



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Date: 11-20-2024

Order Number:	CMA 0313 0313 DEP2200000013 4	Procurement Folder:	959613
Document Name:	Maintenance and Repair for YSI Water Quality Meters	Reason for Modification:	Change Order 3 To Renew Contract
Document Description:	Maintenance and Repair for YSI Water Quality Meters		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-12-06
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-12-05

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000174281			Requestor Name:	Nicholas Murray
FONDRIEST ENVIRONMENTAL INC				Requestor Phone:	(304) 926-0499
2091 EXCHANGE CT				Requestor Email:	nick.s.murray@wv.gov
FAIRBORN	OH	453246355		<div style="font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION	ENVIRONMENTAL PROTECTION
DIV OF WASTE AND WATER MGT	DIVISION OF WATER AND WASTE MGT
601 57TH ST SE	601 57TH ST SE
CHARLESTON WV 25304	CHARLESTON WV 25304
US	US

CR 12-5-24

Total Order Amount:	Open End
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Purchasing Division's File Copy

JA 12-4-24
 PURCHASING DIVISION AUTHORIZATION
 DATE: 12/5/24
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: John S. Gray
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: 12-6-24
 ELECTRONIC SIGNATURE ON FILE

12/6/2024

Extended Description:

Change Order

Change Order No. 3 issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 12/06/2024 through 12/05/2025.

Renewals remaining: Zero (0)

No Other Changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112201			HOUR	100.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Maintenance & Repair Service - Item 4.1.1.5

Extended Description:

Reference Specification 4.1.1.5

For bidding purposes only please provide an hourly rate: Estimated quantity is 300 hours.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81112201			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Parts Mark Up - Item 4.1.2.8.1

Extended Description:

Parts Markup 1.3 (30%)



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

November 19, 2024

Fondriest Environmental Inc
2091 Exchange CT
Fairborn, OH 45324

Contract Number: CMA DEP2200000013 Maintenance and Repair for YSI Water Quality Meters

The West Virginia Department of Environmental Protection is offering to renew subject contract under the same terms, conditions, pricing and specifications. The renewal dates are December 06, 2024 through December 05, 2025. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

In Addition to this form, we will need a current copy of your Certificate of Insurance.

Please let me know if you have questions.

Cindy Fisher, Procurement Specialist, Senior
WV Dept of Environmental Protection
601 57th ST S.E.
Charleston, WV 25304
304-926-0499 x 41155
cindy.fisher@wv.gov

Cindy
Fisher

Digitally signed by: Cindy Fisher
DN: CN = Cindy Fisher
email = cindy.fisher@wv.gov, C = AD
Date: 2024.11.19 08:03:22 -05'00'

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Liz Fondriest
Name/Signature

11-19-2024
Date

LIZ FONDRIEST
Printed Name

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

FONDRIEST ENVIRONMENTAL, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	8/28/2013		8/28/2013	Foreign	Profit			

Organization Information			
Business Purpose	5417 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Scientific Research and Development Services (physical, engineering, life sciences, social sciences, humanities)		
Capital Stock			
Charter County		Control Number	9A201
Charter State	OH	Excess Acres	
At Will Term		Member Managed	
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	2091 EXCHANGE COURT FAIRBORN, OH, 45324
Mailing Address	2091 EXCHANGE COURT FAIRBORN, OH, 45324 USA
Notice of Process Address	LIZ FONRIEST 2091 EXCHANGE CT FAIRBORN, OH, 45324
Principal Office Address	2091 EXCHANGE CT FAIRBORN, OH, 45324 USA
Type	Address

Officers	
Type	Name/Address
Director	ELIZABETH FONDRIEST, CFO 1621 TURFLAND BLVD XENIA, OH, 45385
President	STEVE FONDRIEST 1621 TURFLAND BLVD XENIA, OH, 45385
Treasurer	LIZ FONDRIEST 2091 EXCHANGE COURT FAIRBORN, OH, 45324
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	



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Nov 8, 2024



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e.g. 1606N020Q02

"Fondriest Environmental Inc" 

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use</i> Buyer: <u>J. Mason</u> Date: <u>12-4-24</u> Solicitation No. <u>CMA DEP 22★13</u> <u>C/O #3</u>	Agency: West Virginia Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers-Smith Requisition No. CMA DEP2200000013 PF No.: 959613
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 