



Lyle, Tara L <tara.l.lyle@wv.gov>

Fwd: Emergency Requests for DCS - HSW

1 message

Lyle, Tara L <tara.l.lyle@wv.gov>

Tue, Nov 2, 2021 at 9:12 PM

To: "Clevenger, Michael A" <michael.a.clevenger@wv.gov>

Cc: Peggy L Alexander <peggy.l.alexander@wv.gov>, David H Pauline <david.h.pauline@wv.gov>

Your request for an emergency contract for Direct Care Staffing - HSW for 11/14/2021 to 12/31/2021 is approved. Please provide all supporting documentation to this office within 30 days of this approval for finalization.

Please feel free to contact me if you have any further questions or concerns.

Thanks,
Tara Lyle, Buyer Supervisor
WV Purchasing Division
2019 Washington Street, East
Capitol Complex, Building 15
Charleston, WV 25305
304-558-2544

On Wed, Oct 27, 2021 at 11:37 AM Clevenger, Michael A <michael.a.clevenger@wv.gov> wrote:

Tara, Attached are the emergency request letters to PRN and USNN.

Thank you,

Michael Clevenger
Procurement Supervisor
WV Veteran's Nursing Facility
One Freedom Way
Clarksburg, WV. 26301
(304) 626 1600 ext.3010



*West Virginia Veterans Nursing Facility
One Freedoms Way
Clarksburg WV 26301*

October 26, 2021

Tara Lyle, Buyer Supervisor
WV Purchasing Division
1019 Washington Street E.
Capitol Complex Building 15
Charleston, WV 25305

Re: Emergency Contract for Direct Care Staffing of HSW's.
Request for contract to begin November 14, 2021 through December 31, 2021

Dear Ms. Lyle:

This contract expires on November 13, 2021. We are asking for an additional emergency contract so that we may continue to fulfill our medical staffing needs while our contract is finalized.

Direct Care Staffing Services are vital to the medical health and well-being of our residents, as well as the continuity, purpose, and mission of our facility. We must have the necessary staff for our residents

Thank you for your kind assistance in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Michael Clevenger".

Michael Clevenger
Procurement Supervisor
West Virginia Veterans Nursing Facility
(304) 626-1600 x 3010