



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 12-12-2024

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0216 0216 FLT2500000003 1	Procurement Folder:	1583453
Document Name:	3, 2025 FORD ESCAPE (U9N), CLASS 5, GAS	Reason for Modification:	
Document Description:	3, 2025 FORD ESCAPE (U9N), CLASS 5, GAS		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 MV25B 1
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VC0000057321	Requestor Name:	Kenneth H Yoakum	
MATHENY MOTOR TRUCK CO 308 3RD ST		Requestor Phone:	(304) 558-2106	
ST MARYS WV 26170		Requestor Email:	kenny.h.yoakum@wv.gov	
US		<div style="font-size: 2em; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	304-684-9625			Extension:
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2310 KANAWHA BLVD E CHARLESTON WV 25311 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Total Order Amount:	\$91,068.00
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Purchasing Division's File Copy

MA 12/16/2024

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Atkins - 12/16/2024*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *1-2-25*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

3, 2025 FORD ESCAPE, CLASS 5, GASOLINE

2 MV01 GRAY -M7
1 BD03 BLUE-K1

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24
RELEASE ORDER - FIN2500000002 APPENDIX 2024-02.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	2.00000	EA	\$30,356.0000	\$60,712.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV25 - 2025 or LATEST MODEL VEHICLE

Extended Description:

MV25 - 2025 or LATEST MODEL VEHICLE:
See attached pricing page(s) for contract pricing.

2, 2025 FORD ESCAPE, CLASS 5, GASOLINE

2 MV01 GRAY -M7

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24
RELEASE ORDER - FIN2500000002 APPENDIX 2024-02.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	25100000	1.00000	EA	\$30,356.0000	\$30,356.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV25 - 2025 or LATEST MODEL VEHICLE

Extended Description:

MV25 - 2025 or LATEST MODEL VEHICLE:
See attached pricing page(s) for contract pricing.

1, 2025 FORD ESCAPE, CLASS 5, GASOLINE

1- BD03- BLUE- K1

TO BE FINANCED UNDER CONTRACT SWC # FINANCE24
RELEASE ORDER - FIN2500000002 APPENDIX 2024-02.

**Class 5 - Automobile
Compact Utility**

Vendor Name: MMMTCO DBA MATHENY FORD
 Manufacturer/Brand: FORD
 Model Name & Number: ESCAPE U9N

Vendor Contact: JACOB/STEVE
 Phone No.: 304-485-4418
 Email: JWADE@MATHENYMOTORS.COM/SSTKINNER@MATHENYMOTORS.COM

Vehicle Requirements:	Compact Utility		
Classification:	Compact Utility		
Drive:	4 Wheel/All Wheel	Manufacturer's Standard Available Colors	
Passenger seating:	5 (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	UM	AGATE BLACK
Wheelbase:	100 in., minimum	A3	SPACE SILVER
GVWR:	4350 lbs. min, 5600 lbs. max.	M7	CARBON GRAY
Engine:	4 cylinder minimum	K1	VAPOR BLUE
Additional Requirements:	The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.		

Vendor Bid Response:

Vehicle fuel type	UNIT PRICE
Gasoline	\$ 30,956.00
Flex-fuel	\$ -
Diesel	\$ -
CNG/Bifuel	\$ -
Hybrid	\$ -

***Options:**

FOB Dealership: (Deduct)	\$ 25.00
FOB Other than Metro Charleston - Per Mile	\$ 0.25

*Note - The above delivery "options" above are not evaluated as part of the award.



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

Approved Declined

Signature

Title

Date

Kim Vincent Ueling
DCOS *12/11/24*

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME JASON P. GRAVES DEPARTMENT Miscellaneous
 AGENCY/BILL CODE BD03 BARBER & COSMETOLOGISTS BOARD MI
 E-MAIL JASON.P.GRAVES@WV.GOV
 PHONE NO. (304) 558-2924 EXT DATE 12/11/2024
 FUND # 5425 DEPT # 0505 UNIT # 2810

VEHICLE MISSION

What type of request is this? Replacement vehicle (go to next section) Increase to fleet (fill in this section)

JUSTIFICATION/PURPOSE _____

Est. # of days per week used _____ Est. # of miles per month used _____

CABINET SECRETARY APPROVAL _____ DATE _____

VEHICLE PURCHASE

Type of vehicle New Vehicle Used Vehicle Used Vehicle Mileage _____
 Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE FORD MODEL ESCAPE
 YEAR 2025 COLOR BLUE FUEL TYPE Gasoline

5 Compact Utility...4WD / AWD, 5 seats, 4 doors, 100" WB, 4 cyl minimum

NEW VEHICLE CLASS/DESCRIPTION _____

DEALERSHIP Matheny Ford PURCHASE PRICE \$30,356.00

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE CHEVROLET MODEL MALIBU
 YEAR 2020 MILEAGE 120,000 LICENSE # SA005684

