



WV NURSING HOME ADMINISTRATORS LICENSING BOARD

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MEETING MINUTES

August 14, 2025

10:00 a.m.

- (1) **Call to Order:** The meeting of the NHAL Board was called to order at 10:26 a.m. by Rodney L. Hannah, Chairman.
- (2) **Members Present:** Gregory K. Stephens, Secretary, James A. Harris, Shannon Schultheis, Nathan Hanshew, Dr. M. Raymond Alvarez, Stefanie Compton
- (3) **Others Present:** Veronica Cummings, Executive Director
- (4) **Previous Minutes:** Minutes of May 8, 2025, meeting approved as written with motion by James A. Harris and seconded by Nathan Hanshew. Motion carried.
- (5) **Financial Statement:** Financial report provided by Brandon Burton, Research Analyst, PERD
- (6) **Reciprocity Applicants:** Candy Morrison, licensed in VA, was approved to sit for the state exam with motion being made by James A. Harris, seconded by Dr. Alvarez. Motion carried. Prior to the discussion, Nathan Hanshew and Shannon Schultheis recused themselves and left the room.
- Stacey Radcliffe, licensed in MD, PA, and VA, was approved to sit for the state exam with motion being made by Dr. Alvarez, pending receipt of her background check, seconded by Stefanie Compton. Motion carried.
- Karisha Summers, licensed in NC, was approved to sit for the state exam with motion being made by James A. Harris, seconded by Dr. Alvarez. Motion carried.
- Andrea Taylor, licensed in OH, was approved to sit for the state exam with motion being made by Gregory K. Stephens, seconded by Stefanie Compton. Motion carried.
- (7) **AIT Applicants:** Tyler Hayes was approved as an AIT with Nicole Anderson, NHA as preceptor at John Manchin Sr. Healthcare Center in coordination with Fairmont State University MS Healthcare Administration Degree. Motion was made by Nathan Hanshew, seconded by Shannon Schultheis. Motion carried. Dr. Alvarez recused himself and left the room prior to the discussion.
- Michelle Luppo withdrew her application as an AIT at The Madison Center.

(7) cont.

William Persinger was approved as an AIT with James McBurney, NHA, Preceptor at Beckley Healthcare Center. Gregory K. Stephens withdrew his motion with additional discussion needed. Another motion was made by Gregory K. Stephens for Mr. Persinger to serve 750 hours of the required 1000 hours based upon experience as HR Manager within a ltc facility, seconded by James A. Harris. Motion carried. Nathan Hanshew and Shannon Schultheis recused themselves and left the room prior to the discussion.

Zachary Shaffer was approved as an AIT with Jennifer Pagliaro, NHA, Preceptor at WVU Fairmont Medical Center, SNU, under the direction of Fairmont State University with motion being made by Nathan Hanshew, seconded by Shannon Schultheis. Motion carried.

Samantha Van Hoose was approved as an AIT with Preceptor Julie Brenneman, NHA at Genesis Pine View Center with motion being made by James A. Harris, seconded by Gregory K. Stephens. Motion carried.

(10) Applicants by Exam:

Sarah Perry was approved to sit for exams with a motion made by Stefanie Compton, seconded by James A. Harris. Motion carried with Nathan Hanshew and Shannon Schultheis recusing themselves and leaving the room.

Seth Druggish was approved to sit for exams with a motion made by James A. Harris, seconded by Stefanie Compton. Motion carried with Nathan Hanshew and Shannon Schultheis recusing themselves and leaving the room prior to the discussion.

(11) Request to reinstate license:

A request made to reinstate license #1002 was denied with motion made by Nathan Hanshew based upon the license expired in 2020 and had never served as a nursing home administrator from 2006 until 2020. Motion seconded by Gregory K. Stephens, with the licensee having to begin as a new applicant, according to 21-01 Nursing Home Administrators Rule. Motion carried.

(12) Health Services Executive Endorsement Policy:

Further discussion on HSE Endorsement Policy will serve as a qualification, not a license to fast-track licensing in specified states that accept HSE Endorsement. With motion made by Shannon Schultheis, and seconded by James A. Harris to accept the HSE Endorsement process by policy. Motion carried.

(13) AIT/Preceptor Change:

Brian Chapman informed of an AIT/Preceptor change for Lucien Eloundou at Hilltop Center on 9/1/25 with motion being made by James A. Harris, seconded by Dr. Alvarez. Motion carried.

(14) Emergency Permits: Emergency permits were issued for the following:

Skylar Fortin, Pocahontas Center (3 months)
Troy Snyder, Canterbury Center (3 months)
Keshia Williamson, Kingwood Healthcare
Center (3 months)
Kalutani Moats, Pendleton Manor (3 months)
Pamela Nutter, Raleigh Center (3 months)

(15) Items for Discussion: Assisted Living Licensure – ED mentioned an interest in licensing executives of assisted living facilities as interests from past members were pursued but never consummated.

Some discussion on electronic testing for state exams, information for next meeting.

Updating of state exams discussed, were delayed until Nursing Home License Rule is finalized.

Adjournment: With no further business, Rodney L. Hannah, Board Chair, adjourned at 12:38 p.m.

The next meeting is scheduled for November 6, 2025, at the Hospital Association Building, 100 Association Drive, Charleston, WV.

Respectfully submitted,



Rodney L. Hannah, NHA, Chair



Gregory K. Stephens, NHA, Secretary