

From: **Whittaker, Frank M** <frank.m.whittaker@wv.gov>
Date: Fri, Mar 3, 2023 at 3:23 PM
Subject: Re: Emergency Approval - Pipestem Boilers
To: Adkins, Jamie H <jamie.h.adkins@wv.gov>
Cc: Joseph E Hager III <joseph.e.hageriii@wv.gov>, Clay, Gregory C <gregory.c.clay@wv.gov>, Atkins, Mark A <mark.a.atkins@wv.gov>, Totten, Mark L <mark.l.totten@wv.gov>

Jamie,

Your emergency request for boiler replacement design is approved. Please follow all procedures outlined in the Purchasing Division Procedures Handbook and return all supporting documentation to this office for completion within 30 days of this approval.

Frank Whittaker, CPPB, NIGP-CPP
Assistant Director
West Virginia Purchasing Division
2019 Washington Street, East
Charleston, WV 25305
(304) 558-2316
frank.m.whittaker@wv.gov

On Fri, Mar 3, 2023 at 3:13 PM Adkins, Jamie H <jamie.h.adkins@wv.gov> wrote:
Frank / Josh

For your review, please see the attached emergency request memo for the replacement of boilers at Pipestem Resort State Park McKeever Lodge.

Let me know if you have any questions or comments concerning the memo.

Thank you,

J.H. "Jamie" Adkins
Chief Procurement Officer, ASM2
West Virginia Division of Natural Resources
324 4th Avenue
South Charleston, WV 25303
(304) 558-3397

MEMORANDUM

TO: Jamie Adkins
Chief Procurement Officer

FROM: Matt Yeager *[Signature]*
Deputy Chief of Parks and Special Projects

DATE: March 3, 2023

SUBJECT: Pipestem McKeever Lodge
Emergency Boiler Replacements

We are in immediate need of replacement of four boilers at Pipestem McKeever Lodge. We have only one remaining boiler working. If this remaining boiler fails, we will be forced to close the McKeever lodge and suffer significant revenue losses from not only the Lodge restaurant, lodging, and retail business, but related revenues from golfing and other fee-based activities. The current boiler is being overworked as it is our sole source for heating and hot water in the entire McKeever lodge.

Based on previous work experience and extensive knowledge of the system at Pipestem, we propose that Miller Engineering will be hired as a professional consultant for the project. Professional Services expenses are not expected to exceed \$35,000.00

Construction costs to replace the boilers are not expected to exceed \$400,000.00

Please let me know if you have any questions.

Thank you

MJY:rdw

almost heaven