



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Date: 11-22-2024

Order Number:	CPO 0211 4001 GSD2500000005 3	Procurement Folder:	1470313
Document Name:	Building 1 West Wing 3rd Floor Restroom Renovations Project	Reason for Modification: Change Order 2 To increase the contract.	
Document Description:	Building 1 West Wing 3rd Floor Restroom Renovations Project		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-10-21
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-01-04

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000173699	Requestor Name:	Cody G Taylor
BBL CARLTON LLC		Requestor Phone:	304-352-5531
600 KANAWHA BLVD E STE 200		Requestor Email:	cody.g.taylor@wv.gov
CHARLESTON	WV 253012104		
US			
Vendor Contact Phone:	304-345-1300		
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

2025
FILE LOCATION

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

12/23/24 GC

Total Order Amount: \$335,676.00

Purchasing Division's File Copy

MKP 12/19/2024

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya K. [Signature]</i> 12/23/24 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Cody Taylor</i> 1-10-25 ELECTRONIC SIGNATURE ON FILE
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1/10/2025

Extended Description:

Change Order

Change Order No. 2 is issued to increase the original contract, according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective Date of Increase: November 20, 2024

Original Contract Price: \$ 334,500.00

Change Order 2 (Increase): \$ 1,176.00

New Contract Total: \$ 335,676.00

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72101510	0.00000		0.000000	334500.00
Service From	Service To	Manufacturer		Model No	
2024-10-21	2025-01-04				

Commodity Line Description: Building 1 West Wing 3rd Floor Restroom Renovations Project

Extended Description:

Building 1 West Wing 3rd Floor Restroom Renovations Project

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72101510	0.00000		0.000000	1176.00
Service From	Service To	Manufacturer		Model No	
2024-10-21	2025-01-04				

Commodity Line Description: Change Order 2

Extended Description:

Building 1 West Wing 3rd Floor Restroom Renovations Project

October 28, 2024

State of West Virginia
General Services Division
State Capitol
Charleston WV 25305

Attention: Kari Westfall
Construction Project manager

BLDG 1 West Wing Restroom Renovations- Proposal to remove existing Water Closet Supply Line

BBL Carlton, LLC will provide material, labor, and equipment to open up wall, remove old water closet supply line per the following scope of work:

- Open up existing masonry wall.
- Remove old supply line feeding an old water closet and cap in wall
- Patch back masonry wall
- Owner will shut water off to restroom and turn back on.
- Insurance and Bond

Our total price to complete this work as described above and per the general terms listed below is \$1,176.00 (One Thousand One Hundred Seventy Six Dollars).

Exclusions: Owner will turn water off to restroom and turn water back on

If you have any questions or need anything else please let us know.

Thank you,



Michael Ball
BBL Carlton



West Virginia General
Services Division
Approves this increase.



RIDER

To be attached to and form a part of Performance & Payment Bond No. 108110180, executed by BBL-Carlton, LLC, 600 Kanawha Blvd., East – Suite 200, Charleston, West Virginia 25301 and Travelers Casualty and Surety Company of America, One Tower Square, Hartford, Connecticut 06183, as Surety, in favor of the West Virginia General Services Division, 2019 Washington Street, East Charleston, WV 25305, and dated September 12, 2024.

Provided, however, that the liability of the Surety under the attached bond as changed by this rider shall not be cumulative.

The attached bond shall be subject to all its agreements, limitations and conditions except as herein expressly modified:

Increase in Contract Price from Three Hundred Thirty Four Thousand Five Hundred and 00/100 (\$334,500.00) Dollars to Three Hundred Thirty Five Thousand Six Hundred Seventy Six and 00/100 (\$335,676.00) Dollars by means of the change order in the amount of One Thousand One Hundred Seventy Six and 00/100 (\$1,176.00) Dollars


This rider shall become effective as of the 30th day of October, 2024.

SIGNED, SEALED and DATED this 30th day of October, 2024.

