



Department of Administration
 Purchasing Division
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State of West Virginia Delivery Order

Order Date: 07-08-2024

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 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0231 4429 OOT2500000001 1	Procurement Folder:	1461602
Document Name:	Release for Casepoint e-Discovery Services (OT25003)	Reason for Modification:	
Document Description:	Release for Casepoint e-Discovery Services (OT25003)		
Procurement Type:	Central Delivery Order		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0210 ISC2100000001 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000020805	Requestor Name:	Andrew C Lore
CASEPOINT LLC 7900 TYSONS ONE PL STE 225		Requestor Phone:	304-352-4944
MCLEAN VA 22102		Requestor Email:	andrew.c.lore@wv.gov
US			
Vendor Contact Phone:	443-506-8219	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

24
 FILE LOCATION

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION OFFICE OF TECHNOLOGY 1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR CHARLESTON WV 25305 US	WV OFFICE OF TECHNOLOGY BLDG 5, 10TH FLOOR 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

Total Order Amount:	\$800,000.00
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Purchasing Division's File Copy

TLW 7/8/24
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Mun/Att - 7/8/2024*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *7-8-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Release for Casepoint e-Discovery Services. Coverage term 07/09/2024, not to exceed \$800,000.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43231511	0.00000		\$0.0000	\$800,000.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2024-07-09	2025-07-08				

Commodity Line Description: Contract Services: e-Discovery System

Extended Description:

Release for Casepoint e-Discovery Services. Coverage term begins 07/09/2024, not to exceed \$800,000.00

**EXHIBIT A – Pricing Page
eDiscovery SaaS - OT20103**

Section	Description	Unit of Measure	Unit Cost
4.1.1.1	Contract Item #1: Unlimited Concurrent user license for e-discovery SaaS	LS	0.00
4.1.1, 4.1.9	Contract Item #2: One (1) Gigabyte Data e-Discovery SaaS usage Monthly Charge(data must rounded to the nearest whole gigabyte for billing/ auditing purposes see section 4.1.9)	EA	9.00
4.1.7	Contract Item #3: Live individualized Agency virtual training session for up to 25 users per session (See specifications section 4.1.7 for further details)	EA	0.00
4.1.7.4	Contract Item #4: e-Discovery SaaS access to an online knowledge base or help center.	LS	0.00
4.1.7.5	Contract Item #5: Initial Setup and configuration of eDiscovery SaaS	LS	0.00
4.1.7.8	Contract Item #6: e-Discovery SaaS Project Management	HR	150.00
4.1.7.9	Contract Item #7: e-Discovery SaaS Technical Support	HR	150.00
4.1.7.6	Contract Item #8: Maintenance and Support Year 1	LS	0.00
4.1.1.1	Optional Renewal Year 2: Contract Item #1: Unlimited Concurrent user license for e-discovery SaaS	LS	0.00
4.1.1, 4.1.9	Optional Renewal Year 2: Contract Item #2: One (1) Gigabyte Data e-Discovery SaaS usage Monthly Charge(data must rounded to the nearest whole gigabyte for billing/ auditing purposes see section 4.1.9)	EA	9.00
4.1.7	Optional Renewal Year 2: Contract Item #3: Live individualized Agency virtual training session for up to 25 users per session (See specifications section 4.1.7 for further details)	EA	0.00
4.1.7.4	Optional Renewal Year 2: #4: e-Discovery SaaS access to an online knowledge base or help center.	LS	0.00
4.1.7.5	Optional Renewal Year 2: Contract Item #5: Initial Setup and configuration of eDiscovery SaaS	LS	0.00
4.1.7.8	Optional Renewal Year 2: Contract Item #6: e-Discovery SaaS Project Management	HR	150.00
4.1.7.9	Optional Renewal Year 2: Contract Item #7: e-Discovery SaaS Technical Support	HR	150.00
4.1.7.6	Optional Renewal Year 2: Contract Item #8: Maintenance and Support Year 1	LS	0.00
4.1.1.1	Optional Renewal Year 3: Contract Item #1: Unlimited Concurrent user license for e-discovery SaaS	LS	0.00
4.1.1, 4.1.9	Optional Renewal Year 3: Contract Item #2: One (1) Gigabyte Data e-Discovery SaaS usage Monthly Charge(data must rounded to the nearest whole gigabyte for billing/ auditing purposes see section 4.1.9)	EA	9.00

