

From: **Whittaker, Frank M** <[frank.m.whittaker@wv.gov](mailto:frank.m.whittaker@wv.gov)>  
Date: Thu, Oct 21, 2021 at 2:01 PM  
Subject: Re: Emergency Purchase Request  
To: Husted, Crystal G <[crystal.g.husted@wv.gov](mailto:crystal.g.husted@wv.gov)>, Price, Robert L <[robert.l.price@wv.gov](mailto:robert.l.price@wv.gov)>  
Cc: Totten, Mark L <[mark.l.totten@wv.gov](mailto:mark.l.totten@wv.gov)>

Bobby,

Your Emergency request for Public Health Notification System services is approved for a period of not more than 6 Months from the date of this correspondence. Please follow all emergency procedures outlined in the Purchasing Division Procedures Handbook and return all documentation to this office within 30 days of this approval for processing.

Please let me know if you have any questions or concerns.

**Frank Whittaker, CPPB, NIGP-CPP**

Assistant Director  
West Virginia Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305  
(304) 558-2316  
[frank.m.whittaker@wv.gov](mailto:frank.m.whittaker@wv.gov)

On Thu, Oct 21, 2021 at 12:11 PM Husted, Crystal G <[crystal.g.husted@wv.gov](mailto:crystal.g.husted@wv.gov)> wrote:

Please see the below emergency purchase request from DHHR

----- Forwarded message -----

From: **Price, Robert L** <[robert.l.price@wv.gov](mailto:robert.l.price@wv.gov)>  
Date: Thu, Oct 21, 2021 at 12:02 PM  
Subject: Emergency Purchase Request  
To: Crystal G Husted <[Crystal.G.Husted@wv.gov](mailto:Crystal.G.Husted@wv.gov)>, Linda B Harper <[linda.b.harper@wv.gov](mailto:linda.b.harper@wv.gov)>  
Cc: Debolt, Kimberlie K <[kimberlie.k.debolt@wv.gov](mailto:kimberlie.k.debolt@wv.gov)>, Greenhowe, Althea M <[althea.m.greenhowe@wv.gov](mailto:althea.m.greenhowe@wv.gov)>, Jobe, Kimberly S <[kimberly.s.jobe@wv.gov](mailto:kimberly.s.jobe@wv.gov)>, Rosen, Bryan D <[bryan.d.rosen@wv.gov](mailto:bryan.d.rosen@wv.gov)>

DHHR is requesting an emergency purchase for an emergency notification system. Our current contract expired 10/15/2021. We had competitively bid a replacement contract but the awarded vendor became unresponsive to bureau staff leading upto the implementation of their system. We are respectfully requesting a six month emergency

contract to allow for uninterrupted service while we resolicit these crucial services. Please let me know if you have any questions or concerns regarding this request.

Thanks,

Robert Price, CPPO, CPPB, NIGP-CPP  
Administrative Services Manager II  
WVDHHR – Office of Purchasing  
One Davis Square – Room 110  
Charleston, WV 25301  
Phone: (304)-957-0218  
Fax: (304)-558-2892  
[Robert.L.Price@wv.gov](mailto:Robert.L.Price@wv.gov)

<http://www.dhhr.wv.gov>

Confidentiality Notice: This e-mail communication and any attachments contain confidential, legally privileged, and/or non-public information and is for the sole use of the intended recipient(s). If you are not an intended recipient, and have received this communication, you are hereby notified that you have received this communication in error and that any review, disclosure, dissemination, distribution, saving, copying or other use of the communication, any attachments, or their contents is strictly prohibited. If you have received this communication in error, please: (1) notify the sender immediately by replying to this message and (2) immediately delete this communication, any attachments, and the reply to sender from your system without printing, forwarding, or saving any copies. If you are the intended recipient, please secure the contents in accordance with all applicable state or federal requirements related to the privacy and confidentiality of information, including the HIPAA Privacy guidelines.



