



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 09-20-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0313 0313 DEP2500000005 2	Procurement Folder:	1448108
Document Name:	DAQ Particulate Matter Gravimetric Analysis Service Contract	Reason for Modification:	Change Order 01 To make modification to Shipping Locations Table 4.1.4.3
Document Description:	DAQ Particulate Matter Gravimetric Analysis Service Contract		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-08-31

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000184626			Requestor Name:	Renu Chakrabarty
PACE ANALYTICAL SERVICES LLC				Requestor Phone:	(304) 414-1249
1638 ROSEYTOWN RD STES 2 3 & 4				Requestor Email:	renu.m.chakrabarty@wv.gov
GREENSBURG	PA	15601		<div style="font-size: 2em; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION	STATE OF WEST VIRGINIA
DIVISION OF AIR QUALITY	JOBSITE - SEE SPECIFICATIONS
601 57TH ST SE	
CHARLESTON WV 25304	No City WV 99999
US	US

9/23/24 61

Purchasing Division's File Copy

Total Order Amount:	Open t
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JK 9-20-24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Murphy - 9/23/2024*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John L. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *10-20-24*
 ELECTRONIC SIGNATURE ON FILE

10/1/2024

Extended Description:

Change Order

Change Order No. 01 is issued to make a modification to Shipping Locations table 4.1.4.3. Vienna Neale School Primary & Vienna Neal School Secondary will move from Shipping location 2 (Fairmont) to shipping Location 1 (Charleston). Shipping Location 2 has an updated address due to a move from 2031 Pleasant Valley Road, Suite 1, Fairmont, WV 26554-9295 to 1000 Technology Park Drive, Suite 3220, Fairmont, WV 26554.

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81141704			EA	30.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Gravimetric Analysis

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81141704			EA	6.500000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Data Managment

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81141704			EA	1.500000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Sample Archive Cold

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81141704			EA	115.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Sample Returns

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	81141704			EA	650.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Initial Set Up Fee

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81141704			EA	163.130000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Shipping Cost

Extended Description:



west virginia department of environmental protection

Division of Air Quality
601 57th Street, S.E.
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Jessica Chambers-Smith
Procurement Manager, Business Operations

From: Renu M. Chakrabarty, PE
Assistant Director of Air Monitoring, Laboratory & Air Toxics, DAQ

Date: September 11, 2024

Subject: DAQ Particulate Matter Gravimetric Analysis Service Contract
DEP25*5, **Changer Order 1**

Digitally signed by: Renu M. Chakrabarty
DN: CN = Renu M. Chakrabarty, email = renu.m.chakrabarty@wv.gov C
= US O = WV Department of Environmental Protection OU = WVDEP
Date: 2024.09.11 16:50:23 -0400

The following two changes are made to the WVDEP DAQ Shipping Locations table in 4.1.4.3.:

- The Vienna Neale School Primary and Vienna Neal School Secondary shipping locations are moved from Shipping Location 2 (Fairmont) to Shipping Location 1 (Charleston).
- The address for Shipping Location 2 is updated due to a move from 2031 Pleasant Valley Road, Suite 1, Fairmont, WV 26554-9295 to 1000 Technology Park Drive, Suite 3220, Fairmont, WV 26554.

The attachment contains these changes in the WVDEP DAQ Shipping Locations table in 4.1.4.3.

If you need further information, please contact Renu Chakrabarty at (304) 414-1249 or Renu.M.Chakrabarty@wv.gov

Promoting a healthy environment.