VIN # 1G1ZC5ST2LF007027 *FLT*

DECOMMISSIONING METHOD DTSP - Deliver to Surplus DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

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APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD *[Signature]* DATE 12/11/24



West Virginia
Department of Administration
Fleet Management

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Approved Declined

Adam Cascetta
Signature

DCoS
Title

12/10/24
Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Adam Cascetta DEPARTMENT TR - Transportation
 AGENCY/BILL CODE MV01- DMV
 E-MAIL dmvfleet@wv.gov
 PHONE NO. _____ EXT _____ DATE 12 5 2024
 FUND # _____ DEPT # 0802 UNIT # 0802

VEHICLE MISSION

What type of request is this? Replacement vehicle Increase to fleet
 Reassignment Decommission

JUSTIFICATION Assigned vehicle for new CLD Inspector

Est. # of days per week used _____ Est. # of miles per month used _____

CABINET SECRETARY APPROVAL [Signature] DATE 12-6-24

VEHICLE PURCHASE

Type of vehicle: New Vehicle Used Vehicle Used Vehicle Mileage _____
 Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE FORD MODEL ESCAPE U9N
 class# 5 YEAR 2025 COLOR GRAY (M7) FUEL TYPE Gas

Compact Utility....AWD, 5 seats, 4 doors, 100" WB, 4 cyl minimum

NEW VEHICLE CLASS/DESCRIPTION _____
 DEALERSHIP Matheny Motor Truck Co. dba Matheny Ford PURCHASE PRICE 30,356.00

VEHICLE PURPOSE: ASSIGNED - Vehicles that are assigned to a state employee, driver's name must appear in ARI

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE _____ MODEL _____
 YEAR _____ MILEAGE _____ LICENSE # _____
 VIN # _____

DECOMMISSIONING METHOD _____ DEFERRED
 JUSTIFICATION FOR DEFERRED _____

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APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 12/10/24



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

Approved Declined

Signature

Title

Date

Ann Vincent Ursing
DCAS
12/11/24

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Adam Cascetta DEPARTMENT TR - Transportation
 AGENCY/BILL CODE MUG1 DMV
 E-MAIL dmvfleet@wv.gov
 PHONE NO. _____ EXT _____ DATE 12/5/2024
 FUND # _____ DEPT # 0802 UNIT # 0802

VEHICLE MISSION

What type of request is this? Replacement vehicle Increase to fleet
 Reassignment Decommission

JUSTIFICATION Assigned vehicle for new CLD Inspector

Est. # of days per week used _____

Est. # of miles per month used _____

CABINET SECRETARY APPROVAL _____

James Rank PE

DATE 12/6/24

VEHICLE PURCHASE

Type of vehicle: New Vehicle Used Vehicle Used Vehicle Mileage _____
 Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____

MAKE FORD MODEL ESCAPE U9N
 YEAR _____ COLOR Gray/M7 FUEL TYPE Gas

Compact Utility...AWD, 5 seats, 4 doors, 100" WB, 4 cyl minimum

NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP Matheny Motor Truck Co. dba Matheny Ford PURCHASE PRICE 30,356.00

VEHICLE PURPOSE: ASSIGNED - Vehicles that are assigned to a state employee, driver's name must appear in ARI

MUG1

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE _____ MODEL _____
 YEAR _____ MILEAGE _____ LICENSE # _____
 VIN # _____

DECOMMISSIONING METHOD _____

DEFERRED _____

JUSTIFICATION FOR DEFERRED _____

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APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD _____

Theresa Gubner

DATE 12/11/24

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Business Organization Detail

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MATHENY FORD LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	1/12/2017		1/12/2017	Domestic	Profit				

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)	Capital Stock	
Charter County	Pleasants	Control Number	
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses	
Type	Address
Designated Office Address	308 3RD STREET SAINT MARYS, WV, 26170
Mailing Address	PO BOX 1304 PARKERSBURG, WV, 26102 USA
Notice of Process Address	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Principal Office Address	308 3RD STREET SAINT MARYS, WV, 26170 USA
Type	Address

Officers	
Type	Name/Address
Manager	TIMOTHY MATHENY P O BOX 1304 PARKERSBURG, WV, 26102
Organizer	MATHENY MOTOR TRUCK COMPANY P O BOX 1304 PARKERSBURG, WV, 26102
Type	Name/Address

Annual Reports	
Filed For	Date filed
	2024
	2023
	2022
	2021
	2020
	2019
	2018

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, December 16, 2024 — 9:11 AM

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MATHENY FORD LLC

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