



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 07-24-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0313 0313 DEP2100000002 12	Procurement Folder:	711714
Document Name:	Electronic EPermitting System DWWM20-01	Reason for Modification:	Change Order #5 issued for a no cost time extension.
Document Description:	Electronic EPermitting System DWWM20-01		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-02-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-08-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000022678	Requestor Name:	Neil Chakrabarty
ENFOTECH & CONSULTING INC 1368 HOW LN		Requestor Phone:	(304) 926-0499
NORTH BRUNSWICK NJ 08902-1792 US		Requestor Email:	neil.a.m.chakrabarty@wv.gov
Vendor Contact Phone:	732-839-1688	Extension:	107
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

2025
 FILE LOCATION _____

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION 601 57TH ST CHARLESTON WV 25304 US

7/26/24 6C

Total Order Amount: \$1,498,245.00

Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tina H</i> 7/26/24 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>[Signature]</i> 7-31-24 ELECTRONIC SIGNATURE ON FILE
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7/31/2024

Extended Description:

CO No 5

CO No 5 is issued to extend the original contract to August 30, 2024 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: August 1, 2024

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232802	0.00000		0.000000	\$1,318,245.00
Service From	Service To	Manufacturer	Model No		
2021-02-01	2024-08-30				

Commodity Line Description: Electronic EPermitting System

Extended Description:

Electronic EPermitting System

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		
2021-02-01	2024-08-30				

Commodity Line Description: Post-Launch Maintenance Period

Extended Description:

TO BE ADDED VIA CHANGE ORDER AFTER ACCEPTANCE OF THE SYSTEM

Post-Launch Maintenance Period - 12 Month Post-Launch Maintenance Period after the last features have been deployed. Hours are estimated at 60 hours per month for 12 months for a total of 720 hours. Vendor will only bill for actual hours used.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43230000	1.00000	EA	180000.000000	\$180,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: EN Suite Software

Extended Description:

EN Suite Software -

This includes the license and maintenance & support for the first year.



Approved
HW

west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Jessica Chambers-Smith
Procurement Manager

From: Cindy Fisher, Procurement Specialist Senior
WVDEP

Date: July 15, 2024

Subject: Change Order # 5 Time Extension for Purchase Order # CCT DEP2100000002 –
Electronic EPermitting System DWWM20-01

The WVDEP Division of Water and Water Management is requesting a change order (no additional cost) to extend the contract period of the above referenced purchase order by 30 days making the new effective date for the contract August 30, 2024.

The time extension is requested due to the delay in the total implementation of the Electronic EPermitting System. DEP is working with the vendor to complete the final section.

Please let me know if you have questions.

Cindy Fisher, Procurement Specialist, Senior
WV Dept of Environmental Protection
601 57th ST S.E.
Charleston, WV 25304
304-926-0499 x 41155
cindy.fisher@wv.gov

Cindy
Fisher

Digitally signed by: Cindy
Fisher
DN: CN = Cindy Fisher email
= cindy.fisher@wv.gov C =
AD
Date: 2024.07.15 11:18:10 -
04'00'

To Be completed by the Vendor:

We agree to renew the contract for the period as stated above, according to the terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Digitally signed by Tony C Jeng
DN: cn=Tony C Jeng, o=envdotgov, c=US
email=Tony_Jeng@envdotgov.com, c=US
Date: 2024.07.15 13:17:54 -0400
Tony C Jeng

Name/Signature

July 15, 2024

Date



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Heather D. Abbott
Chief Information Officer

**TO: Cindy Fisher, Procurement Specialist Senior
Department of Environmental Protection**

**FROM: Heather D. Abbott, Chief Information Officer
Office of Technology**

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
CCT DEP210000002 IS&C NUMBER: 2025-2031**

DATE: July 19, 2024

West Virginia Code §5A-6-4(a) permits the Chief Information Officer to review and approve technology purchases for suitability to ensure such purchases comport with the State of West Virginia's overall strategic information technology goals.

West Virginia Code §5A-6-4c requires the Chief Information Officer to review and approve "technology projects."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Information Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request for Change Order # 5 Time Extension for Purchase Order # CCT DEP210000002 – Electronic EPermitting System DWWM20-01, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached

to your purchase order and any other correspondence related to this request.
If you have questions, or need additional information, please contact Consulting
Services at Consulting.Services@wv.gov.

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

ENFOTECH & CONSULTING, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/8/2020		12/8/2020	Foreign	Profit			

Organization Information								
Business Purpose	5182 - Information - Data Processing, Hosting, and Related Services - Data Processing, Hosting and Related Services			Capital Stock				
Charter County				Control Number				
Charter State	NJ				Excess Acres			
At Will Term				Member Managed				
At Will Term Years				Par Value				
Authorized Shares				Young Entrepreneur		No		

Addresses

Type	Address
Local Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Mailing Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Notice of Process Address	ENFOTECH & CONSULTING INC. 1368 HOW LANE NORTH BRUNSWICK, NJ, 08902
Principal Office Address	1368 HOW LANE NORTH BRUNSWICK, NJ, 08902 USA
Type	Address

Officers

Type	Name/Address
President	LI-YIN JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Secretary	JASON HUANG 1 FINDLAY LANE PRINCETON JUNCTION, NJ, 08550
Vice-President	TONY JENG 7 MEETINGHOUSE COURT PRINCETON, NJ, 08540
Type	Name/Address

Annual Reports

Filed For
2024
2023
2022
2021
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, July 22, 2024 — 10:50 AM



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e.g. 1606N020Q02

"Enfotech & Consulting Inc"



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>J. Mason</u> Date: <u>7-24-24</u> Solicitation No. <u>CCT DEP 21*02</u> <u>C/OFF 5</u>	Agency: WV Department of Environmental Protection Procurement Officer Submitting Requisition: Jessica Chambers Requisition No. CCT DEP2100000002 PF No.: 711714
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Compliance Check Type		Required	Provided, if Required	Not Required	Purch. Div. Confirmation
Insurance requirements					
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