BBL-CARLTON, LLC

By 
David F. Meszler, Sr. Vice President

**TRAVELERS CASUALTY AND
SURETY COMPANY OF AMERICA**

By 
Jaymie P. Columbus, Attorney-in-Fact



ACKNOWLEDGMENTS

Acknowledgment by Principal if individual or Partnership

1. STATE OF _____
2. County of _____ to-wit:
3. I, _____, a Notary Public in and for the
4. county and state aforesaid, do hereby certify that _____
whose name is signed to the foregoing writing, has this day acknowledged the same before me in my said county.
5. Given under my hand this _____ day of _____ 20 _____
6. Notary Seal 7: _____
(Notary Public)
8. My commission expires on the _____ day of _____ 20 _____

Acknowledgment by Principal if Corporation

9. STATE OF NEW YORK
10. County of ALBANY to-wit:
11. I, Kayley Klinkel, a Notary Public in and for the
12. county and state aforesaid, do hereby certify that David F. Meszler
13. who as, Sr. Vice President signed the foregoing writing for
14. a corporation, has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
15. Given under my hand this 30th day of October 20 24
16. Notary Seal Kayley Klinkel
Notary Public, State of New York
Reg. No. 01KL0014828
Qualified in Schenectady County
Commission Expires 10/24/2027 17: [Signature]
(Notary Public)
18. My commission expires on the 24th day of October 20 27

Acknowledgment by Surety

19. STATE OF NEW YORK
20. County of ALBANY to-wit:
21. I, Kayley Klinkel, a Notary Public in and for the
22. county and state aforesaid, do hereby certify that Jaymie P. Columbus
23. who as, Attorney-in-Fact signed the foregoing writing for
24. Travelers Casualty and Surety Company of America a corporation,
has this day, in my said county, before me, acknowledged the said writing to be the act and deed of the said corporation.
25. Given under my hand this 30th day of October 20 24
26. Notary Seal Kayley Klinkel
Notary Public, State of New York
Reg. No. 01KL0014828
Qualified in Schenectady County
Commission Expires 10/24/2027 27: [Signature]
(Notary Public)
28. My commission expires on the 24th day of October 20 27

Sufficiency in Form and Manner of Execution Approved

This 10th day of January 20 24

By: [Signature]
Attorney General
(Deputy Attorney General)

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA

HARTFORD, CONNECTICUT 06183

FINANCIAL STATEMENT AS OF JUNE 30, 2024

CAPITAL STOCK \$ 6,480,000

ASSETS		LIABILITIES & SURPLUS	
BONDS	\$ 5,267,015,811	LOSSES	\$ 1,590,424,351
STOCKS	112,711,407	LOSS ADJUSTMENT EXPENSES	149,460,040
CASH AND INVESTED CASH	100,839,391	COMMISSIONS	40,834,764
OTHER INVESTED ASSETS	8,438,458	OTHER EXPENSES	43,004,640
SECURITIES LENDING REINVESTED COLLATERAL ASSETS	6,187,377	TAXES, LICENSES AND FEES	13,292,018
INVESTMENT INCOME DUE AND ACCRUED	43,484,130	UNEARNED PREMIUMS	1,581,422,838
PREMIUM BALANCES	377,822,041	ADVANCE PREMIUM	2,249,301
REINSURANCE RECOVERABLE	80,794,793	POLICYHOLDER DIVIDENDS	24,705,698
NET DEFERRED TAX ASSET	75,333,829	CEDED REINSURANCE NET PREMIUMS PAYABLE	81,537,271
GUARANTY FUNDS RECEIVABLE OR ON DEPOSIT	2,005,930	CURRENT FEDERAL AND FOREIGN INCOME TAXES	3,870,451
RECEIVABLE FROM PARENTS, SUBSIDIARIES AND AFFILIATES	80,016,298	AMOUNTS WITHHELD / RETAINED BY COMPANY FOR OTHERS	18,802,427
OTHER ASSETS	1,442,323	REMITTANCES AND ITEMS NOT ALLOCATED	8,424,672
		PROVISION FOR REINSURANCE	9,891,783
		PAYABLE FOR SECURITIES LENDING	6,187,377
		OTHER ACCRUED EXPENSES AND LIABILITIES	369,797
		TOTAL LIABILITIES	\$ 3,574,577,428
		CAPITAL STOCK	\$ 6,480,000
		PAID IN SURPLUS	433,803,760
		OTHER SURPLUS	2,141,230,599
		TOTAL SURPLUS TO POLICYHOLDERS	\$ 2,581,514,359
TOTAL ASSETS	\$ 6,156,091,785	TOTAL LIABILITIES & SURPLUS	\$ 6,156,091,785

