



# WEST VIRGINIA SOLID WASTE MANAGEMENT BOARD

601 57<sup>th</sup> St. SE  
Charleston, WV 25304  
Phone: (304)926-0448

Mark D. Holstine, PE, Executive Director  
[www.state.wv.us/swmb](http://www.state.wv.us/swmb)

## MINUTES

### West Virginia Solid Waste Management Board Grants Committee June 13, 2018 10:30 a.m.

#### 1. Roll Call.

Present - Committee: Steve Pilato, Howard Coffield, Mallie Combs, and Sudhir Patel.

Absent: None.

Legal Counsel: None.

Staff: Mark Holstine, Marsha Payton, Scott Norman, Carol Throckmorton, Nicole Hunter, and Paul Hayes.

Visitors Listed: Walt Ivey, SWMB member.

The committee meeting was properly advertised in accordance with the W. Va. Code, Chapter 6, Article 9A. The meeting was called to order by Chair Steve Pilato, at 10:30 a.m., in Conference Room 1041 at DEP Headquarters, located at 601 57<sup>th</sup> Street, SE, Charleston, WV 25304. Marsha Payton called the roll. Chair Pilato announced a quorum was present.

**2. Unfinished Business.**

**A. Approval of Minutes from the January 17, 2018 Grants Committee Meeting.**

The Chair, Mr. Pilato, requested approval of the minutes from the last meeting. Ms. Combs moved to approve the minutes of the January 17, 2018 meeting. Mr. Coffield seconded the motion and it passed unanimously.

**3. New Business.**

**A. FY 2019 Grant Program.**

Chair Pilato expressed his appreciation for the excellent work of the SWMB staff on the grant application review and recommendations.

1. FY 2019 Grant Program.

In view of the number of grant requests received and the total dollar amount requested, staff is recommending increasing the total aggregate amount available for distribution in the FY 2019 grant program be increased from \$360,000 to \$380,000. The maximum grant award will remain at \$25,000.

2. Review of Grant Applications Submitted.

Ms. Throckmorton informed the committee members that 39 grant applications were received. The total amount of requested funds for eligible applicants was \$733,608.19. A total aggregate amount of grant funds available was set at \$380,000.

Mr. Patel moved that the committee approve the grant recommendations in the total amount of \$380,000, as presented, and request they be submitted to the full Board for approval during the July 2018 meeting. The motion was seconded by Ms. Combs and passed unanimously.

**4. Miscellaneous Business.**

A. None.

5. **Public Comment - Limited to THREE Minutes.**

None.

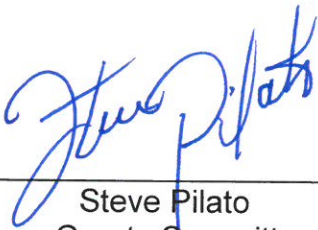
6. **Next Meeting.**

The next meeting of the Grants Committee is to be determined.

7. **Adjournment.**

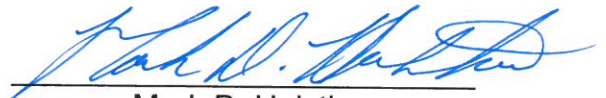
There being no further business to discuss Chair Pilato declared the meeting adjourned at 10:45 a.m.

Respectfully submitted,



---

Steve Pilato  
Grants Committee Chair



---

Mark D. Holstine  
Secretary/Treasurer