (304) 558-2306	
Email: joseph.e.hageriii@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2022-03-22
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2025-03-20

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000203652 E L ROBINSON ENGINEERING CO 5088 Washington St W Charleston WV 25313-1536 US Vendor Contact Phone: 304-776-7473 Extension: 238 Discount Details: <table border="1"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>	#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Jessica S Chambers Requestor Phone: (304) 414-1140 Requestor Email: jessica.s.chambers@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____
#	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF AML&R 601 57TH ST SE CHARLESTON WV 25304 US

CR 10-7-24

Total Order Amount:	\$432,760.00
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Purchasing Division's File Copy

QA 10-3-24

PURCHASING DIVISION AUTHORIZATION DATE: <i>Mark [Signature] - 10/07/2024</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Colly [Signature] 10-8-24</i> ELECTRONIC SIGNATURE ON FILE
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10/8/2024

Extended Description:

Change Order

Change Order #2 is issued to increase the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders

Original Contract Sum: \$339,460.00

Change Order Increase: \$93,300.00

New Contract Total: \$432,760.00

Effective date: September 18,2024 through March 20,2025

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	98585.00
Service From	Service To	Manufacturer		Model No	
2022-03-22	2025-03-20				

Commodity Line Description: EOI Engineering Design Services -Clarksburg (Hill) Landslide

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81100000	0.00000		0.000000	186525.00
Service From	Service To	Manufacturer		Model No	
2022-03-22	2025-03-20				

Commodity Line Description: EOI Engineering Design Services - Fairfield Highwall

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81100000	0.00000		0.000000	80030.00
Service From	Service To	Manufacturer		Model No	
2022-03-22	2025-03-20				

Commodity Line Description: EOI Engineering Design Services-Green Valley Rd Laughlin LS

Extended Description:

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81100000	0.00000		0.000000	67620.00
Service From	Service To	Manufacturer		Model No	
2022-03-22	2025-03-20				

Commodity Line Description: EOI Engineering Design Svcs-Skidmore Site (Canyon Mine) Mntc

Extended Description:



APPROVED
T. J. [Signature]
10/3/24

west virginia department of environmental protection

Division of Land Restoration
Office of Abandoned Mines Lands and Reclamation
101 Cambridge Place
Bridgeport, WV 26330
Phone: 304-842-1900
Fax: 304-842-1928

Harold D. Ward, Cabinet Secretary
dep.wv.gov

September 17, 2024

E.L. Robinson Engineering, Co.
Attn: Eric Coberly, P.E.
5088 Washington St. W
Charleston, WV 25313

Re: Change Order # 2
Project Name: 2021 Design Group A Projects
Permit Number: N/A
Contract Number: CPO DEP22*28

Dear Mr. Coberly:

The WVDEP Office of Abandoned Mine Lands and Reclamation is issuing a change order to increase the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders as shown on Attachment A.

The U.S. Fish and Wildlife Service has decided not to approve any culverted bat gates for AML reclamation projects and that portal surveys are being required to determine Threatened and Endangered Species of bat. Portal surveys must be conducted at the Fairfield Highwall project to determine what type of bat gate can be installed or if the portals can be sealed.

The effective date of the change order is September 18, 2024 through March 20, 2025.

Commodity Line 2: Increased, \$93,300.00. Actual Fall Swarm Survey task final unit quantities.

The total cumulative change in the project cost is in excess of 10% of the original contract sum.

Re: Change Order # 2
 Purchase Order No.: CPO DEP22*02

Change Order Approved by WVDEP:


Name	Title	Signature	Date
Eric Simpson, P.E.	AMLR Northern Regional Engineer	Eric S. Simpson	Digitally signed by Eric S. Simpson Date: 2024.05.18 08:17:23 -04'00'
Travis Parsons	Deputy Director AMLR	Travis G Parsons	Digitally signed by Travis G Parsons DN: cn = Travis G Parsons, email = travis.g.parsons@wv.gov, o = WV Department of Environmental Protection, ou = Office of Abandoned Mine Lands Date: 2024.05.20 08:53:11 -0400

(signature of Deputy Director or Director is ONLY required when change order(s) total increase exceeds 10% when compared to original contract amount)

Completion of this change order approval process requires

- your signature below
- a current copy of your contractor's license
- a current copy of your insurance certificate
 - WVDEP must be listed as additional insured and the contract number must be listed in the extended description
- a Bond Rider in the amount of [Click or tap here to enter text.](#)

I am in agreement with the changes as outlined in this letter and Attachment A.
 (vendor signature required below)

Name	Title	Signature	Date
ERIC COZERLY	PRESIDENT		5/24/24

Please email the signed documents to depdlrprocurement@wv.gov within 7 days of receipt of this letter.

