



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 12-09-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0216 0216 FLT2200000001 7	Procurement Folder:	949877
Document Name:	VEHICLE MAINTENANCE, FUEL AND REPAIR MANAGEMENTSERVICES	Reason for Modification:	Change Order 5 To Renew Contract
Document Description:	Vehicle Maintenance, Fuel and Repair Management		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2024-12-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-12-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000115021			Requestor Name:	Kenneth H Yoakum
AUTOMOTIVE RENTALS INC 4001 LEADENHALL RD				Requestor Phone:	(304) 558-2106
MOUNT LAUREL NJ 08054 US				Requestor Email:	kenny.h.yoakum@wv.gov
Vendor Contact Phone:	999-999-9999	Extension:		<div style="font-size: 2em; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION</div>	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US

CR 12-18-24
 Purchasing Division's File Copy

Total Order Amount:	Open End
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MKP 12/17/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tuaha 12/18/24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Jones*
 ELECTRONIC SIGNATURE ON FILE
12/18/2024

ENCUMBRANCE CERTIFICATION
Costly
 DATE: *12-20-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 5 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders

Effective date of renewal 12/15/2024 through 12/14/2025.

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	15100000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: fuel only credit card program

Extended Description:

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111509			EA	1.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Mileage Entry and Ending Odometer

Extended Description:

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111509			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver Safety Program

Extended Description:

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	25173107			EA	16.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Telematics

Extended Description:

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80141800			EA	25.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Express Mailing

Extended Description:
See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	90121800			EA	35.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: 24 Hour Roadside Assistance

Extended Description:
See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43232312			EA	1.750000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Driver Portal Log

Extended Description:
See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	46171640			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: MVR -Motor Vehicle Record

Extended Description:
See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	78181507			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Automotive and light truck maintenance and repair

Extended Description:
See attached Exhibit A Pricing Pages



STATE OF WEST VIRGINIA
 DEPARTMENT OF ADMINISTRATION
 FLEET MANAGEMENT DIVISION
 2310 KANAWHA BLVD, EAST
 P.O. BOX 50121
 CHARLESTON, WEST VIRGINIA 25311

Kenny H. Yoakum
 DIRECTOR

September 17, 2024

Automotive Rentals Incorporated
 4001 Leadenhall Road
 Mount Laurel, NJ 08054

RE: CMA 0216 0216 FLT2200000001 5

The State of West Virginia Fleet Management Division is offering to renew the subject contract under the same terms, conditions, and pricing. The dates for this Renewal Period are December 15, 2024 to December 14, 2025.

If your company agrees to this renewal, please sign, date, and return this form to my attention as soon as possible.

Sincerely,

Lori M. Harper

Lori M. Harper,
 Procurement Officer/Fleet Coordinator
 WV Dept of Admin. Fleet Management Division
 Phone: (304)352-6079

ARI Representative:  **Bob White, President**

Date: 9-25-2024

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#05 MHP</u> Date: <u>12/09/2024</u> Solicitation No. _____ <div style="font-size: 2em; color: blue; margin-top: 20px;">C/O #5</div>	Agency: DOA Fleet Management Division Procurement Officer Submitting Requisition: Lori Harper Requisition No. CMA 0216 0216 FLT22*01 PF No.: 949877
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

MKP
6/21/09/24

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: *Melissa K. Petrey, Senior Buyer*

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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

AUTOMOTIVE RENTALS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	12/17/1992		12/17/1992	Foreign	Profit	BT		

Organization Information			
Business Purpose	5321 - Real Estate and Rental and Leasing - Rental and Leasing Services - Automotive Equipment Rental and Leasing (passenger car, truck, utility, trailer, RV)		Capital Stock 0.0000
Charter County			Control Number 0
Charter State	NJ		Excess Acres 0
At Will Term			Member Managed
At Will Term Years			Par Value 0.000000
Authorized Shares	0		Young Entrepreneur Not Specified

Addresses	
Type	Address
Local Office Address	4001 LEADENHALL ROAD MT. LAUREL, NJ, 08054
Mailing Address	4001 LEADENHALL ROAD MT. LAUREL, NJ, 08054 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	4001 LEADENHALL ROAD MT. LAUREL, NJ, 08054 USA
Type	Address

Officers	
Type	Name/Address
Director	KATHERINE A. MULLIN 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Director	MELINDA K. HOLMAN 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
President	ROBERT L. WHITE 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Secretary	KATHERINE A. MULLIN 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Treasurer	BRIAN K. HORWITH 4001 LEADENHALL ROAD MOUNT LAUREL, NJ, 08054
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	

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For more information, please contact the Secretary of State's Office at 304-558-8000.

Tuesday, December 17, 2024 — 10:54 AM

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