



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 12-12-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0212 0212 DEBT23A 3	Procurement Folder:	1144288
Document Name:	DEBT23A -Statewide Contract for Debt Collection Services	Reason for Modification:	Change Order No.: 02 To Renew Contract.
Document Description:	Statewide Contract for Debt Collection Services		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-01-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-12-31

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000041810			Requestor Name:	Mark A Atkins
DTG HOLDINGS INC				Requestor Phone:	(304) 558-2307
11350 MCCORMICK RD EPIII STE 800				Requestor Email:	mark.a.atkins@wv.gov
HUNT VALLEY	MD	21031		<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION</div>	
US					
Vendor Contact Phone:	7175863957	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ALL STATE AGENCIES	STATE OF WEST VIRGINIA
VARIOUS LOCATIONS AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

CR 12-19-24

Total Order Amount:	Open End
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Purchasing Division's File Copy

MA 12/12/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: *12/18/24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *12-20-2024*
 ELECTRONIC SIGNATURE ON FILE

12/20/2024

Extended Description:
CHANGE ORDER

Change Order No. 02 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 01/01/2025 through 12/31/2025.

Renewals Remaining: 1 YEAR.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - Colleges and Universities

Extended Description:
Colleges and Universities
Type of Account - Per Debt
% of Amount Collected - 4.25%
See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - Workers' Compensation

Extended Description:
Workers' Compensation
Type of Account - Default Account
% of Amount Collected - 3.82%
See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - WV Department of Tax and Revenue

Extended Description:
WV Department of Tax and Revenue
Type of Account - New Accounts
% of Amount Collected - 3.82%
See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - WV Department of Tax and Revenue

Extended Description:

WV Department of Tax and Revenue
 Type of Account - Levy Account
 % of Amount Collected - 3.82%
 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - Div. of Environmental Protection

Extended Description:

Div. of Environmental Protection
 Type of Account - Per Debt
 % of Amount Collected - 4.25%
 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - Other Spending Units

Extended Description:

Other Spending Units
 Type of Account - Per Debt
 % of Amount Collected - 4.25%
 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - Rate of Second Placement

Extended Description:

Rate of Second Placement
 Type of Account - Per Debt
 % of Amount Collected - 7.75%
 See attached Usage Schedule prior to issuing delivery order.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	84101704				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Debt Collection - Rate of Second Placement - Colleges

Extended Description:

Rate of Second Placement
 Type of Account - Colleges
 % of Amount Collected - 7.75%
 See attached Usage Schedule prior to issuing delivery order.



JOHN McHUGH
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

SAMANTH L. WILLIS
DIRECTOR

December 5, 2024

Ms. Melissa Lintz, Contract Manager
DTG Holdings, Inc.
11350 McCormick Road, EP III Suite 800
Hunt Valley, MD 21031

Subject: WV Statewide Contract No.: DEBT23A

Dear Ms. Lintz:

The State of West Virginia is offering to the renew the subject contract under the same terms, conditions, and pricing. The renewal dates are January 01, 2025 through December 31, 2025. If your company agrees to this renewal, please sign below and return via email to Mark.A.Atkins@wv.gov .

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Thomas Gillespie

Printed Name

[Handwritten Signature]

Signature

President

Title

12-4-24

Date

Please call if you have any questions.

Very truly yours,

Mark A. Atkins, CPPB

Buyer Supervisor

West Virginia Department of Administration

Purchasing Division

2019 Washington Street, East

POB 50130

Charleston, WV 25305-0130

Phone: 304.558.2307

Email: Mark.A.Atkins@wv.gov

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Business Organization Detail

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DTG HOLDINGS, INC.

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C Corporation	7/8/2005		7/8/2005	Foreign	Profit				

Organization Information										
Business Purpose	5614 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Business Support Services (document prep, call centers, telemarketing, collection agencies, credit, repossession, court reporting, stenotype)				Capital Stock					
Charter County					Control Number	77522				
Charter State	MD					Excess Acres				
At Will Term					Member Managed					
At Will Term Years					Par Value					
Authorized Shares					Young Entrepreneur	Not Specified				

Addresses	
Type	Address
Local Office Address	11350 MCCORMICK ROAD EPIII, SUITE 800 HUNT VALLEY, MD, 21031
Mailing Address	PO BOX 1377 COCKESVILLE, MD, 21030 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	11350 MCCORMICK ROAD EPIII, SUITE 800 HUNT VALLEY, MD, 21031 USA
Type	Address

Officers	
Type	Name/Address
Director	THOMAS F GILLESPIE 11350 MCCORMICK ROAD EP III, SUITE 800 HUNT VALLEY, MD, 21031
Director	DEBRA GILLESPIE 11350 MCCORMICK ROAD EPIII, SUITE 800 HUNT VALLEY, MD, 21031
President	THOMAS F. GILLESPIE 11350 MCCORMICK ROAD EPIII, SUITE 800 HUNT VALLEY, MD, 21031
Vice-President	DEBRA A. GILLESPIE 11350 MCCORMICK ROAD EPIII, SUITE 800 HUNT VALLEY, MD, 21031
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
ACCESS RECEIVABLES MANAGEMENT CORP.	TRADENAME	7/8/2005	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	Date filed
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017x	
2017	
2016	
2015	
2014	
2013	
2012	
2011	
2010	
2009	
2008	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.



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 X

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