

From: **Sheets (Purchasing), Mike** <william.m.sheets@wv.gov>
Date: Wed, Jul 20, 2022 at 2:05 PM
Subject: Fwd: Need approval for an emergency purchase.
To: Dale Malcomb <dmalcomb@wvpublic.org>
Cc: Whittaker, Frank M <frank.m.whittaker@wv.gov>, Toby L Welch <toby.l.welch@wv.gov>, <tgarner@wvpublic.org>, Totten, Mark L <mark.l.totten@wv.gov>

Dale,

Your emergency request to repair the guy wires at the Bethany microwave tower is approved. Please follow emergency purchasing procedures as found in the Purchasing Handbook and follow up with documentation for award within 30 days.

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

----- Forwarded message -----

From: **Dale Malcomb** <dmalcomb@wvpublic.org>
Date: Wed, Jul 20, 2022 at 1:59 PM
Subject: Need approval for an emergency purchase.
To: Sheets, Mike - Purch <william.m.sheets@wv.gov>
Cc: Frank Whitaker <frank.m.whittaker@wv.gov>, Welch, Toby L <toby.l.welch@wv.gov>, Tyler Garner <tgarner@wvpublic.org>

Mike:

We had a structural analysis of our Bethany microwave tower done and it indicates that we have some severe structural issues. Please see the attached request for an emergency purchase approval to remedy this situation.

Thank you.

Dale Malcomb
Purchasing Coordinator
Information Technology Manager
Fleet Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
dmalcomb@wvpublic.org

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Mike Sheets
Purchasing Director
West Virginia Purchasing Division
Phone: (304) 558-0492
Email: William.M.Sheets@wv.gov

July 20th, 2022

Dale Malcomb
Purchasing Coordinator
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

Re: Emergency purchase of guy wire replacement at our Bethany microwave tower.

Mr. Sheets:

We recently had an analysis done of our Bethany microwave tower which determined that the guy wires supporting the tower and the safety climbing structure are significantly degraded. This creates a dangerous situation that must be rectified immediately. Storms of any kind could cause the structure to fail resulting in possibly millions of dollars in reconstruction costs, injury to personnel, and liability to the State for any damages to other entities property.

We currently have one estimate of \$155,970.00 to affect repairs and will seek additional quotes. Such repairs are very fluid so additional costs are not unusual, but we will submit change orders if necessary.

We are requesting your approval for an emergency purchase to repair these guy wires. Please let me know if you have questions or need more information.

As always, thank you for your time and consideration. We greatly appreciate it.

Sincerely,



C. Dale Malcomb