4.1.4 Shipping

4.1.4.3 The gravimetric laboratory vendor shall ship to the three locations as indicated in the table below:

WVDEP DAQ Shipping Locations

Shipping Location 1: WVDEP DAQ Charleston 601 57th Street SE, Charleston, WV 25304				
Site Locations	AQS Site ID	County	Sampler Type	Schedule*
Charleston NCore	54-039-0020-01	Kanawha	PM _{2.5}	1/3
Charleston NCore	54-039-0020-02	Kanawha	PM ₁₀	1/3
Huntington Prindle Field Primary	54-011-0007-01	Cabell	PM _{2.5}	1/3
Huntington Prindle Field Secondary	54-011-0007-02	Cabell	PM _{2.5}	1/12
South Charleston Library	54-039-1005-01	Kanawha	PM _{2.5}	1/3
Vienna Neale School Primary	54-107-1002-01	Wood	PM _{2.5}	1/3
Vienna Neale School Secondary	54-107-1002-02	Wood	PM _{2.5}	1/12
Shipping Location 2: WV DEP DAQ NCRO 1000 Technology Park Drive, Suite 3220, Fairmont, WV 26554				
Site Locations	AQS Site ID	County	Sampler Type	Schedule*
Clarksburg Washington Irving JHS	54-033-0003-01	Harrison	PM _{2.5}	1/3
Fairmont Marion County Hospital	54-049-0006-01	Marion	PM _{2.5}	1/3
Martinsburg Ball Field	54-003-0003-01	Berkley	PM _{2.5}	1/3
Morgantown Airport	54-061-0003-01	Monongalia	PM _{2.5}	1/3
Shipping Location 3: WV DEP DAQ NPRO 131A Peninsula Street, Wheeling, WV 26003				
Site Locations	AQS Site ID	County	Sampler Type	Schedule*
Follansbee Mahan Lane	54-009-0005-01	Brooke	PM _{2.5}	1/3
Moundsville National Guard	54-051-1002-01	Marshall	PM _{2.5}	1/3
Warwood Water Plant	54-069-0010-01	Ohio	PM _{2.5}	1/3
Weirton Marland Heights Primary	54-009-0011-01	Brooke	PM _{2.5}	1/3
Weirton Marland Heights Secondary	54-009-0011-02	Brooke	PM _{2.5}	1/12
Weirton Summit Circle	54-029-0009-01	Hancock	PM _{2.5}	1/3

Particulate Matter Gravimetric Analysis Service Contract – Changer Order 1

*1/3 refers to the one out of every three days per the Annual EPA Sampling Schedule. 1/12 refers to one out of every twelve days per the Annual EPA Sampling Schedule. This schedule changes yearly and is found at the following link: <https://www.epa.gov/amtic/sampling-schedule-calendar>.

4.1.4.3.1 Shipping locations are subject to change.

4.1.4.3.2 Site locations are subject to change based on the WVDEP DAQ network changes.

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Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

PACE ANALYTICAL SERVICES, LLC

☆ See SOS in file ☆

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	3/2/2012		3/2/2012	Foreign	Profit			

Organization Information			
Business Purpose	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)		Capital Stock
Charter County		Control Number	99TMG
Charter State	MN	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	PO BOX 286 BEAVER, WV, 25813
Mailing Address	2665 LONG LAKE RD SUITE 300 ROSEVILLE, MN, 55113 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	2665 LONG LAKE RD SUITE 300 ROSEVILLE, MN, 55113 USA
Type	Address

Officers	
Type	Name/Address
Manager	PAS PARENT, INC. 2665 LONG LAKE RD SUITE 300 ROSEVILLE, MN, 55113
Type	Name/Address

Name Changes	
Date	Old Name
2/21/2018	PACE ANALYTICAL SERVICES, INC.
Date	Old Name

Mergers				
Merger Date	Merged	Merged State	Survived	Survived State
7/16/2018	REI CONSULTANTS, INC.	WV	PACE ANALYTICAL SERVICES, LLC	MN
Merger Date	Merged	Merged State	Survived	Survived State

Date	Amendment
7/16/2018	MERGER: MERGING REI CONSULTANTS, INC., A QUALIFIED WV CORPORATION WITH AND INTO PACE ANALYTICAL SERVICES, LLC, A QUALIFIED MN LIMITED LIABILITY COMPANY, THE SURVIVOR
2/21/2018	NAME CHANGE: FROM PACE ANALYTICAL SERVICES, INC.
Date	Amendment

Annual Reports
Filed For
2024
2023
2022
2021
2020
2019
2018
2017x
2017
2016
2015
2014
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, September 17, 2024 — 10:11 AM

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All Domains



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"Pace Analytical Services LLC" 

Federal Organizations

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B--Laboratory Analysis of Organic & Inorganic Parameters in Water

Notice ID: 140R2022Q0050

Drinking Water Sampling BPA Call...

Awardee
**PACE ANALYTICAL
SERVICES, LLC**

Unique Entity ID
Q22QFB1HNMD3

Department/Ind.Agency
**INTERIOR,
DEPARTMENT OF THE**

Subtier
**BUREAU OF
RECLAMATION**

Office
MP-REGIONAL OFFICE

Contract
Opportunities

Notice Type
Original Award Notice

Updated Date
Sep 10, 2024

Published Date
Sep 10, 2024

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Maguire</u> Date: <u>9-20-21</u> Solicitation No. <u>CMA DEP 25*05</u> <u>CL #1</u>	Agency: West Virginia Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers-Smith Requisition No. CMA DEP2500000005 PF No.: 1448108
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wVOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wVOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

