



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-20-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

| | | | |
|------------------------------|---|---------------------------------|---|
| Order Number: | CMA 0212 0212 SBUSTIRE22B 3 | Procurement Folder: | 1092536 |
| Document Name: | SWC for School Bus Tires & Services: Districts 5,6,8,9,&10. | Reason for Modification: | CO#02: Issued to renew the original Contract. |
| Document Description: | SBUSTIRE22B: SWC for School Bus Tires & Services | | |
| Procurement Type: | Statewide MA (Open End) | | |
| Buyer Name: | | | |
| Telephone: | | | |
| Email: | | | |
| Shipping Method: | Best Way | Effective Start Date: | 2022-09-01 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2025-08-31 |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|---|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|----|--|--|----|----|--|--|----|----|--|--|--|
| Vendor Customer Code: 000000200224 APPALACHIAN TIRE PRODUCTS INC 2907 4TH AVE CHARLESTON WV 25387 US Vendor Contact Phone: 304-235-3301 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table> | | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | No | | | #3 | No | | | #4 | No | | | Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">2025</div> FILE LOCATION _____ |
| | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | | |
| #1 | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | | |
| #2 | No | | | | | | | | | | | | | | | | | | | | |
| #3 | No | | | | | | | | | | | | | | | | | | | | |
| #4 | No | | | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|---|---|
| VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US | STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US |

02220202

Purchasing Division's File Copy

| | |
|----------------------------|----------|
| Total Order Amount: | Open End |
|----------------------------|----------|

MA 08/20/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: *8/23/24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *8.28.24*
 ELECTRONIC SIGNATURE ON FILE

8/28/2024

Extended Description:

STATEWIDE CONTRACT: CHANGE ORDER - CONTRACT RENEWAL

Change Order No. 02 is issued to renew the original Contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 09/01/2024 through 08/31/2025

Renewals Remaining: (1 Year)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

The Vendor shall provide School Bus Tires and Services for Districts 5, 6, 8, 9, and 10 as provided on their pricing pages (attached).

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|--------------------------------|------------|
| 1 | 25172500 | | | EA | 0.000000 |
| | Service From | Service To | | Service Contract Amount | |
| | | | | 0.00 | |

Commodity Line Description: School Bus Tires & Services - see attached pricing page

Extended Description:

School Bus Tires & Services - Districts: 5, 6, 8, 9, 10. (see attached pricing pages).



MARK D. SCOTT
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

SAMANTHA L. WILLIS
DIRECTOR

July 17, 2024

James Richards, Area Manager
Appalachian Tire Products, Inc.
2907 4th Ave
Charleston, WV 25387

Subject: WV Statewide Contract No.: CMA 0212 SBUSTIRE22B – School Bus Tires & Services

Dear Mr. Richards:

The State of West Virginia is offering to renew the contract under the same terms, conditions, and pricing. The renewal dates are September 01, 2024, through August 31, 2025. If you agree to the renewal, please sign below and return this letter via email to Mark.A.Atkins@wv.gov.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Brand: Vance
(Print Name)

Manager
(Title)

8/9/24
(Date)

Brand: Vance
(Signature)

Please call if you have any questions.

Best regards,

Mark A. Atkins, CPPB
Buyer Supervisor

West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Phone: 304.558.2307

Email: Mark.A.Atkins@wv.gov

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

| | |
|---|--|
| <i>Purchasing Division Use:</i> Buyer: <u>02</u> Date: <u>8/20/2024</u> Solicitation No. <u>CO# 2</u> | Agency: WV Purchasing Division Procurement Officer Submitting Requisition: Mark Atkins Requisition No. CO#2 CMA SBUSTIRE22B PF No.: 1092536 |
|---|--|

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|---|--|-------------------------------------|--------------------------|--------------------------|--------------------------|
| 1 | Specifications and Pricing Page included | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Use of correct specification template | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA] | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Use of most current terms and conditions www.state.wv.us/admin/purchase/TCP.pdf | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Maximum budgeted amount in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 | Suggested vendors in wvOASIS | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 | Capitol Building Commission pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8 | Financing (Governor's Office) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 | Fleet Management Division pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

| | Compliance Check Type | Required | Provided, if Required | Not Required | Purch. Div. Confirmation |
|----|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 10 | Insurance requirements | | | | |
| | Commercial General Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Automobile Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Workers' Compensation/Employer's Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Cyber Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Builder's Risk/Installation Floater | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Professional Liability | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| | Other (specify) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 | Office of Technology CIO pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12 | Treasurer's Office (banking) pre-approval | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

