



WV NURSING HOME ADMINISTRATORS LICENSING BOARD

P.O. BOX 522

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MEETING MINUTES

February 13, 2025

10:00 a.m. - Virtual

- (1) **Call to Order:** The meeting of the NHAL Board was called to order at 10:25 a.m. by Rodney L. Hannah, Board Chair.
- (2) **Members Present:** M. Raymond Alvarez, James A. Harris, Stefanie Compton, Gregory K. Stephens, Nathan Hanshew, Shannon Schultheis, (absent)
- (3) **Others Present:** Veronica Cummings, Executive Director
- (4) **Meeting Minutes:** The minutes of November 14, 2024, meeting was approved with a motion being made by James A. Harris and seconded by Nathan Hanshew. Motion carried.
- (5) **Financial Statement/
P-Card Purchases
Budget:** Financial statement from July 1, 2024, thru February 13, 2025, had a beginning balance of \$69,447.13, with expenditures of \$73,621.11 and deposits of \$38,004.25, leaving an account balance of \$33,830.27. James A. Harris made a motion to table the financials until further information is received, with a 3-year line for line report after discussion of various budget scenarios. Gregory K. Stephens seconded the motion. Motion carried.
- (6) **Reciprocity
Applicants:** Bayonle Stanley Akingbule was approved to sit for exam with a motion made by James A. Harris and seconded by Gregory K. Stephens. Motion carried.
- Brian Bazylak was approved to sit for exam with a motion made by Nathan Hanshew and seconded by Gregory K. Stephens. Motion carried.
- Eva Miller was approved to sit for exam with a motion by James A. Harris, seconded by Nathan Hanshew. Motion carried.
- Wendy Smith was approved to sit for exam with a motion by James A. Harris and seconded by M. Raymond Alvarez. Motion carried.
- (7) **Application by
Exams:** Kayla Freeman was approved to sit for exams with motion made by James A. Harris, seconded by Gregory K. Stephens. Motion carried.
- Stephanie Porterfield was approved to sit for exams with motion made by James A. Harris, seconded by Gregory K. Stephens. Motion carried.

(7) cont.

Kristy Saunders was approved to sit for exams with motion made by M. Raymond Alvarez, seconded by Gregory K. Stephens. Motion carried.

Charity Sayre was approved to sit for exams with motion made by Nathan Hanshew, seconded by James A. Harris. Motion carried.

(8) SQC#16 FY2025: An annual/recertification/complaint survey was conducted at Cameron Healthcare Center with an exit date of 8/16/24, received 10/31/24. Nathan Hanshew recused himself and left the room.

Upon review of the 2567 deficiency report, plan of correction, and response from the nursing home administrator, the review committee reported that there was no violation of the 21CSR1 rule or the ACHCA Code of Ethics.

The review committee did not vote. Motion was made to accept the recommendation of the review committee, by James A. Harris, seconded by Raymond Alvarez. Motion carried. The NHA will be notified by letter.

SQC#9 FY2025: An annual recertification, re-licensure and complaint survey was conducted at Morgantown Healthcare Center with an exit date of 6/9/23 and received 9/5/24. Nathan Hanshew recused himself and left the room.

With review of the NHA response, the 2567 deficiency report, and plan of correction, the review committee reported there was no violation of the 21CSR1 rule or the ACHCA Code of Ethics. Raymond Alvarez made motion to accept the recommendation of the review committee, seconded by James A. Harris. Motion carried, with the review committee not voting. The NHA will be notified by letter.

SQC #14FY2025: A complaint survey was conducted at Pocahontas Center with an exit date of 8/1/24 and received 9/30/24. The survey revealed deficient practices cited as substandard quality of care. The acting administrator at the time of the citation had been at the facility for 2 weeks, there was no violation under his care, with the NHA response.

From 3/26/24 thru 7/12/24, another NHA was at Pocahontas Center and upon review of the NHA response, the 2567 deficiency report, and plan of correction, there was no violation of WV 21 CSR rules or the ACHCA Code of Ethics.

The NHA who was at the facility from 11/2022 thru 2/29/24, was recommended by the review committee to have the Board review and discuss the outcome of the specific F600 violation, Free from Abuse and Neglect – CFR(s):483.12(a)(1).

SQC #14 cont.: Upon review of the NHA's response, review of the CMS report 2567 and the accepted plan of correction; it was determined by the Board, the NHA would be required to complete 9 hrs. specific to the citation, to be completed by 2/1/25. With a response from the NHA, she was no longer employed as a NHA and was in another field of practice. With this information, the NHA will have to appear before the Board prior to renewing the NHA license, with a motion being made by James A. Harris and seconded by Nathan Hanshew. Motion carried. The review committee did not vote. The NHA's will be notified by letter.

**(9) Complaint #1C
FY2025**

A complaint was received from an employee at Care Haven Center, in regards to the NHA creating a hostile work environment for her. The review committee did not see any of the allegations would reach the level of administrative intervention by the Board. It was recommended to inform the company's regional director of further investigation. Nathan Hanshew made a motion to accept the review committee's recommendation with a second by Raymond Alvarez. Motion carried. The complainant will be notified by letter.

(10) Emergency

Permits Issued: Huntington Health & Rehabilitation 12-2-24 (6 mo.)
Keyser Center 12-21-24 (3 mo.)
Tygart Center 12-17-24 (6 mo.)
Taylor Healthcare Center 12-18-24 (3 mo.)
Hopemont Hospital 1-13-25 (6 mo.)
Brightwood Center-Genesis 1-18-25 (3 mo.)

**(11) Request for
Extension of**

Time to Test: An applicant approved to test, was given a 3-month extension due to family illness, with a motion by Gregory K. Stephens, seconded by James A. Harris. Motion carried. The applicant will be notified by letter.

**(12) Items for
Discussion:**


Legislative Bill 458: Universal Licensing – ongoing questions will be discussed at the Chapter 30 Association Meeting 2-14-25

Office computer ordered, with current computer being over 8 years old

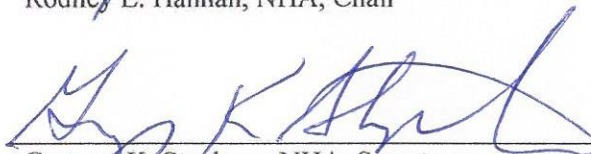
Adjournment: With no further business, Rodney L. Hannah adjourned the meeting at 11:52 p.m. with a motion by James A. Harris and seconded by Raymond Alvarez. Motion carried.

The next meeting is scheduled for May 8, 2025, at 10 a.m. within the John XXIII Pastoral Center.

Respectfully submitted,



Rodney L. Hannah, NHA, Chair



Gregory K. Stephens, NHA, Secretary