

November 1, 2018
11 a.m.

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Welcome: Rodney Hannah ~ Newly Appointed Board Member

(Tab 2) **FY2019 Financial Statement/P-Card Purchases/
FY2019 Budget Amended – Attorney Fees**

Shelley Bailey – PIC Mercer Nursing & Rehabilitation Center

(Tab 4) **AIT – Joshua Stone – Jim Triana, Preceptor Oak Ridge Center**

SQC Survey #3 Heritage Center – Anthony Mollica, NHA

Meeting Adjournment

NEXT BOARD MEETING: March 1st or March 8th, 2019



WV NURSING HOME ADMINISTRATORS LICENSING BOARD

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MEETING MINUTES

November 1, 2018

- (1) **Call to Order:** The meeting of the NHAL Board was called to order at 11:07 a.m. by Kay Cottrill, Chairman.
- (2) **Members Present:** Kay Cottrill, Denise Campbell, Secretary, Dan Bucher, Roger Topping, Rodney Hannah, Beverly Jezioro, Joan Armbruster
- (3) **Others Present:** Veronica Cummings, Executive Director
- (4) **New Board Member** Welcome newly appointed Board Member, Rodney Hannah
- (5) **Previous Minutes:** Minutes of June 28, 2018 meeting approved as written.
- (6) **Financial Statement/
P-Card Purchases** With an amended 2019 budget increase of \$8,000 for attorney fees, a motion was made by Dan Bucher for acceptance of the amended budget, it was seconded by Roger Topping and motion was carried.
- Financial statement from July 1, 2018 thru November 1, 2018 had a beginning balance of \$123,432.98 with expenditures of \$21,738.23 and deposits of \$19,050.00, leaving an account balance of \$120,244.75. P-Card expenditures were \$103.21. Financial and P-Card expenditures were accepted as written.
- (7) **Applicants by Exam:** Shelley Bailey – PIC Mercer Nursing & Rehabilitation was approved to sit for the exams with motion made by Dan Bucher and seconded by Roger Topping. Motion carried.
- Brandon Chadock, CEO, Sistersville General Hospital was approved to sit for the exams with motion made by Joan Armbruster and seconded by Beverly Jezioro. Motion carried.
- (8) **AIT Applicant:** Joshua Michael Stone was approved to begin his AIT at Oak Ridge Center with Jim Triana, Preceptor, motion being made by Roger Topping and seconded by Rodney Hannah. Motion carried.

(9) SQC#1FY2019

A notice of substandard quality of care deficiencies was received from OHFLAC for Brightwood Center with Rose Holicker, as NHA. The previous administrator was also notified, having served less than a year.

Upon review of the 2567 deficiency report, the 2567 plan of correction and the letter of response from the nursing home administrator, the review committee did not find any violation of WV 21 CSR rules or the ACHCA Code of Ethics. The board concurred with the findings of the Review Committee, Kay Cottrill and Dan Bucher. The review committee did not vote. Ms. Holicker will be notified of the outcome.

SQC#2FY2019

A notice of substandard quality of care deficiencies was received from OHFLAC for Dunbar Center, Jessica Fowler, NHA. Upon review of the 2567 deficiency report, the 2567 plan of correction, phone interview and the letter of response from the nursing home administrator, the review committee did not find any violation of WV 21 CSR rules or the ACHCA Code of Ethics. The board concurred with the findings of the review committee with the committee not voting. Ms. Fowler will be notified of the board vote.

SQC#3FY2019

A notice of substandard quality of care deficiencies was received from OHFLAC for Heritage Center, Anthony Mollica, NHA. Upon review of the 2567 deficiency report, the 2567 plan of correction, and the letter of response from Mr. Mollica, the review committee did not find any violation of WV 21 CSR rules or the ACHCA Code of Ethics. The board concurred with the findings of the review committee with the committee not voting. Mr. Mollica will be notified of the board's decision.

SQC#4FY2019

A notice of substandard quality of care deficiencies was received from OHFLAC for Riverside Health and Rehabilitation Center, Matthew Rutherford, NHA. Upon review of the 2567 deficiency report, the 2567 plan of correction, and the letter of response from Mr. Rutherford, the review committee did not find any violation of WV 21 CSR rules or the ACHCA Code of Ethics. The board concurred with the findings of the review committee with the committee not voting. Mr. Rutherford will be notified of the board's decision.

**(10) Meeting
Adjournment:**

With no further business to be discussed, Kay Cottrill, Chair, adjourned the meeting at 12:16 p.m.

The next meeting is scheduled for February 28, 2019 at 11 a.m. within the Blessed John Pastoral Center.

Respectfully submitted,


Kay Cottrill, NHA, Chair


Denise Campbell, NHA, Secretary