



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 12-26-2024

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0211 4001 GSD2500000002 2	Procurement Folder:	1431469
Document Name:	Building 1 Rotunda Murals Scaffolding Project (Phase 2)	Reason for Modification: Change Order No. 1 - to issue Notice to Proceed.	
Document Description:	Building 1 Rotunda Murals Scaffolding Project (Phase 2)		
Procurement Type:	Central Purchase Order		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2024-08-11
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-01-30

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VC0000084328	Requestor Name:	Timothy M Lee	
BRANDSAFWAY INDUSTRIES LLC 600 GALLERIA PKWY SE STE 1100		Requestor Phone:	304-352-5492	
ATLANTA GA 30339		Requestor Email:	timothy.m.lee@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	412-235-9635			Extension:
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 1 1900 KANAWHA BLVD E CHARLESTON WV 25305 US

CR 1-2-25

Total Order Amount:	\$114,308.00
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Purchasing Division's File Copy

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara K... 12/30/24</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Cady... 1-8-25</i> ELECTRONIC SIGNATURE ON FILE
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1/6/2025

Extended Description:

Change Order No. 1 - To establish the contract effective start and effective end dates, and to issue the Notice to Proceed for the contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Contract Term: August 11, 2025 Through January 30, 2025

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72153402	0.00000		0.000000	114308.00
Service From	Service To	Manufacturer	Model No		
2024-08-11	2025-01-30				

Commodity Line Description: Scaffolding Services

Extended Description:

Scaffolding Services



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

John K. McHugh
Cabinet Secretary

John K. McHugh
Director

August 11, 2024

Brandsafway Industries LLC
600 Galleria Pkwy SE STE 1100
Atlanta, GA, 30339

Attn: Mr. Seison,

NOTICE TO PROCEED

Per issuance of Purchase Order Number CPO 0211 GSD250000002, this is your notification to commence work on (Sunday) August 11th, 2024, to provide all equipment, materials and incidentals for services related to the Building 1 Rotunda Murals Scaffolding Project (Phase 2), per the bid requirements, terms, and conditions of CRFQ 0211 GSD2400000027.

Given the contract's terms and conditions, you have One-Hundred and Seventy Two (172) calendar days from the issuance of the Notice to Proceed, the contract start date is August 11, 2024, and the Final Completion date is January 30, 2025.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at (304) 352-5531, or e-mail at cody.g.taylor@wv.gov.

Sincerely, *Cody Taylor*

Cody Taylor, Procurement Specialist, GSD

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BRANSAFWAY INDUSTRIES LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC Limited Liability Company	2/14/1997		2/14/1997	Foreign	Profit				

Organization Information									
Business Purpose	2389 - Construction - Special Trade Contractors - Other Specialty Trade Contractors (site prep, other specialty)			Capital Stock					
Charter County	Kanawha			Control Number	0				
Charter State	DE			Excess Acres					
At Will Term	A			Member Managed	MGR				
At Will Term Years	Par Value								
Authorized Shares				Young Entrepreneur	Not Specified				

Addresses

Type	Address
Designated Office Address	600 GALLERIA PKWY SE SUITE 1100 ATLANTA, GA, 30339
Mailing Address	600 GALLERIA PKWY SE SUITE 1100 ATLANTA, GA, 30339 USA
Notice of Process Address	C T CORPORATION SYSTEM 5098 WASHINGTON ST W STE 407 CHARLESTON, WV, 253131561
Principal Office Address	600 GALLERIA PKWY SE SUITE 1100 ATLANTA, GA, 30339 USA
Type	Address

Officers

Type	Name/Address
Manager	GRAHAM BRUSH 600 GALLERIA PKWY SE, SUITE 1100 SUITE 1100 ATLANTA, GA, 30339
Type	Name/Address

Name Changes

Date	Old Name
3/18/2019	BRAND ENERGY SERVICES LLC
8/27/2008	BRAND SCAFFOLD RENTAL & ERECTION, LLC
Date	Old Name

Subsidiaries

Name	Address
	BRAND SCAFFOLD SERVICE, INC. (PARENT) 15450 S OUTER HWY 40 #270 CHESTERFIELD, MO, 63017 USA

Name	Address
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Date	Amendment
3/18/2019	NAME CHANGE: FROM BRAND ENERGY SERVICES LLC
8/27/2008	NAME CHANGE: FROM BRAND SCAFFOLD RENTAL & ERECTION, LLC
11/10/2005	ARTICLES OF CONVERSION FILED CHANGING FROM INC TO LLC
3/3/1997	MERGER; MERGING RUST SCAFFOLD RENTAL & ERECTION, INC. A QUAL DE CORP WITH AND INTO BRAND SCAFFOLD RENTAL & ERECTION, INC., A QUAL DE CORP THE SURVIVOR.
Date	Amendment

Annual Reports
Filed For
2024
2023
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, December 26, 2024 — 8:55 AM

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- Any Words (i)
- All Words (i)
- Exact Phrase (i)

e.g. 123456789, Smith Corp

"Brandsafway Industries LLC" ×

- Classification ∨
- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
- Location ∨
- Dates ∨

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Feedback

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>MP/TC</u> Date: <u>12/26/24</u> Solicitation No. <u>C#1 NTP</u>	Agency: West Virginia General Services Division Procurement Officer Submitting Requisition: Cody Taylor Requisition No. CPO GSD2500000002 PF No.: 1431469
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____

