



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 08-13-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CDO 0313 0313 DEP250000002 1	Procurement Folder:	1487731
Document Name:	AML Mid Size Truck Purchase	Reason for Modification:	
Document Description:	AML Mid Size Truck Purchase		
Procurement Type:	Central Delivery Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0313 DEPVROOMA 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000176670	Requestor Name:	Michael S Brightwell
WHITESIDE OF ST CLAIRSVILLE INC 50714 NATIONAL RD EAST		Requestor Phone:	(304) 414-1138
ST CLAIRSVILLE OH 43950		Requestor Email:	michael.s.brightwell@wv.gov
US			
Vendor Contact Phone:	999-999-9999	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

2025
 FILE LOCATION _____

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US

Total Order Amount: \$47,546.50

Purchasing Division's File Copy

JM 8.15.24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *8/15/2024*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *8-15-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

DLR-AML

1 - Mid Size Truck

Replacing Vehicle Tag # SA004475 Driver: Travis Parsons

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$47,546.5000	\$47,546.50
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: 3.1.3 Mid Size Truck Crew Cab 4D, Toyota Tacoma, or equal

Extended Description:

3.1.3 Mid Size Truck Crew Cab 4D, Toyota Tacoma, or equal



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

Approved Declined

Signature

DCS

Title

8/5/24
Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME STEVE BRIGHTWELL DEPARTMENT EN - Environmental
 AGENCY/BILL CODE EPO3 DEP ABANDONED MINE LANDS
 E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
 PHONE NO. (304) 926-0499 EXT 41138 DATE 8/2/2024
 FUND # _____ DEPT # 0313 UNIT # 9010

VEHICLE MISSION

What type of request is this? Replacement vehicle Increase to fleet
 Reassignment

JUSTIFICATION OVER \$11,000 IN REPAIRS NEEDED WHICH IS HIGHER THAN VEHICLE VALUE

Est. # of days per week used 5 Est. # of miles per month used 1100

CABINET SECRETARY APPROVAL [Signature] DATE 8/2/2024

VEHICLE PURCHASE

Type of vehicle: New Vehicle Used Vehicle Used Vehicle Mileage _____
 Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE GMC MODEL CANYON
 YEAR 2024 COLOR WHITE FUEL TYPE GAS

TRUCK MID SIZE CREW CAB 4X4

NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP WHITESIDE PURCHASE PRICE \$47,546.50

VEHICLE PURPOSE: ASSIGNED - Vehicles that are assigned to a state employee, driver's name must appear in ARI

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE JEEP MODEL GRAND CHEROKEE
 YEAR 2014 MILEAGE 148932 LICENSE # SA004475

VIN # 1C4RJFAG7EC178660 FhT

DECOMMISSIONING METHOD _____ DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

For FMD Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD [Signature] DATE 8/2/24

CMA DEP VROOM

The Contract for VROOM is a progressive contract based on commodity line. Award is based on low bid to high bid for each line. If the low bidder cannot provide the needs for the Agency at the requested time, the next low bidder will be contacted. Each vendor will have 48 hours to determine if they are able to meet the Agency's needs.

		AWARD SYNOPSIS					
TYPE	VEHICLE TYPE	AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3	
TYPE 1	Compact SUV Hybrid	Thornhill Group Inc dba Thornhill Ford	\$ 34,705.89	Stephens Auto LLC dba Stephens Mitsubishi	\$ 47,516.00	Whiteside of St. Clairsville	No Award
TYPE 2	Mid-Size SUV	Thornhill Group Inc dba Thornhill Ford	No Award	Stephens Auto LLC dba Stephens Mitsubishi	No Award	Whiteside of St. Clairsville	No Award
TYPE 3	Mid-size Truck	Thornhill Group Inc dba Thornhill Ford	\$ 35,272.89	Whiteside of St. Clairsville	\$ 47,546.50	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 4	Full-Size 1/2 Ton Truck	Thornhill Group Inc dba Thornhill Ford	\$ 47,954.00	Whiteside of St. Clairsville	\$ 53,977.22	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 5	Full-Size 3/4 Ton Truck Extended Cab	Whiteside of St. Clairsville	\$ 58,910.00	Thornhill Group Inc dba Thornhill Ford	No Award	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 6	Full-Size 3/4 Ton Truck Crew Cab	Thornhill Group Inc dba Thornhill Ford	\$ 54,261.00	Whiteside of St. Clairsville	\$ 59,855.00	Stephens Auto LLC dba Stephens Mitsubishi	No Award
TYPE 7	Full-Size 1 Ton Truck Extended Cab DRW	Whiteside of St. Clairsville	\$ 69,920.00	Thornhill Group Inc dba Thornhill Ford	No Award	Stephens Auto LLC dba Stephens Mitsubishi	No Award



wd: Tacomas

message

hestnut, B J <b.j.chestnut@wv.gov>
o: DEP Procurement <depprocurement@wv.gov>

Mon, Aug 12, 2024 at 1:05 PM

----- Forwarded message -----

From: **Charles Ellis** <charles.ellis@thornhillautomotive.com>
Date: Mon, Aug 12, 2024 at 8:36 AM
Subject: Re: Tacomas
To: <michael.s.brightwell@wv.gov>
Cc: <a025304@wv.gov>

Thornhill Toyota will no longer be able to provide 2023 Toyota Tacoma at the bid contract price.

Charles Ellis Fleet/Gov. Mgr.
Thornhill Toyota

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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WHITESIDE OF ST CLAIRSVILLE INC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	4/24/2014		4/24/2014	Foreign	Profit				

Organization Information									
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)			Capital Stock					
Charter County				Control Number	9A5A7				
Charter State	OH				Excess Acres				
At Will Term				Member Managed					
At Will Term Years				Par Value					
Authorized Shares				Young Entrepreneur	Not Specified				

Addresses

Type	Address
Mailing Address	50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950 USA
Notice of Process Address	TRISHA CONRAD 50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950
Principal Office Address	50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950 USA
Type	Address

Officers	
Type	Name/Address
President	THEODORE SHOWALTER 50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950
Secretary	50714 NATIONAL ROAD ST CLAIRSVILLE, OH, 43950
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
WHITESIDE CHEVROLET	TRADENAME	2/8/2024	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	



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"WHITESIDE OF ST. CLAIRSVILLE INC." ×

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