

From: **Lyle, Tara L** <tara.l.lyle@wv.gov>
Date: Tue, Feb 21, 2023 at 4:53 PM
Subject: Re: Justification for Emergency Purchases for DOH Equipment Division
To: James, Kristy E <kristy.e.james@wv.gov>
Cc: John W Estep <john.w.estep@wv.gov>, Dusty J Smith <dusty.j.smith@wv.gov>

Kristy,

Your emergency request to purchase Leeboy Force Feed loaders is approved. Please follow all emergency procedures outlined in the Purchasing Division Procedures Handbook and return all documentation to the Purchasing Division buyer for processing within 30 days of this approval.

Thanks,
Tara Lyle, Buyer Supervisor
WV Purchasing Division
2019 Washington Street, East
Capitol Complex, Building 15
Charleston, WV 25305
304-558-2544

www.wvpurchasing.gov

On Tue, Feb 21, 2023 at 3:10 PM James, Kristy E <kristy.e.james@wv.gov> wrote:
Good Afternoon,

Previously DOH submitted three Emergency Purchase requisitions for processing, CRQS DOT23*63 for (40) Hino Dump Trucks, CRQS DOT23*71 Leeboy Loaders, CRQS DOT23*71 Aspen Aerial Bridge Truck Rebuild.

Originally these requisitions were rejected for insufficient justification. DOH is requesting that these requisitions be reconsidered with the attached additional documentation.

Please let me know if you have any questions or if you need any additional information.

Thank you

Kristy James
WV DOT
Procurement Officer
304/414-7104

Procurement Requests should be directed to: DOTProcurement@wv.gov



**WEST VIRGINIA
DEPARTMENT OF TRANSPORTATION**
1900 Kanawha Boulevard East • Building Five • Room 109
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Jimmy Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

February 21, 2023

MEMORANDUM

TO: W. Michael Sheets, Director
WV Purchasing Division

FROM: Jeff Pifer, Director
DOH Equipment Division

Kristy James
2/21/23

SUBJECT: Emergency Purchase Leeboy Loaders CRQS DOT23*71

WV Division of Highways (DOH) is requesting permission to proceed with an emergency purchase for eight (8) Leeboy Force Feed Loaders. This equipment is specialized equipment, and it is extremely difficult to purchase given nationwide shortages on construction equipment.

Currently, the manufacturer has a two-year backlog for purchasing new equipment. DOH is able to procure this equipment from a local vendor with current availability. If DOH is unable to purchase this equipment, it will likely be several years before an order can be placed in the build queue.

If this emergency request is not approved, DOH will not have adequate equipment to perform our mission which is to maintain the roadway for the traveling public.

If you have any questions regarding this request, please contact our Procurement Officer, Kristy James at 304/414-7104 or Kristy.e.james@wv.gov.

O.K.
Kristy James
02/21/23