

From: **Sheets (Purchasing), Mike** <[william.m.sheets@wv.gov](mailto:william.m.sheets@wv.gov)>

Date: Mon, Apr 3, 2023 at 1:20 PM

Subject: Re: Bldg. 23 Emergency Sidewalk repair

To: Jones, James R <[james.r.jones@wv.gov](mailto:james.r.jones@wv.gov)>

Cc: Robert P Kilpatrick <[robert.p.kilpatrick@wv.gov](mailto:robert.p.kilpatrick@wv.gov)>, Frank M Whittaker

<[frank.m.whittaker@wv.gov](mailto:frank.m.whittaker@wv.gov)>, Cody G Taylor <[cody.g.taylor@wv.gov](mailto:cody.g.taylor@wv.gov)>, Aaron M Armstrong

<[aaron.m.armstrong@wv.gov](mailto:aaron.m.armstrong@wv.gov)>, Totten, Mark L <[mark.l.totten@wv.gov](mailto:mark.l.totten@wv.gov)>

Jamie,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,  
Mike

W. Michael Sheets  
Director  
WV Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305

Phone: (304) 558-0492  
Fax: (304) 558-4115

On Mon, Apr 3, 2023 at 1:01 PM Jones, James R <[james.r.jones@wv.gov](mailto:james.r.jones@wv.gov)> wrote:  
Mike,

We had been working on a project to repair/replace the sidewalk at the front entrance to Building 23 in Beckley. We had been attempting to solicit bids to make repairs to know issues, when an oversized vehicle was brought onto the sidewalk and broken through the sidewalk. As a result, the increased scope of work, and the need to make required repairs will exceed our authority to issue a purchase order under Agency-delegated authority. The penetration of the sidewalk has left the building vulnerable to unmonitored entrance into the building. We have proceeded with efforts to secure the site currently, but the full repairs are needed to ensure that the building is not compromised further.

We are requesting permission to proceed, under the regulations for emergency purchasing, to procure the services of a contractor provide shoring of the existing floor joists, support beam and existing sidewalk formwork, remove interior suspended ceiling (approximately 4' from the support beam, and remove interior finished walls to review the full extent of the condition of the main support beam.

We anticipate that this work will exceed our \$100K threshold, but do not anticipate work to exceed \$130K.

Thank you,

*James (Jamie) R. Jones  
Procurement Administrator  
General Services Division  
103 Michigan Avenue  
Charleston, WV 25311  
(P) 304-352-5517  
(C) 304-356-1076  
(F) 304-558-1475*

"And there comes a time when one must take a position that is neither safe, nor politic, not popular, but he must do it because conscience tells him it is right."  
Martin Luther King, Jr.