FOR CHANGE ORDERS/RENEWALS:

| | | | | | |
|---|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| 1 | Two-party agreement | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2 | Standard change order language | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 3 | Office of Technology CIO approval | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4 | Justification for price increases/backdating/other | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5 | Bond Rider (Construction) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6 | Secretary of State Verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 7 | State debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 8 | Federal debarment verification | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: M. [Signature] 8/20/2021

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Business Organization Detail

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APPALACHIAN TIRE PRODUCTS, INC.

| Organization Information | | | | | | | | |
|--------------------------|----------------|------------------|-------------|----------|--------|----------|------------------|--------------------|
| Org Type | Effective Date | Established Date | Filing Date | Charter | Class | Sec Type | Termination Date | Termination Reason |
| C Corporation | 12/20/1947 | | 12/20/1947 | Domestic | Profit | | | |

| Organization Information | | | |
|---------------------------|--|---------------------------|---------------|
| Business Purpose | 4231 - Wholesale Trade - Merchant Wholesalers, Durable Goods - Motor Vehicle/Motor Vehicle Parts & Supply/Merchant Wholesale (tire, tube, parts) | Capital Stock | 25000.0000 |
| Charter County | Kanawha | Control Number | 0 |
| Charter State | WV | Excess Acres | 0 |
| At Will Term | | Member Managed | |
| At Will Term Years | | Par Value | 0.000000 |
| Authorized Shares | 1000 | Young Entrepreneur | Not Specified |

| Addresses | |
|----------------------------------|---|
| Type | Address |
| Local Office Address | 2907 4TH AVENUE CHARLESTON, WV, 25387 |
| Mailing Address | 2907 4TH AVENUE CHARLESTON, WV, 25387 USA |
| Notice of Process Address | BEN THOMAS BOWLES RICE LLP 600 QUARRIER STREET CHARLESTON, WV, 25301 |
| Principal Office Address | 2907 FOURTH AVENUE CHARLESTON, WV, 25387 USA |
| Type | Address |

| Officers | |
|-----------------------|---|
| Type | Name/Address |
| President | JENNIFER DIAL 2907 4TH AVENUE CHARLESTON, WV, 25312 |
| Secretary | SHEILA F LEWIS 2907 4TH AVE CHARLESTON, WV, 25387 |
| Vice-President | PAT GRANEY 2907 4TH AVE CHARLESTON, WV, 25312 |
| Type | Name/Address |

| Mergers | | | | |
|-------------|--------------------------|--------------|---------------------------------|----------------|
| Merger Date | Merged | Merged State | Survived | Survived State |
| 10/4/2018 | A. AND I. SUPPLY COMPANY | WV | APPALACHIAN TIRE PRODUCTS, INC. | WV |
| 10/4/2018 | WILLIAMSON OIL COMPANY | WV | APPALACHIAN TIRE PRODUCTS, INC. | WV |
| 10/4/2018 | WAREHOUSE, INC. | WV | APPALACHIAN TIRE PRODUCTS, INC. | WV |
| Merger Date | Merged | Merged State | Survived | Survived State |

| Date | Amendment |
|------------|---|
| 10/4/2018 | MERGER: MERGING A. AND I. SUPPLY COMPANY, A QUALIFIED WV CORPORATION, WILLIAMSON OIL COMPANY, A QUALIFIED WV CORPORATION, WAREHOUSE, INC., A QUALIFIED WV CORPORATION WITH AND INTO APPALACHIAN TIRE PRODUCTS, INC., A QUALIFIED WV CORPORATION, THE SURVIVOR |
| 3/15/1966 | AMENDMENT: CHANGE OF PRINCIPAL OFFICE: TO 2907 FOURTH AVENUE, CHARLESTON, WV AND CHIEF WORKS AT THE SAME PLACE; BOOK 246, PAGE 295. |
| 2/27/1957 | INCREASE: TO \$900,000; BOOK 220, PAGE 538. |
| 12/17/1948 | INCREASE: TO \$300,000; BOOK 173, PAGE 540. |
| 5/24/1948 | INCREASE: TO \$50,000; BOOK 173, PAGE 464. |
| Date | Amendment |

| Annual Reports | |
|----------------|--|
| Filed For | |
| 2024 | |
| 2023 | |
| 2022 | |
| 2021 | |
| 2020 | |
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| 1990 |
| 1989 |
| Date filed |

For more information, please contact the Secretary of State's Office at 304-558-6000.

Tuesday, August 20, 2024 — 1:20 PM

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Exact Phrase ⓘ

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"APPALACHIAN TIRE PRODUCTS"

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Entity Status

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