STATE OF CONNECTICUT)
 COUNTY OF HARTFORD) SS.
 CITY OF HARTFORD)

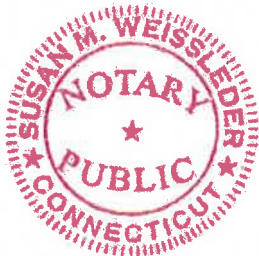
MICHAEL J. DOODY, BEING DULY SWORN, SAYS THAT HE IS VICE PRESIDENT - FINANCE, OF TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA, AND THAT TO THE BEST OF HIS KNOWLEDGE AND BELIEF, THE FOREGOING IS A TRUE AND CORRECT STATEMENT OF THE FINANCIAL CONDITION OF SAID COMPANY AS OF THE 30TH DAY OF JUNE, 2024.

Michael J. Doody
 VICE PRESIDENT - FINANCE

Susan M. Weissleder
 NOTARY PUBLIC

SUSAN M. WEISSLEDER
 Notary Public
 My Commission Expires November 30, 2027

SUBSCRIBED AND SWORN TO BEFORE ME THIS
 16TH DAY OF AUGUST, 2024





**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY


KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **Jaymie P. Columbus** of **LATHAM**, **New York**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, 2021.



State of Connecticut

City of Hartford ss.

By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, 2021, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2026




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is


FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries, or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **30th** day of **October**, 2024




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**

APPROVED
[Signature]
12/19/24



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

John K. McHugh
Cabinet Secretary

John K. McHugh
Director

MEMORANDUM

To: Melissa Pettrey, Senior Buyer, State Purchasing Division

From: Cody Taylor, Procurement Specialist, General Services Division *Cody Taylor*

Date: November 20, 2024

Ref: Change Order #2 – CPO 0211 GSD2500000005 – Building 1 West Wing 3rd Floor Restrooms Reno.

Melissa:

Please accept this memorandum as our explanation and justification for our request for a Change Order (#2) to our contract (CPO 0211 GSD2500000005) with BBL Carlton for the Building 1 West Wing 3rd Floor Restrooms Renovations Project. Per the documentation attached here and to the Header of the wvOasis procurement document, we are requesting an increase of \$1,176.00, to cover the cost the following costs:

Material, labor, and equipment for BBL Carlton to remove and existing Water Closet Supply Line. The line was discovered after demolition and will need removed/capped behind the wall.

Original Contract Award Amount =	\$334,500.00
Change Order #1 NTP =	\$0.00
Change Order #2 Increase =	\$1,176.00
New Contract Amount =	\$335,676.00

We are not extending this contract with this change order.

The Agency made the determination that these changes were warranted and approves the contract to be extended.

Please make this increase effective immediately.

If you have any questions or need additional information, please contact me via email at Cody.G.Taylor@wv.gov or by phone at (304) 352-5531.

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BBL CARLTON MANAGEMENT LLC

see attached

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	9/26/2011		9/26/2011	Domestic	Profit			

Organization Information			
Business Purpose	5511 - Management of Companies and Enterprises - Management of Companies and Enterprises - Management of Companies and Enterprises Including Offices of Bank Holding Companies and Other Holding Companies		Capital Stock
Charter County	Kanawha	Control Number	99R62
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified

Addresses

Type	Address
Designated Office Address	302 WASHINGTON AVE EXT ALBANY, NY, 12203
Mailing Address	302 WASHINGTON AVENUE EXT ALBANY, NY, 12203 USA
Notice of Process Address	BBL CARLTON MANAGMENT LLC 302 WASHINGTON AVE EXT ALBANY, NY, 12203
Principal Office Address	302 WASHINGTON AVENUE EXT ALBANY, NY, 12203 USA
Type	Address

Officers

Type	Name/Address
Manager	STEVE OBERMAYER 302 WASHINGTON AVENUE EXT ALBANY, NY, 12203
Organizer	CHARLES L WOODY PO BOX 273 CHARLESTON, WV, 25321 USA
Type	Name/Address

