



INFORMATION ONLY

Joe Manchin III, Governor

Virgil T. Helton, Tax Commissioner

BUSINESS 1
 ANY STREET
 ANY CITY WV

Information that you will need to discuss your account with us

Letter ID: L0557162496
Issued: 09/5/2007
Account #: 9800-7754

If you have *adjustments* for more than one tax type, you will receive a separate *recomp notice* for each tax and for each period that has been adjusted.

This is your account number for the tax indicated below.

The recomputation notice gives the detail(s) of correction(s) made to your tax return. The reasons vary but may include mathematical computations, entries on the wrong line or failure to report required information. We will not change the reported information, we will only make adjustments to the return.

RE: RECOMPUTATION NOTICE

To Whom It May Concern:

Your Sales Tax return for the filing period ending on **11/30/2006** has been changed for the reason(s) listed below:

Reason	Original Value	New Value
• Total Due calculation error	\$0.00	\$1,213.44
• Total Sales calculation error	\$22,024.00	\$20,224.00

The amount due on the voucher below is your total Sales Tax balance. This balance includes any changes made above, interest and additions that may have accrued as a result of these changes and any outstanding balance for periods not included on this Recomputation. Failure to respond to this Notice within fifteen (15) days will result in the issuance of a Notice of Assessment for the remaining balance. Payment must be made on or before Pay By Date or additional penalties will continue to accrue. Should you need further assistance concerning this matter, please contact Taxpayer Services at (304) 558-3333.

Contact information

The voucher will reflect total account balance. It may or may not be a result of the change(s) indicated above. This total is only for the account listed. If you have additional liability for other accounts, the total will not be shown here.

Please cut off and return with payment

Sales Tax

Mail Payment To: Revenue Division - P.O. Box 2745 - Charleston, WV 25330-2745
 To pay by credit card: Call 1-800-2PAY-TAX (Use Jurisdiction Code 5700)
 or visit www.officialpayments.com. There will be a fee charged for this service.

Account ID: 9800-7754

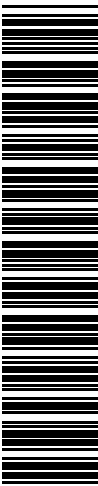
Pay By: 10/1/2007

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Amount Due: \$1,647.67

Amount Enclosed:

Please cut the voucher along the line as neatly as possible and send with your remittance. Make sure you write the amount enclosed in the red box.



Before filing your return, review it carefully to make sure it is correct and complete. Errors will delay the processing of your return and in some cases your refund(s). Please read the list of helpful tips to avoid common errors when preparing and filing your tax return.

MAKE SURE:

- You include the correct and complete account number on your return.
- You sign and date your tax return.
- Your name and mailing address are on the tax return.
- You include your account number on your check or money order.
- You do not include billing amounts on your current return.
- You use the correct period end date for the tax return, i.e. January 31, February 28, March 31, April 30, May 31, June 30, July 31, August 31, September 30, October 31, November 30, December 31.
- You file one return for each period ended. If you make multiple payments for the same period, be sure that you use the correct period end for each payment.
- You use either a pre-printed return or print a return from our website at www.state.wv.us/taxdiv. By making copies of the returns you may cause the barcode to distort.
- When remitting through electronic funds transfer (EFT), you use the tax return that goes with the tax paid by EFT.
- You complete each line of the tax return.

Combined Sales and Use Tax Return

Verify the math:

- Add lines 2, 3, and 5. The total must be the same as the number on line 1.
- Line 3 must reflect the total sales subject to 6% and line 5 must reflect the total sales subject to 5%.
- Add lines 4 and 6. The total must be at least the same as the number on line 7. You must remit what you have collected.
- Do not include tax collected in the gross income or taxable amount.
- If you have claimed exemptions on line 2, you must complete the exemption section on the back of the form.
- If you are claiming a credit, then you must attach a credit claim form (Form WV/CST-240).