



# WV NURSING HOME ADMINISTRATORS LICENSING BOARD

P.O. BOX 522  
WINFIELD, WEST VIRGINIA 25213  
PHONE (304) 586-4070  
FAX (304) 586-4079

## MEETING MINUTES

### Conference Call

June 18, 2019 1:00 p.m.

1. **Call to Order:** The meeting of the NHAL Board was called to order at 1:00 p.m. by Kay Cottrill, Chairman.
2. **Members Present:** Kay Cottrill, Dan Bucher, Roger Topping, Rodney Hannah, Beverly Jezioro, Joan Armbruster  
Absent: Denise Campbell
3. **Others Present:** Veronica S. Cummings, Executive Director
4. **SQC Cedar Ridge Center**

At the May 23, 2019 board meeting, a SQC Survey was received from OHFLAC for Cedar Ridge Center, Thomas Kelley, Jr., NHA, with an exit date of October 8, 2018. Upon review of the 2567 deficiency report, the plan of correction, the review committee did not find any violation of WV 21 CSR rules. However, Dan Bucher, committee reviewer, did not feel he had enough information to determine Section 1, bullet 1 and 2 of the ACHCA Code of Ethics that states, "the level of resources or constraints that could impact the quality of services being provided by any particular administrator." Upon discussion, the board concurred that more direct questioning of the NHA would be in order by interview.

With an interview having been conducted by Kay Cottrill and Rodney Hannah at Cedar Ridge Center with Thomas Kelley, Jr., the following was found:

A six day annual survey in June, conducted by OHFLAC returned a good survey.

With limited mobility due to an ATV accident prior to October, the administrator had limited mobility around the facility.

Many improvements were made and the resident council was kept informed of all necessary changes.

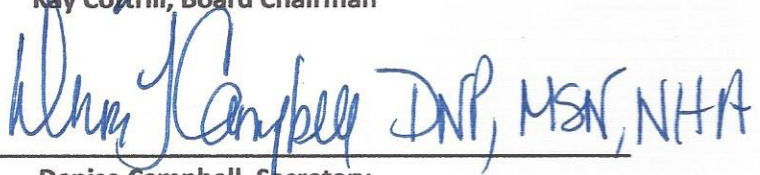
With motion made by Joan Armbruster, there was no violation of the ACHCA Code of Ethics, second by Beverly Jezioro. Motion carried. Mr. Kelley will be notified of the outcome with a certified letter. The reviewers did not vote.

The meeting was adjourned at 1:48 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Kay Cottrill", followed by a horizontal line.

Kay Cottrill, Board Chairman

A handwritten signature in blue ink, appearing to read "Denise Campbell", followed by the text "DNP, MSN, NHA" and a horizontal line.

Denise Campbell, Secretary