



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 11-06-2024

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0211 4079 GSD2200000002 5	Procurement Folder:	952001
Document Name:	Plant Commodities	Reason for Modification:	Change Order 4 To renew the contract.
Document Description:	Plant Commodities		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-12-10
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-12-09

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000209983			Requestor Name:	John C Cummings
GRITTS MIDWAY GREENHOUSE LLC				Requestor Phone:	304-352-5521
14844 CHARLESTON RD				Requestor Email:	john.c.cummings@wv.gov
RED HOUSE	WV	25168		<div style="font-size: 2em; font-weight: bold;">2025</div> <div style="font-weight: bold;">FILE LOCATION</div>	
US					
Vendor Contact Phone:	304-586-2449	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	STATE OF WEST VIRGINIA
GENERAL SERVICES DIVISION	VARIOUS LOCATIONS AS INDICATED BY ORDER
103 MICHIGAN AVENUE	
CHARLESTON WV 25305	No City WV 99999
US	US

CR 11-8-24
 Purchasing Division's File Copy

Total Order Amount:	Open End
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MKP 11/07/2024
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara H. 11/7/24*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE
11/13/2024

ENCUMBRANCE CERTIFICATION
John C. Cummings
 DATE: *11-13-24*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 4 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the current contract including all authorized change orders.

Effective date of renewal December 10, 2024 through December 9, 2025.

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	10161500			EA	35.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Crape Myrtle
2.5 Gal Container

Extended Description:

Crape Myrtle
2.5 Gal Container

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	10161500			EA	42.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Hicksii Yew Shrub
2.5 Gal. Container

Extended Description:

Hicksii Yew Shrub
2.5 Gal. Container

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	10161500			EA	30.000000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Green Velvet Boxwood Shrub
2.5 Gal. Container

Extended Description:

Green Velvet Boxwood Shrub
2.5 Gal. Container

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	10161801			EA	7.500000
	Service From	Service To			Service Contract Amount
					0.00

Commodity Line Description: Boston Fern
1Gal

Extended Description:

Boston Fern
1Gal

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	10161801			EA	42.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Kimberley Fern
1 Gal.

Extended Description:
Hicksii Yew Shrub
2.5 Gal. Container

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	70111500			EA	6.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Perennial Grasses
1.5Gal Container

Extended Description:
Perennial Grasses
1.5Gal Container

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	70111500			EA	5.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Perennial Grasses
1Gal

Extended Description:
Perennial Grasses
1Gal

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	70111500			EA	6.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Perennial Flowers
1.5Gal Container

Extended Description:
Perennial Flowers
1.5Gal Container

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	70111500			EA	5.500000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Perennial Flowers
1Gal

Extended Description:
Perennial Flowers
1Gal

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	70111500			EA	15.000000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Perennial Flowers
3Gallon

Extended Description:
Perennial Flowers
3Gallon

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	70111500			EA	4.000000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Hardy Mums
1Gal

Extended Description:
Hardy Mums
1Gal

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	70111500			EA	1.750000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Pansies
4 1/2" pot

Extended Description:
Pansies
4 1/2" pot

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	70111500			EA	3.000000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Pansies
6-7" Pot

Extended Description:
Pansies
6-7" Pot

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	70111500			EA	2.250000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Annual Flower
4 1/2" pot

Extended Description:
Annual Flower
4 1/2" pot

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	70111500			EA	3.750000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Annual Flower
6" - 7" pot

Extended Description:

Annual Flower
6" - 7" pot

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	70111500			EA	4.000000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Annual Flower
1Gal

Extended Description:

Annual Flower
1Gal

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	70111500			EA	9.000000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Annual Flower Flat of 32

Extended Description:

Annual Flower Flat of 32

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	70111500			EA	2.500000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Accent Plant
4 1/2" pot

Extended Description:

Accent Plant
4 1/2" pot

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	70111500			EA	6.750000

Service From	Service To	Service Contract Amount
		0.00

Commodity Line Description: Accent Plant
6" - 7" pot

Extended Description:

