



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-20-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0211 4078 GSD2400000002 2	Procurement Folder:	1239216
Document Name:	Low Pressure Boilers (Multiple Buildings)	Reason for Modification:	Change Order 1 To renew the contract
Document Description:	Low Pressure Boilers (Multiple Buildings)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-08-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-08-19

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000189985			Requestor Name:	Scotty E Pauley
DSO MECHANICAL LLC				Requestor Phone:	304-352-5481
515 THIRD AVE				Requestor Email:	scotty.e.pauley@wv.gov
SO CHARLESTON	WV	25303		<div style="font-size: 48px; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	3047448479	Extension:	101		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	STATE OF WEST VIRGINIA
GENERAL SERVICES DIVISION	VARIOUS LOCATIONS AS INDICATED BY ORDER
103 MICHIGAN AVENUE	
CHARLESTON WV 25305	No City WV 99999
US	US

8/23/24 cc

Purchasing Division's File Copy

Total Order Amount:	Open End
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MKP 08/22/2024

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara Be 8/23/2024*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray 8/28/2024*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *[Signature] 8.28.24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized changes orders.

Effective date of renewal 8/20/2024 through 8/19/2025

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72151001			MO	74.330000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Building 16 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	72151001			MO	56.660000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Building 17 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	72151001			MO	58.330000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Building 22 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	72151001			MO	74.330000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Building 23 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	72151001			MO	89.160000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 25 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	72151001			MO	75.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 36 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	72151001			MO	75.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 37 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	72151001			MO	129.160000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 53 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	72151001			MO	129.160000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 54 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	72151001			MO	89.160000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 55 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	72151001			MO	75.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 84 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	72151001			MO	75.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Building 86 Maintenance

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	72151001			HOUR	98.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Labor

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	72151001				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Parts

Extended Description:

See Attached Exhibit C pricing page.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

John K. McHugh
Acting Cabinet Secretary

John K. McHugh
Director

August 20, 2024

DSO Mechanical LLC
515 Third Avenue
South Charleston, WV 25303

REF: CMA GSD240000002 Low Pressure Boilers (Multiple Buildings)

Mr. Laughlin,

The above referenced contract expired on August 19, 2024. The West Virginia Department of Administration, General Services Division wishes to renew the contract for one (1) year under the same pricing, specifications, terms and conditions. The renewal term of the contract will be August 20, 2024 through August 19, 2025. If you are in agreement to renew this contract, please sign below and return to me, via email at James.R.Jones@wv.gov, at your earliest convenience.

If you have any questions, please feel free to contact me.

Thank you,

James R. Jones

Procurement Administrator

Name/Signature

8/20/24

Date

Project Manager

Title

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

DSO MECHANICAL LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	12/6/2012		12/6/2012	Domestic	Profit			

Organization Information			
Business Purpose	2382 - Construction - Special Trade Contractors - Building Equipment Contractors (electrical & other wiring, plumbing, heating & air-conditioning, other)		Capital Stock
Charter County	Kanawha	Control Number	99Y0B
Charter State	WV	Excess Acres	
At Will Term	A	Member Managed	MGR
At Will Term Years		Par Value	
Authorized Shares		Young Entrepreneur	Not Specified



Addresses	
Type	Address
Designated Office Address	515 THIRD AVENUE SOUTH CHARLESTON, WV, 25303
Mailing Address	515 THIRD AVENUE SW SOUTH CHARLESTON, WV, 25303 USA
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302
Principal Office Address	515 THIRD AVENUE SW SOUTH CHARLESTON, WV, 25303 USA
Type	Address

Officers	
Type	Name/Address
Manager	CAROLYN A. HOTES 515 THIRD AVENUE SW SOUTH CHARLESTON, WV, 25303
Organizer	BRYAN K. PROSEK 41 SOUTH HIGH STREET, SUITE 2200 COLUMBUS, OH, 43215 USA
Type	Name/Address

Annual Reports	
Filed For	
2024	
2023	
2022	
2021	
2020	
2019	
2018	
2017	
2016	

2015
2014
2013
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, August 22, 2024 — 9:59 AM

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Entity Information +

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Entities

Disaster Response Registry

Responsibility / Qualification

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STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

John K. McHugh
Acting Cabinet Secretary

John K. McHugh
Director

To: Melissa Pettrey, Senior Buyer, WV State Purchasing Division
From: James R. Jones, Procurement Administrator *James R Jones*
Ref: CMA GSD2400000002 Low Pressure Boilers (Multiple Buildings)
Date: August 20, 2024

Melissa,

Please let this letter serve as justification for the need to back-date the renewal of this renewal. There had issues with the communication on the request to renew the contract, as well as medical issues with Agency staff that delayed the request being sent to the vendor. Today would be the first date of the renewed contract, and we are working to improve communication on responsibility for handling renewals.

Thank you!

*Backdate
app'd*

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>#05 MKP</u> Date: <u>08/22/2024</u> Solicitation No. _____ C/O # 1	Agency: General Services Division Procurement Officer Submitting Requisition: Jamie Jones Requisition No. _____ PF No.: 12396216
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: Melissa K. Pettrey, Senior Buyer

MELP
08/22/2024