If a Bond Rider is required, please mail the original to:

WV Dept. of Environmental Protection
 Office of Abandon Mine Lands
 Attn: Melanie Simpson
 601 57th Street SE
 Charleston, WV 25304

cc: Melanie Simpson

5088 Washington St. West
 Charleston, WV 25313

elrobinsonengineering.com

September 16, 2024

 Eric Simpson, P.E.
 Northern Regional Engineer
 West Virginia Department of Environmental Protection
 Office of Abandoned Mine Lands
 1000 Technology Drive Suite 3220
 Fairmont, WV 26554

 RE: 2021 Design Group A Projects
 CEOI DEP 22*02

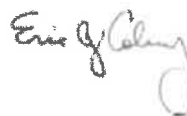
Dear Mr. Simpson,

Per your request, we provide the following proposal for completion of a fall swarm survey on Fairfield Highwall in Monongalia County. The survey will be conducted by Pittsburgh Wildlife and Environmental, Inc. A narrative of their service is attached to this proposal. In addition, hours for providing coordination and making adjustments to plans based on results are included below.

Fall Swarm Survey (2 weeks)		\$11,500.00
Fall Swarm Survey (4 additional weeks)	Group 1	\$11,500.00
	Group 2	\$11,500.00
Fall Swarm Survey (9 additional nights)	Group 1	\$26,000.00
	Group 1	\$26,000.00
Project Manager	10 Hours @ \$200/hour	\$ 2,000.00
Staff Engineer	40 Hours @ \$120/hour	\$ 4,800.00
	Total	\$93,300.00

We appreciate this opportunity to serve you. If you need any additional information or have any questions, please feel free to contact us.

 Sincerely,
 E. L. Robinson Engineering, Co.
 By:



Eric J. Coberly, P.E., Project Manager

September 7, 2024

Mr. Eric J. Coberly

E.L. Robinson Engineering
5088 Washington St. West
Charleston, WV 25313

**RE: Fall Swarm Survey
Fairfield Highwall
Monongalia County, West Virginia**

Dear Mr. Coberly:

Pittsburgh Wildlife & Environmental, Inc. (PWE) is pleased to provide E.L. Robinson Engineering our proposal to complete a Fall Swarm Survey for 5 abandoned coal mine portals located in the Fairfield Highwall Reclamation Project (Project). The portals are located in Monongalia County near Warm Hollow Road in two (2) groups. Each group will be surveyed separately with a permitted bat biologist.

The following details our Assumptions, Scope of Services, Costing, and Schedule to complete the Fall Swarm Survey.

Assumptions

- No internal project coordination meetings will be necessary to complete this work.
- No in-person agency meetings will be necessary to complete this work.
- No consultation with state or federal agencies is needed except submittal of our survey study plan and amendments to our collection permits.
- Access to the Project area will be secured prior to the start of the field work and keys to locked gates will be available.
- The Fall Swarm Survey must occur between September 15 – October 31.
- A total of 5 portals will be surveyed. Group 1 has three openings and Group 2 has two openings. The Groups are too far apart to be covered by one (1) permitted bat biologist.

Scope of Services

1.0 Fall Swarm Survey

PWE proposes to conduct a fall swarm survey to confirm the presence or absence of federally listed bat species. The bat survey work is based on our understanding of the proposed project and the technical criteria outlined in the USFWS Guidelines – *Appendix H: Potential Hibernaculum Survey Guidance*.

PWE will contact the West Virginia Division of Natural Resources for the purpose of amending our Scientific Collection Permit. Fall swarm surveys must be completed once per week at each identified portal starting on September 15th and ending on October 31st. If after the first two weeks no bat activity is observed, then survey efforts can be suspended. If an Indiana bat [IBAT (*Myotis sodalis*)], northern long-eared bat [NLEB (*Myotis septentrionalis*) or other federally endangered bat is captured an additional nine (9) surveys nights will be required. Each survey night will begin at sunset and last for a minimum of 5 hours. In the case of severe weather including precipitation (more than 2 hours), strong winds (more than 2 hours), and/or temperatures dropping below 50 degrees Fahrenheit (within the first 2 hours of the survey night), surveys will be terminated and the site will have to be resurveyed under approved conditions. Due to these uncontrollable conditions, survey efforts may require additional time to complete.

