

From: **Atkins, Mark A** <mark.a.atkins@wv.gov>
Date: Tue, Jun 25, 2024 at 11:19 AM
Subject: EPORTAL EMEGENCY APPROVAL
To: Lore, Andrew C <andrew.c.lore@wv.gov>
Cc: Frank M Whittaker <frank.m.whittaker@wv.gov>, Toby L Welch <toby.l.welch@wv.gov>, Mark L Totten <mark.l.totten@wv.gov>

Andrew,

Your request for an emergency contract to procure EPORTAL SERVICES for the various state agencies is approved. This emergency approval is for the (2) month period (60 days) as requested.

Please follow all emergency procedures outlined in the Purchasing Division Procedures Handbook and return all documentation to the Purchasing Division for publishing within 30 days of this approval.

Regards,

Mark A. Atkins, CPPB

Buyer Supervisor
West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Phone: 304.558.2307

Email: Mark.A.Atkins@wv.gov

"Tell me and I will Forget, Show me and I may remember, Involve me and I will understand"

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STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

State Capitol
Charleston, West Virginia 25305

Approved:
Samantha Willis
Purchasing Director
6/25/24

Mark D. Scott
Cabinet Secretary

Heather Abbott
Chief Information Officer

TO: Samantha Willis
Director, Purchasing Division

FROM: Heather Abbott, Chief Information Officer
West Virginia Office of Technology *Heather D. Abbott*

CC: Frank Whittaker
Assistant Director, Purchasing Division

Mark Atkins
Buyer Supervisor, Purchasing Division

Andrew Lore
IT Procurement & Business Services Manager, West Virginia Office of Technology

SUBJECT: Emergency Contract for ePortal Services – ePortal16E

DATE: June 25, 2024

The West Virginia Office of Technology (WVOT) is requesting a sixty (60) day emergency contract for e-portal services to ensure a continuation of critical services while a more permanent solution is negotiated and awarded.

The current Statewide Contract, ePortal16, expires June 30, 2024, and the WVOT has been working with the incumbent Vendor to replace the agreement; however, that process has been delayed due to the Vendor's protracted legal review. To date, the WVOT has still not received the needed feedback from the Vendor to proceed. But, because more than forty of the State's applications rely on the contract – drivers licenses, various licensing systems, government websites, public assistance websites, constituent services, etc. – it is impossible for the State to have a lapse. In hopes of finalizing a longer-term solution, the WVOT is only requesting a 60-day emergency, which will total approximately \$400,000. In the interim, the WVOT will continue working with the stakeholders to replace the contract, with the goal of a new contract awarded before this emergency expires.

Please let me know if you need anything further to support this request.