Accent Plant
6" - 7" pot



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
GENERAL SERVICES DIVISION
State Capitol
Charleston, West Virginia 25305

John K. McHugh
Acting Cabinet Secretary

John K. McHugh
Director

October 07, 2024

Gritts Midway Greenhouse, LLC.
14844 Charleston Rd.
Red House, WV 25168

REF: CMA 0211 GSD2200000002 – Plant Commodities

Attn: Penny Goff,

The above referenced contract will expire on December 9th, 2024. The West Virginia Department of Administration, General Services Division wishes to renew the contract for one (1) year under the same pricing, specifications, terms and conditions. The renewal term of the contract will be from December 10th, 2024, through December 9th, 2025. If you are in agreement to renew this contract, please sign below and return to Wayne Boswell, via email at Paul.W.Boswell@wv.gov, at your earliest convenience along with current certificate of insurance.

If you have any questions, please feel free to contact me.

Thank you,

Paul W Boswell

P. Wayne Boswell
Procurement Associate, General Services Division

Penelope Goff
Name/Signature

10/14/24
Date

Member
Title

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: #05 MKP Date: 11/07/2024 Solicitation No. _____ C/O 4	Agency: General Services Division Procurement Officer Submitting Requisition: Paul W Boswell Requisition No. CMA GSD2200000002 PF No.: 952001
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wVOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wVOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: *Melissa K. Pettrey, Senior Buyer*

*MKP
11/07/2024*

Vest Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of the information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

BRITT'S MIDWAY GREENHOUSE LIMITED LIABILITY COMPANY

Organization Information

Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC Limited Liability Company	12/28/1998		12/28/1998	Domestic	Profit		12/28/2028	

Organization Information

Business Purpose	1114 - Agriculture, Forestry, Fishing and Hunting - Crop Production - Greenhouse, Nursery and Floriculture Product (including mushrooms)		Capital Stock	
Charter County	Putnam		Control Number	0
Charter State	WV		Excess Acres	
At Will Term	T		Member Managed	MBR
At Will Term Years	30		Par Value	
Authorized Shares			Young Entrepreneur	Not Specified

Addresses

Type	Address

Designated Office Address	14844 CHARLESTON RD. RED HOUSE, WV, 25168
Mailing Address	14844 CHARLESTON RD. RED HOUSE, WV, 25168 USA
Notice of Process Address	PENNY L GOFF 14844 CHARLESTON RD. RED HOUSE, WV, 25168
Principal Office Address	14844 CHARLESTON RD. RED HOUSE, WV, 25168 USA
Type	Address

Officers

Type	Name/Address
Member	JAMES & ANN GRITT REVOCABLE TRUST 14844 CHARLESTON RD RED HOUSE, WV, 25168
Member	PENELOPE L. GOFF, MGR 14844 CHARLESTON RD. RED HOUSE, WV, 25168
Member	ANN M GRITT 14844 CHARLESTON RD RED HOUSE, WV, 25168
Organizer	ANN MARIE GRITT

Type	Name/Address
Date	Amendment
6/29/2005	AMENDMENT FILED TO CHANGE MEMBER ANH
Date	Amendment

Annual Reports

Filed For
2024
2023
2022
2021
2020
2019
2018
2017

2015
2014
2013
2012
2011
2010
2009
2008
2007
2006
2005
2004
2003
2002
2001
2000
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Vednesday, November 6, 2024 — 8:23 AM

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Important Reqs and Certs Update Show Details
Jul 18, 2024



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Entity Validation Show Details
Sep 17, 2024



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Entity Information



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Disaster Response Registry

Responsibility / Qualification

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Search Editor

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All Words

e.g. 123456789, Smith Corp

%Gritt's%Midway%Greenhouse%



Classification



Excluded Individual



Excluded Entity



Federal Organizations



Exclusion Type



Exclusion Program



Location



Dates



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