



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 12-13-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0233 0233 PKG2200000001 5	Procurement Folder:	902607
Document Name:	Parking Meter App	Reason for Modification:	Change Order No. 4
Document Description:	Parking Meter App West Virginia State Cap		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-11-10
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-11-09

VENDOR		DEPARTMENT CONTACT																			
Vendor Customer Code:	VS0000038839	Requestor Name:	Karen LeAnne Neccuzi																		
PAYBYPHONE TECHNOLOGIES INC 600-1290 HOMER STREET		Requestor Phone:	304-414-9079																		
VANCOUVER BC V6B 2Y5 CA		Requestor Email:	leanne.k.neccuzi@wv.gov																		
Vendor Contact Phone:	740-416-0948	<div style="font-size: 2em; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																			
Extension:																					
Discount Details:																					
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION REAL ESTATE DIVISION 601 57TH ST SUITE 3 CHARLESTON WV 25304 US	PH: 304-558-3062 DEPARTMENT OF ADMINISTRATION REAL ESTATE DIVISION 601 57TH ST SUITE 3 CHARLESTON WV 25304 US

CR 12-18-24

Total Order Amount:	Open End
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Purchasing Division's File Copy

MKP 12/17/2024

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tawana 12/18/24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Cody Reed
 DATE: *12-20-24*
 ELECTRONIC SIGNATURE ON FILE

12/20/2024

Extended Description:

Change Order No. 04 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal November 10, 2024 through November 9, 2025.

Renewal Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	46171701				0.000000
Service From				Service Contract Amount	
				0.00	

Commodity Line Description: Mobile Parking App

Extended Description:

\$0.25 per transaction fee. See attachment.

On demand, electronic payment of parking meters at the WV State Capitol Complex, including reservations and parking permits



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
REAL ESTATE DIVISION

John K. McHugh
Acting Cabinet Secretary

Arlie Hubbard III
Executive Director

December 10, 2024

Ms. Teresa Trussell, CAAP
PayByPhone Technologies, Inc.
1290 Homer Street, 6th Floor
Vancouver, BC V6B 2Y5 Canada

RE: CMA 0233 PKG2200000001 PayByPhone

Dear Ms. Trussell,

The Real Estate Division is offering to renew the subject contract under the same terms and conditions, pricing, and specifications as the previous contract and all subsequent change orders. The renewal dates are November 10, 2024 through November 9, 2025. If your company agrees to this renewal, please sign below and return to me, as soon as possible, with a current Certificate of Insurance.

Please let me know if you have any questions.

Sincerely,

Arlie Hubbard III
Executive Director

We agree to renew the contract for the period stated above under the same terms and conditions, pricing, and specifications as the original contract and any change orders thereto.

Nick Hamill, Chief Financial Officer

Date: Dec 11, 2024

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

PAYBYPHONE TECHNOLOGIES INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	10/22/2021		10/22/2021	Foreign	Profit			

Organization Information		
Business Purpose	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)	
Capital Stock		
Charter County	Control Number	
Charter State	BC	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	No

Addresses	
Type	Address
Local Office Address	1290 HOMER STREET UNIT 600 VANCOUVER, BC, V6B 2Y5
Mailing Address	1290 HOMER STREET UNIT 600 VANCOUVER, BC, V6B 2Y5 CAN
Principal Office Address	1290 HOMER STREET UNIT 600 VANCOUVER, BC, V6B 2Y5 CAN
Type	Address

Officers	
Type	Name/Address
President	JONATHAN COMBE 1290 HOMER STREET UNIT 600 VANCOUVER, CA, V6B 2Y5
Secretary	OLGA BOCHKARYOVA 1290 HOMER STREET UNIT 600 VANCOUVER, BC, V6B 2Y5
Treasurer	NICK HAMILL 1290 HOMER STREET UNIT 600 VANCOUVER, BC, V6B 2Y5
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, December 13, 2024 — 10:52 AM





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All Words

e.g. 1606N020Q02



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Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

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Simple Search

Search Editor

Any Words

All Words

Exact Phrase

e.g. 123456789, Smith Corp

"Paybyphone Technologies Inc."

Entity

Location

Status

Active



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COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: #05 MKP Date: 12/13/2024 Solicitation No. _____ C/O #4	Agency: Real Estate Division, Parking Section Procurement Officer Submitting Requisition: Requisition No. CMA 0233 PKG 22*1 PF No.: 902607
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Nü Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included				
2	Use of correct specification template				
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]				
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TC.P.pdf)				
5	Maximum budgeted amount in wvOASIS				
6	Suggested vendors in wvOASIS				
7	Capitol Building Commission pre-approval				
8	Financing (Governor's Office) pre-approval				

9	Fleet Management Division pre-approval				

Form No. WV-36
Rev. 10/26/2022

	Compliance Check Type	Required	Provided, if Required	Nü Required	Purch. Div. Confirmation
10	Insurance requirements				
	<i>Commercial General Liability</i>				
	<i>Automobile Liability</i>				
	<i>Workers' Compensation/Employer's Liability</i>				
	<i>Cyber Liability</i>				
	<i>Builder's Risk/Installation Floater</i>				
	<i>Professional Liability</i>				
	<i>Other (specify)</i>				
11	Office of Technology CIO pre-approval				
12	Treasurer's Office (banking) pre-approval				

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	✓	X		✓
2	Standard change order language	✓	X		
3	Office of Technology CIO approval				
4	Justification for price increases/backdating/other	✓	X		✓
5	Bond Rider (Construction)				

6	Secretary of State Verification	✓	X		✓ } nckp ✓ } 12/13/24 ✓ }
7	State debarment verification	✓	X		
8	Federal debarment verification	✓	X		

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: *Melissa K. Petrey, Senior Buyer*