

From: **Whittaker, Frank M** <frank.m.whittaker@wv.gov>

Date: Thu, Jan 30, 2025 at 3:30 PM

Subject: Re: Emergency Request: Oracle Licenses

To: Heather M White <heather.m.white@wv.gov>

Cc: Tara L Lyle <tara.l.lyle@wv.gov>, Hustead, Crystal G <crystal.g.hustead@wv.gov>, Price, Robert L <robert.l.price@wv.gov>, Rosen, Bryan D <bryan.d.rosen@wv.gov>, Totten, Mark L <mark.l.totten@wv.gov>

Heather Your emergency request for Oracle license support and maintenance is approved contingent on the Governor's office approval of purchases in excess of \$100,000.00. Please follow all emergency procedures outlined in the Purchasing Division Procedures Handbook and, and return the completed contract to this office for public posting within 30 days of this approval.

As always, please let us know if you have any questions or concerns.

On Wed, Jan 29, 2025 at 11:28 AM Hustead, Crystal G <crystal.g.hustead@wv.gov> wrote:

Please see the attached emergency purchase request from DHHR

----- Forwarded message -----

From: **White, Heather M** <heather.m.white@wv.gov>

Date: Wed, Jan 29, 2025 at 11:27 AM

Subject: Emergency Request: Oracle Licenses

To: Crystal G Hustead <crystal.g.hustead@wv.gov>

Cc: Robert L Price <robert.l.price@wv.gov>, Bryan D Rosen <bryan.d.rosen@wv.gov>

Good morning Crystal,

The Office of Shared Administration is requesting an emergency purchase of six months in order to continue the support and maintenance of the Oracle licenses used for our PATH program. The six months will give us time to finish the solicitation we have in progress to establish a new contract while continuing critical services.

The contract is estimated at \$260,000, and I have an approval request out to the Governor's Office so we can attach both DOA approval and Governor's approval to the emergency contract.

Please let me know if you need anything else.

Thank you,

--

Heather White

Procurement Specialist, Senior

Office of Shared Administration

West Virginia Departments of Health, Health Facilities, and Human Services

One Davis Square

Charleston, WV 25301

P: 304-352-3923 | dhhr.wv.gov

DISCLAIMER: The information contained in this electronic message may be legally privileged and confidential under applicable state and federal law and is intended for the individual named above. If the recipient of the message is not the above-named recipient, you are hereby notified that any distribution, copy or disclosure of this communication is strictly prohibited. If you have received this communication in error, please notify the Office of Shared Administration, One Davis Square, Charleston, WV 25301, Telephone 304.352.3923 and discard this communication immediately without making any copy or distribution.

--

Frank Whittaker, CPPB, NIGP-CPP

Assistant Director

West Virginia Purchasing Division

2019 Washington Street, East

Charleston, WV 25305

(304) 558-2316

frank.m.whittaker@wv.gov