

From: **Whittaker, Frank M** <frank.m.whittaker@wv.gov>
Date: Fri, Jun 28, 2024 at 4:39 PM
Subject: Re: Request for Emergency Approval Tire Collection in Western and Southern Districts
To: Chambers Smith, Jessica <jessica.chamberssmith@wv.gov>
Cc: Joseph E Hager III <joseph.e.hageriii@wv.gov>, B.J. Chestnut <b.j.chestnut@wv.gov>

Yes, Please see the attached approval. Please follow all emergency procedures outlined in the Purchasing Division Handbook and return the completed purchase order to this office for public posting within 30 days of this approval.

Thank you,

Frank

On Fri, Jun 28, 2024 at 3:56 PM Chambers Smith, Jessica <jessica.chamberssmith@wv.gov> wrote:
Do you have an update on this? The current contracts expire on 6/30/2024.

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Thanks,
Jessica Chambers-Smith, DEP Procurement Manager
601 57th Street SE
Charleston, WV 25304
(304)926-0499 ext.41140

On Wed, Jun 26, 2024 at 9:57 AM Chambers Smith, Jessica <jessica.chamberssmith@wv.gov> wrote:
Josh,

Please see the attached.

Thanks,
Jessica Chambers-Smith, DEP Procurement Manager
601 57th Street SE
Charleston, WV 25304
(304)926-0499 ext.41140



west virginia department of environmental protection

Administrative Services
601 57th Street SE
Charleston, WV 25304-2345
304-926-0499 Phone
304-926-0491 Fax

Harold Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

To: Josh Hager, Buyer Supervisor, Purchasing Division

From: Jessica Chambers- Smith, ASM II, Department of Environmental Protection

Date: June 26, 2024

Subject: Request for Emergency Approval for Tire Collections for Southern and Western Districts

The WV Department of Environmental Protection requests emergency approval to continue services for Tire Collection in the Southern and Western Districts per the attached memo from Sandra Rogers, Office of Environmental Advocate REAP.

We are requesting a three-month extension for the period of: July 1, 2024 – September 30, 2024.

DEP is in the process of revising our specifications and will rebid the solicitations as soon as possible. If you have any questions, please let me know.

*Approved
Luther Willis
Purchasing Director
6/28/24*



west virginia department of environmental protection

Office of Environmental Advocate
Rehabilitation Environmental Action Plan (REAP)
601 57th Street, SE
Charleston, WV 25304
Phone: 1.800.322.5530

Harold D. Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

TO: B.J. Chestnut, Assistant Chief
Administrative Services- Business Operations Office

FROM: Sandra Rogers, Director
Office of Environmental Advocate- REAP

Dennis O. Stottmyer
10/1

SUBJECT: Request for Emergency Extension of PPOD South and West Tire Collection Contracts

DATE: June 25, 2024

As you are aware, our recent attempt to bid and award new tire collection contracts for all four Pollution Prevention Open Dump Program (PPOD) districts has met an obstacle and has been put on hold. It has now been brought to my attention that the REAP PPOD Southern and Western District Tire Collection Contracts (WVDEP contracts CMA DEP20*37 & 38) have no further extensions available and will expire on June 30, 2024. This fact leaves REAP in a situation that forces us to request an emergency extension of the two contracts referenced above. The extensions are being requested for the following reasons:

First and foremost, these two contracts are being used to operate ongoing tire collection events in 16 counties. These collection events occur monthly, weekly, or sometimes daily and have become popular with the citizens of those counties. If extensions of these contracts are not granted, the ongoing collections in these counties will cease immediately, and will not resume until such time that new contracts are issued. Counties affected are: Boone, Cabell, Calhoun, Fayette, Greenbrier, Kanawha, Mason, Mercer, Mingo, Monroe, Putnam, Roane, Summers, Wayne, Wood, and Wyoming. These collections have become a popular method of waste tire disposal in the aforementioned counties, and the residents of these counties have come to rely on the service. Interruption of this service may lead to increased illegal dumping of waste tires, creating a significant impact in the affected counties, as well as a significant amount of public outcry and/or bad press for the agency.

Secondly, removal of the 18 trailers currently being used by REAP PPOD under these two contracts (there are also two trailers staged at a contractor yard and at a cleanup site) from their staging areas, before the June 30 contract deadline is a logistical impossibility. Even if the required work directives, cost proposals, and ADOs were already complete, it would be impossible for the two contractors to remove all staged trailers, and transport them to a licensed disposal facility, prior to the deadline.

For the reasons above, I am requesting that an emergency contract extension be granted on the two tire collection contracts. Should you have any further questions, or need any further information, feel free to contact me.



Whittaker, Frank M <frank.m.whittaker@wv.gov>

Request for Emergency Approval Tire Collection in Western and Southern Districts

1 message

Chambers Smith, Jessica <jessica.chamberssmith@wv.gov>

Wed, Jun 26, 2024 at 9:57 AM

To: Joseph E Hager III <joseph.e.hageriii@wv.gov>

Cc: "B.J. Chestnut" <b.j.chestnut@wv.gov>, Frank M Whittaker <frank.m.whittaker@wv.gov>

Josh,

Please see the attached.

Thanks,
Jessica Chambers-Smith, DEP Procurement Manager
601 57th Street SE
Charleston, WV 25304
(304)926-0499 ext.41140



Request for Emergency Approval.pdf

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