



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 09-04-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0313 0313 DEP2200000010 4	Procurement Folder:	940430
Document Name:	BTO Professional Moving Services	Reason for Modification:	CHANGE ORDER 03 TO RENEW CONTRACT
Document Description:	BTO Professional Moving Services		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-11-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-10-31

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000209317			Requestor Name:	Bobbi J Chestnut
CENTRAL VAN & STORAGE OF CHARLESTON INC				Requestor Phone:	(304) 926-0499
301 JACOBSON DR				Requestor Email:	b.j.chestnut@wv.gov
POCA	WV	251590626		<div style="font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION	STATE OF WEST VIRGINIA
OFFICE OF ADMINISTRATION	VARIOUS LOCATIONS AS INDICATED BY ORDER
601 57TH ST SE	
CHARLESTON WV 25304	No City WV 99999
US	US

Purchasing Division's File Copy

Total Order Amount:	Open End
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PURCHASING DIVISION AUTHORIZATION
 DATE: *Murphy - 9/9/2024*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John L. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *9-11-24*
 ELECTRONIC SIGNATURE ON FILE

9/11/2024

Extended Description:

CHANGE ORDER

CHANGE ORDER NO. 03 IS ISSUED TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL 11/01/2024 THROUGH 10/31/2025.

NO RENEWALS REMAINING

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	78101804			HOUR	25.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 16' - Spring/Air Ride/ with Liftgate

Extended Description:

Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	78101804			HOUR	25.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 16' - Spring/Air Ride/ without Liftgate

Extended Description:

Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	78101804			HOUR	45.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' - Spring/ Air Ride/with Liftgate

Extended Description:

Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	78101804			HOUR	45.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Box Truck 26' - Spring/ Air Ride/without Liftgate

Extended Description:

Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	78101804			HOUR	95.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Full Sized Enclosed Tractor/Trailer with/without Liftgate

Extended Description:
Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	78101804			HOUR	50.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Supervisor/ Move Coordinator

Extended Description:
Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	78101804			HOUR	50.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver/Mover

Extended Description:
Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	78101804			HOUR	38.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mover

Extended Description:
Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	78101804			HOUR	75.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Supervisor/Move Coordinator After Hours

Extended Description:
Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	78101804			HOUR	75.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver/mover After Hours

Extended Description:
Professional Moving Services

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	78101804			HOUR	57.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mover After Hours

Extended Description:
Professional Moving Services



west virginia department of environmental protection

Business Operations
Administrative Services
601 57th Street SE
Charleston, WV 25304
304-926-0499 Phone

Harold D. Ward, Cabinet Secretary
dep.wv.gov

August 1, 2024

CENTRAL VAN & STORAGE OF CHARLESTON INC.
301 Jacobson Dr.
Poca, WV 25159
VIA EMAIL: rharmon@centralvan.com

RE: Professional Moving Services - CMA DEP2200000010

The WV Department of Environmental Protection is offering to renew subject contract under the same terms & conditions, specifications, and pricing submitted with original bid. The renewal dates are November 1, 2024 through October 31, 2025. If you as the vendor agree to this renewal, this will be the final renewal per the terms and conditions of the original contract. No other changes.

In addition to this form, we will need a current copy of your Certificate of Insurance.

If your company agrees to this renewal, please sign below and return the required documents to the address listed above or via email to april.d.odell@wv.gov by August 15, 2024.

Please let me know if you have any questions.


Sincerely,

April D O'Dell

Digitally signed by: April D O'Dell
DN: CN = April D O'Dell email = april.d.odell@wv.gov
C = AD O = Department of Environmental Protection
OU = Business Operations
Date: 2024.08.01 16:03:14 -04'00'

April O'Dell, Procurement Specialist, Senior

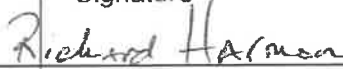
We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.



