



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Commissioner's Office

APPROVED  
*[Signature]*  
8/7/23

Jeffrey H. Coben, MD  
Interim Cabinet Secretary

Matthew Q. Christiansen, MD, MPH  
Commissioner & State Health Officer

MEMO

TO: Mike Sheets, Purchasing Director  
WV Purchasing Division

FROM: Billie S. Hancock, Procurement Supervisor  
WVDHHR, Bureau for Public Health *BSH*

DATE: July 23, 2023

RE: Selection of Standard Commodity  
Vital Statistics Security Paper

Director Sheets,

As per the Standardization purchasing process outlined in the WV Purchasing Division Handbook Section 7.14, the WV Bureau for Public Health, Office of Vital Statistics has selected the Veritrace security paper brand.

After evaluating the proposals received from CRFI HSC2300000003 and CRFI HSC2300000004, conducting extensive market research, and conducting product testing the program office has determined that the Veritrace brand security paper best meets or exceeds the programs needs.

In response to questions submitted under CRFI HSC2300000004 by Banknote Corp., no adjustments were necessary.

Thank you for your consideration in the matter.

*Billie S Hancock*