The mine portals will be surveyed using harp traps and acoustic detectors. A harp trap set-up consists of placing a harp trap in front of the open cave in a manner that will optimize bat capture. After the harp trap is in place, the entire area surrounding the cave will be completely sealed with plastic sheeting. Once the edges of the plastic barrier are secured, an opening will be cut in the plastic sheeting around the inside edge of the harp trap. The plastic sheeting will then be affixed to the sides of the harp traps in a manner that eliminates all gaps between the plastic sheeting and the harp trap. Once this is completed, the only entry/exit point for the cave will be through the harp trap. Each harp trap measures 1 meter high by 1 meter wide. The acoustic bat detector will be placed to detect bats swarming around the entrance of the cave. Data from the acoustic detector will be analyzed to determine the number of bat passes per hour during each survey night. Species identification from acoustic call analysis is typically not reliable in these situations.

2.0 Report

Weekly results will be provided upon completion of the surveys to you via email. PWE will include the results of this survey in a Phase 5 the Listed Bat Survey Report which will be prepared after all surveys are completed.

You are viewing this page over a secure connection. Click here for more information.

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

E. L. ROBINSON ENGINEERING CO.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	1/7/1980		1/7/1980	Domestic	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock 3000.0000
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	<input type="checkbox"/> × Close
At Will Term Years		Pa	Hi, I'm SOLO! I can help you file your Annual Report.
Authorized Shares	60000	Entr	

Addresses

Type	Address
Local Office Address	5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536
Mailing Address	5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536 USA
Notice of Process Address	REGISTERED AGENTS INC 110 MAIN ST. BECKLEY, WV, 25801
Principal Office Address	5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536 USA
Type	Address

Officers

Type	Name/Address
Director	ERIC COBERLY 5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536
Director	WILLIAM S LEROSE 5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536
President	ERIC COBERLY 5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536
Secretary	WILLIAM S LEROSE 5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536
Vice-President	LEE R LEWIS 5088 WASHINGTON ST W CHARLESTON, WV, 25313-1536
Type	Name/Address

Date	Amendment
3/30/2006	AMENDMENT FILED TO SI
1/8/2001	CHANGE IN SHARES FRO SHARES CLASS B CMN S DIVIDED AS 20,000 SHARE CLASS B CMN STK, 20,000 PAR VALUE WHICH MAKES THE AUTH. CAP STK REMAIN THE SAM \$3,000.00

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Report.

WHICH IS
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10/8/1998	CHANGE IN SHARES FROM 3,000 AT #1.00 PAR VALUE TO 40,000 SHARES 20,000 CLASS A AND 20,000 CLASS B COM. STK AT \$0.1 PAR VALUE WHICH MAKES THE AUTH. CAP. STK STAY THE SAME. \$3,000.00
3/27/1998	DECREASE-AMENDMENT FILED DECREASING THE AUTH. CAP. STK FROM \$15,000 WITH 100 SHARES AT \$150 PAR TO \$3,000 AUTH. CAP. WITH 3,000 SHARES AT \$1.00 PAR VALUE.
3/28/1984	AMENDMENT INCREASING SHARES AND CHANGING NAME FROM E. L. ROBINSON ENTERPRISES, INC. TO E. L. ROBINSON ENGINEERING CO.
Date	Amendment

Annual Reports

Filed For

- 2024
- 2023
- 2022
- 2021
- 2020
- 2019
- 2018
- 2017x
- 2017
- 2016
- 2015
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- 2004
- 2003

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Important Reps and Certs Update Show Details

Jul 18, 2024



See All Alerts

Entity Validation Show Details

Sep 17, 2024



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All Words

e.g. 1606N020Q02

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By



Keyword Search

For more information on how to use our keyword search, visit our help guide

Simple Search

Search Editor

- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"E. L. Robinson Engineering Co." x

- Classification ∨
- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
- Location ∨
- Dates ∨

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Chambers</u> Date: <u>10.3.24</u> Solicitation No. <u>CPO DEP22*03</u> <u>C/O #2</u>	Agency: WV Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers Requisition No. CPO DEP220000028 PF No.: 918601
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