Signature

8/5/24

Date



Printed Name

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

CENTRAL VAN & STORAGE OF CHARLESTON, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	8/28/1996		8/28/1996	Domestic	Profit			

Organization Information			
Business Purpose	4842 - Transportation and Warehousing - Truck Transportation - Specialized Freight Trucking (used household, office goods, specialized freight)	Capital Stock	5000.0000
Charter County	Putnam	Control Number	0
Charter State	WV	Excess Acres	7
At Will Term		Member Managed	

At Will Term Years		Par Value	5.000000
Authorized Shares	1000	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	37 JACOBSON DRIVE POCA, WV, 25159
Mailing Address	PO BOX 626 POCA, WV, 25159 USA
Notice of Process Address	LEONARD E. PAPA II P O BOX 626 POCA, WV, 25159
Principal Office Address	37 JACOBSON DRIVE POCA, WV, 25159 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	JOHN T. MIESNER 22 CAPITOL STREET CHARLESTON, WV, 25301
President	LEONARD E. PAPA II P.O. BOX 626 POCA, WV, 25159

Secretary

ANNIS R PAPA II
 PO BOX 2343
 CLARKSBURG, WV, 26302

Type**Name/Address****DBA**

DBA Name	Description	Effective Date	Termination Date
CENTRAL MOVING & STORAGE	TRADENAME	12/19/2014	
CENTRAL RELOCATION SERVICES	TRADENAME	12/19/2014	
CENTRAL VAN & STORAGE, INC.	TRADENAME	3/24/2019	
CENTRAL VAN & STORAGE, INC.	TRADENAME	7/19/2019	
CENTRAL VAN LINES	TRADENAME	12/19/2014	
DBA Name	Description	Effective Date	Termination Date

Annual Reports**Filed For**

2024
 2023
 2022
 2021
 2020
 2019
 2018
 2017x
 2017
 2016

Vendor/Customer

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Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	301 JACOBSON DR	POCA	WV	251590626	Default Contact Name
Ordering	301 JACOBSON DR	POCA	WV	251590626	Default Contact Name

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Save [Undo](#) Delete Insert [Copy](#) Paste  

Vendor/Customer : 000000209317

CENTRAL VAN & STORAGE OF CHARLESTON INC

Address Type : Payment

Division/Department :

Additional Address Info. :

Prevent New Spending :

Default Currency : USD - US Dollar

Active From : 01/01/1999 

Active To : 

Default Record :

Mail Returned :

Active Address : Yes

▼ Address Information

Address ID : CV30002 

Country Phone Code : 1

Street 1 : 301 JACOBSON DR


Phone : 304-755-1898

Street 2 :

Phone Extension :

City : POCA

County : 

State/Province : WV 

County Name :

Zip/Postal Code : 251590626

Country : US 

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

▶ Geographic Designation

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Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Payment	PO BOX 626	POCA	WV	25159	Robin Davis
Ordering	37 JACOBSON DR	POCA	WV	25159	Robin Davis
Billing	1385 GRAFTON RD	MORGANTOWN	WV	26508-3821	Richard Harmon
Payment	1385 GRAFTON RD	MORGANTOWN	WV	26508-3821	Richard Harmon
Ordering	1385 GRAFTON RD	MORGANTOWN	WV	26508-3821	Richard Harmon
Ordering	595 MEADOWLANDS BLVD	WASHINGTON	PA	153018958	Default Contact Name
Ordering	PO BOX 2343	CLARKSBURG	WV	263022343	JEANNE BAXTER
Ordering	RT 2 BOX 839	SHINNSTON	WV	26431	Default Contact Name
Ordering	PO BOX 626	POCA	WV	25159	GENE PAPA
Payment	PO BOX 2343	CLARKSBURG	WV	263022343	Default Contact Name

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Vendor/Customer : 000000209317

Active From : 06/28/2017 

CENTRAL VAN & STORAGE OF CHARLESTON INC

Active To : 

Address Type : Payment 

Default Record :


Division/Department :

Mail Returned :


Additional Address Info. :

Active Address : Yes

Prevent New Spending :

Default Currency : USD - US Dollar 

▼ **Address Information**

Address ID : AD000001 

Country Phone Code : 1

Street 1 : PO BOX 626

Phone : 304-755-1898

Street 2 :

Phone Extension :

City : POCA

County : 

State/Province : WV 

County Name :

Zip/Postal Code : 25159 

Country : US 

DUNS :

Extended DUNS :

Unique Entity Identifier :

CAGE Code :

▶ Prenote/EFT

▶ Remittance Advice

▶ Contact Information

▶ Contact Address Information

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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>Jason [Signature]</u> Date: <u>9.6.24</u> Solicitation No. <u>CMA DEP 22010</u> <u>C/O #3</u>	Agency: West Virginia Department of Environmental Protection Procurement Officer Submitting Requisition: JESSICA CHAMBERS-SMITH Requisition No. CMA DEP220000010 PF No.: 940430
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

