

IN THE FAMILY COURT OF _____ COUNTY

IN RE THE MARRIAGE OF
IN RE THE CHILDREN OF
DOMESTIC VIOLENCE PROTECTIVE ORDER PROCEEDING

CIVIL CASE NO. _____

(Petitioner)

&

(Respondent)

Address (DO NOT list if domestic violence case or sealed by court)

Address (DO NOT list if domestic violence case or sealed by court)

City, State, Zip *(DO NOT list if domestic violence case or sealed by court)

City, State, Zip (DO NOT list if domestic violence case or sealed by court)

ORDER APPROVING PAYMENT BY SUPREME COURT: APPOINTED *GUARDIAN AD LITEM*

On a former date, this court appointed _____, a licensed attorney at law, to serve as a *guardian ad litem* in the above-styled case and report to the Court his or her findings. The attorney has informed the court that the proceedings have been completed, and has tendered an invoice form # SCA-F-405 setting forth the services performed and an itemized statement of the allowable expenses incurred in connection with the above-styled case. The Court has inspected the invoice and accompanying documentation, found the fees to be reasonable, and charged at a rate of forty-five dollars (\$45.00) per hour for out-of-court services and sixty-five (\$65.00) per hour for in-court services. The Court also finds that mileage expenses, if included, are allowable and charged at the approved state rate. Furthermore, the Court finds that the invoice contains no charges for reimbursement of office expenses.

The court hereby approves payment in the amount of \$_____ (not to exceed \$1,200.00) to the guardian ad litem in accordance with Rule 46 of the Rules of Practice and Procedure for Family Court and/or Rule 26 of the Rules of Practice and Procedure for Domestic Violence Civil Proceedings which refers to Rule 21 of the West Virginia Trial Court Rules.

Judges
Initials
Where a *guardian ad litem* was appointed for an infant child or children of a party or parties, the Court finds that a party has, or both parties have, filed fee waivers with the Circuit Clerk, therefore meeting eligibility requirements specified by the Administrative Director of the Supreme Court of Appeals.

OR

Judges
Initials
Where a *guardian ad litem* was appointed for a party-infant, the Court finds that the infant has filed a fee waiver with the Circuit Clerk, therefore meeting the eligibility requirements specified by the Administrative Director of the Supreme Court of Appeals.

OR

Judge's
Initials
Where a *guardian ad litem* was appointed for an adult who is: incarcerated, incompetent and/or committed to a mental health facility, the Court finds the party filed a fee waiver with the Circuit Clerk, therefore meeting the eligibility requirements specified by the Administrative Director of the Supreme Court of Appeals.

Accordingly, the court hereby ORDERS the Administrative Office to process payment in the above-stated amount to:

Attorney's Name

Attorney's Address

City, State, Zip

ENTER this _____ day of _____, 20_____.

JUDGE

Circuit Clerk: attach **original** "Invoice for Guardian Ad Litem" to this **certified** order and send to: Pepper Flenner, Supreme Court, 1900 Kanawha Blvd, E., Building 1, Room E-100, Charleston, WV 25305