Annual Reports**Filed For**

2024

2023

2022

2021

2020

2019

2018

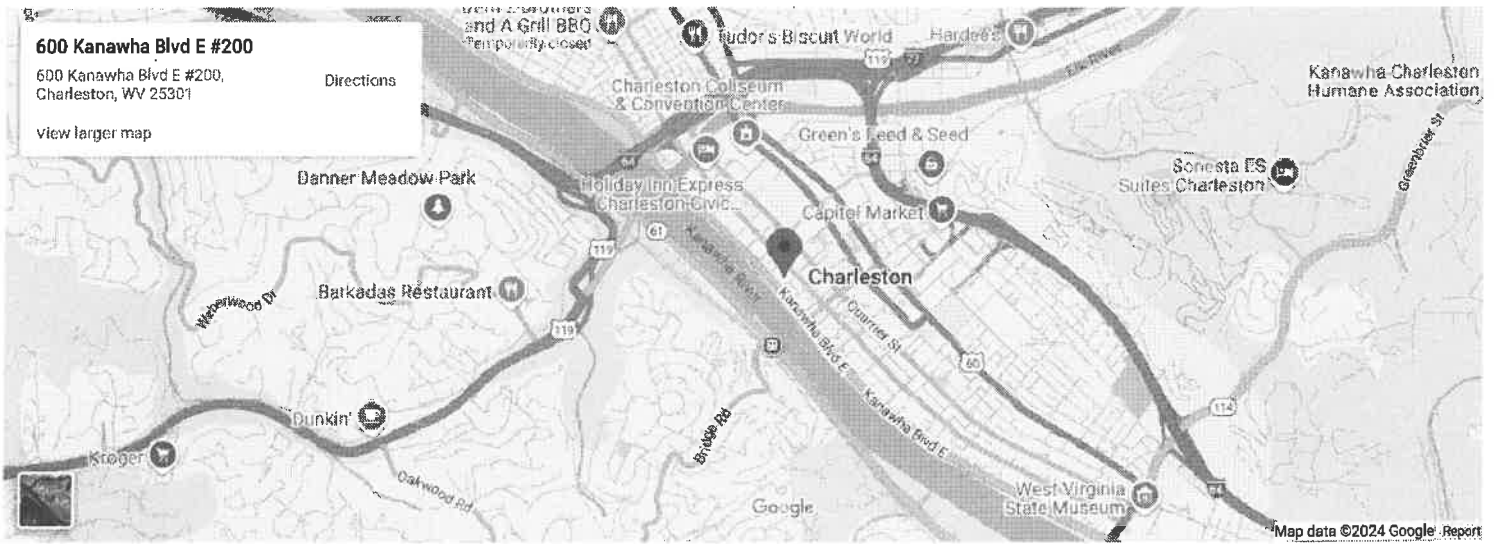
2017
2016
2015
2014
2013
2012
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, December 19, 2024 — 10:07 AM

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Contact Us



West Virginia

600 Kanawha Blvd. East, Suite 200
Charleston, West Virginia 25301

New York

302 Washington Avenue Extension
Albany, New York 12203



(304) 345-1300



info@bblcarlton.com

Search

All Words

e.g. 1606N020Q02



Please Sign In: You must sign in to your SAM.gov account to search Entities, Responsibility/Qualification and the Disaster Response Registry.

Select Domain
Entity Information



All Entity Information

Entities

Disaster Response Registry

Responsibility / Qualification

Exclusions

Filter By



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Simple Search

Search Editor

Any Words

All Words

Exact Phrase

e.g. 123456789, Smith Corp

"BBL Carlton Management LLC"



Entity



Location



No matches found

Your search did not return any results for active records.

Would you like to include inactive records in your search?

Search inactive

Go back

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#05 MUP</u> Date: <u>12/19/2024</u> Solicitation No. _____ C/o #2	Agency: West Virginia General Services Division Procurement Officer Submitting Requisition: Cody Taylor Requisition No. CMA GSD2500000005 PF No.: 1470313
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

#	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

T. W. [Signature]