



# West Virginia State Tax Department

TSDf-01  
Rev. 01/03

## Request For Forms

**PLEASE PRINT OR TYPE**

\_\_\_\_\_  
(BUSINESS NAME)

\_\_\_\_\_  
(ATTENTION)

\_\_\_\_\_  
(ADDRESS)  
*(BULK ORDERS WILL NOT BE SHIPPED TO POST OFFICE BOXES)*

\_\_\_\_\_  
(CITY, STATE, AND ZIP CODE)

\_\_\_\_\_  
SIGNATURE TELEPHONE

*(BY SIGNING YOU AGREE TO ACCEPT ALL C.O.D. AND OTHER RELATED CHARGES)*

**TAX YEAR:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SEND REQUEST TO:**

**WEST VIRGINIA  
STATE TAX DEPARTMENT  
TAXPAYER SERVICES DIVISION  
ATTENTION: FORM ORDERS  
P.O. BOX 3784  
CHARLESTON, WV 25337-3784**

IT-140P (Resident Packet)		IT-104.1 (Low/Earned Income Credit)	
IIT-140NR/PY (Nonresident/Part-Year Resident Packet)		CNT/BFT-P (Corp. Net/Bus. Franchise Tax Packet)	
IT-140NRC (Nonresident Composite Return)		CNT-112 ES&I (Estimated Voucher & Instr.)	
IT-210 (Underpayment Forms & Instructions)		CNT-112X (Amended CNT Return)	
WV-8379 Injured Spouse Allocation Form		CNT-139 (App./Tentative Refund from Carryback)	
Schedule F (Deceased Taxpayer)		BFT-120ES&I (Estimated Voucher & Instr.)	
IT-140X&I (Amended Return - <i>please specify year</i> )		WV/BRT-BUS (Business Registration Packet)	
IT-141 (Fiduciary Return)		WV/CST-200 (CSST Return)	
IT-165 (Partnership Return of Income)		WV/CST-210 (Direct Pay Sales & Use Tax Return)	
IT-140ES&I (Estimated Voucher & Instructions)		WV/CST-220 (Use Tax Return)	
IT-100.1 (Withholding Instructions & Tables)		Other:	
IT-101 (Employer's Return of Income Tax Withheld)		Other:	
IT-103 (Reconciliation of Withholding by Employer)		Other:	
IT-104 (Employee Withholding Exemption Certificate)		Other:	

Taxpayers currently registered with the Tax Department and those who have previously filed returns are automatically sent forms and returns regarding taxes for which they are liable. Tax practitioners should encourage their clients to provide these pre-addressed forms. **The Tax Department does not maintain a separate mailing list for forms or returns.**

Orders for small quantities of forms will be shipped free of charge. Orders which weigh in excess of one pound are considered bulk orders and will be shipped **UPS C.O.D.** to a street mailing address. In addition, you will also be charged a \$7.00 handling fee. **We cannot ship bulk orders to Post Office Boxes. You will be responsible for all UPS C.O.D. charges.** The Tax Department cannot accept checks as advance payment for delivery fees. Please make sure all arrangements have been made to pay all UPS charges on delivery. **The Tax Department reserves the right to limit orders.**

Orders other than bulk orders may be placed by calling our automated information service and requesting message #500 at (304) 344-2068 or toll free within West Virginia at: 1-800-422-2075. Additionally, forms may be downloaded through the Internet by visiting our website at <http://www.state.wv.us/taxdiv>