4.1.7	Optional Renewal Year 3: Contract Item #3: Live individualized Agency virtual training session for up to 25 users per session (See specifications section 4.1.7 for further details)	EA		0.00	
4.1.7.4	Optional Renewal Year 3: #4: e-Discovery SaaS access to an online knowledge base or help center.	LS		0.00	
4.1.7.5	Optional Renewal Year 3: Contract Item #5: Initial Setup and configuration of eDiscovery SaaS	LS		0.00	
4.1.7.8	Optional Renewal Year 3: Contract Item #6: e-Discovery SaaS Project Management	HR		150.00	
4.1.7.9	Optional Renewal Year 3: Contract Item #7: e-Discovery SaaS Technical Support	HR		150.00	
4.1.7.6	Optional Renewal Year 3: Contract Item #8: Maintenance and Support Year 1	LS		0.00	
4.1.1.1	Optional Renewal Year 4: Contract Item #1: Unlimited Concurrent user license for e-discovery SaaS	LS		0.00	
4.1.1, 4.1.9	Optional Renewal Year 4: Contract Item #2: One (1) Gigabyte Data e-Discovery SaaS usage Monthly Charge(data must rounded to the nearest whole gigabyte for billing/ auditing purposes see section 4.1.9)	EA		9.00	
4.1.7	Optional Renewal Year 4: Contract Item #3: Live individualized Agency virtual training session for up to 25 users per session (See specifications section 4.1.7 for further details)	EA		0.00	
4.1.7.4	Optional Renewal Year 4: #4: e-Discovery SaaS access to an online knowledge base or help center.	LS		0.00	
4.1.7.5	Optional Renewal Year 3: Contract Item #5: Initial Setup and configuration of eDiscovery SaaS	LS		0.00	
4.1.7.8	Optional Renewal Year 4: Contract Item #6: e-Discovery SaaS Project Management	HR		150.00	
4.1.7.9	Optional Renewal Year 4: Contract Item #7: e-Discovery SaaS Technical Support	HR		150.00	
4.1.7.6	Optional Renewal Year 4: Contract Item #8: Maintenance and Support Year 1	LS		0.00	

Contract will be evaluated on all lines but only awarded on first year. Renewal options for years 2, 3, and 4 will

Amy Hilbert

05/15/2020

Vendor Signature:

Date:

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Business Organization Detail

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CASEPOINT, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	7/2/2020		7/2/2020	Foreign	Profit			

Organization Information								
Business Purpose	5415 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Computer Systems Design and Related Services (design, programming, facilities mgmt)			Capital Stock				
Charter County				Control Number				
Charter State	WV				Excess Acres			
At Will Term	A				Member			
At Will Term Years					Pa			
Authorized Shares					Entrepreneur			

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Addresses	
Type	Address
Designated Office Address	7900 TYSONS ONE PLACE STE 680 MC LEAN, VA, 22102
Mailing Address	7900 TYSONS ONE PL STE 680 MC LEAN, VA, 22102 USA
Notice of Process Address	CASEPOINT LLC 7900 TYSONS ONE PLACE STE 680 MC LEAN, VA, 22102
Principal Office Address	7900 TYSONS ONE PLACE STE 680 MC LEAN, VA, 22102-5975 USA
Type	Address

Officers	
Type	Name/Address
Member	CASEPOINT LLC 7900 TYSONS ONE STE 680 MC LEAN, VA, 22102
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
Date filed	

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For more information, please contact the Secretary of State

Monday, July 8, 2024 — 9:44 AM

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