**Bureau for Public Health**  
West Virginia Department of Health and Human Resources

**PURCHASE REQUEST**

<b>Bill To:</b>
BPH - Center for Threat Preparedness
505 Capitol Street, Suite 200
Charleston, WV 25301
FUNDING: 100% BIOT GRANT

<b>Ship To:</b>
BPH - Center for Threat Preparedness
505 Capitol Street, Suite 200
Charleston, WV 25301

Request #: \_\_\_\_\_ Contact Person: Dianna Gertz

Date of Request: 10/20/2021 Contact Tel #: 304-352-6121

Requested by: Dianna Gertz Work Location: CTP

Program: 100% BIOT GRANT Date Needed: ASAP

Justification: Six Month Emergency Purchase of Public Health Notification System

QUANTITY	UNIT	DESCRIPTION	ITEM #	EST. UNIT COST	EST. TOTAL COST	ACTUAL COST (BPH Pur. Use)
1	ea	Public Health Emergency Notification System			\$27,306.00	
		(Sim Month Emergency Purchase)			\$0.00	
				\$0.00	\$0.00	
		Charge to: 100% BIOT Grant		\$0.00	\$0.00	
				\$0.00	\$0.00	
				\$0.00	\$0.00	

Use Continuation Sheet if additional space is needed

Shipping and Handling

Check One:  OFFICE MAX  
 OTHER

TOTAL

\$27,306.00

Purchasing Use ONLY: If total actual cost is more than \$500 and exceeds Program's estimated total by more than 10%, please reconfirm funding with appropriate Central Finance Accountant.

Suggested Vendor: Collaborative Fusion

Suggested Vendor Phone: 866-200-0165

Suggested Vendor Website: [www.juvare.com](http://www.juvare.com)

(For online orders only)

Prepared By:	<u>Teri L. Surface, Office Manager</u>	<u>10/20/2021</u>
		<small>Date</small>
Program Director Approval:		<u>10/20/2021</u>
		<small>Date</small>
Division Director Approval:		<u>10/20/2021</u>
		<small>Date</small>
Office Director Approval:		<u>10/20/2021</u>
		<small>Date</small>
Commissioner's Office Approval:		_____
		<small>Date</small>

Fund Accounting: Fund: \_\_\_\_\_ Sub Fund: 0000 Object: \_\_\_\_\_ Sub Object: \_\_\_\_\_ Department: \_\_\_\_\_ Unit: \_\_\_\_\_ Appr Unit: \_\_\_\_\_

Detail Accounting: Function: \_\_\_\_\_ Major Program: \_\_\_\_\_ Program: \_\_\_\_\_ Program Period: \_\_\_\_\_

Finance Designee Approval: \_\_\_\_\_ Date \_\_\_\_\_

Fund Expiration Date: \_\_\_\_\_

For BPH Purchasing Use:

ORDER DATE:	VENDOR CONTACT NAME:	CONFIRMATION #:
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STATE OF WEST VIRGINIA  
**Purchasing Division**

**CERTIFICATION OF NON-CONFLICT OF INTEREST**

**West Virginia Code § 5A-3-31:** "It shall be unlawful for any person to corruptly combine, collude or conspire with one or more other persons with respect to the purchasing or supplying of commodities or printing to the state under the provisions of this article if the purpose or effect of such combination, collusion or conspiracy is either to (1) lessen competition among prospective vendors, or (2) cause the state to pay a higher price for such commodities or printing than would be or would have been paid in the absence of such combination, collusion or conspiracy, or (3) cause one prospective vendor or vendors to be preferred over one or more other prospective vendor or vendors. Any person who violates any provision of this section shall be guilty of a felony, and, upon conviction thereof, shall be confined in the penitentiary not less than one nor more than five years, and be fined not exceeding five thousand dollars."

**West Virginia Code § 6B-2-5(b)(1):** "A public official or public employee may not knowingly and intentionally use his or her office or the prestige of his or her office for his or her own private gain or that of another person."

**West Virginia Code § 6B-2-5(d)(1):** "[N]o elected or appointed public official or public employee or member of his or her immediate family or business with which he or she is associated may be a party to or have an interest in the profits or benefits of a contract which the official or employee may have direct authority to enter into, or over which he or she may have control . . . ."

The individual(s) listed below have been charged to evaluate or serve as members or advisors of an evaluation committee for the solicitation as specified [ Collaborative Fusion, Inc. ]

**By signing this form, each individual acknowledges that: (1) his or her service on the evaluation committee is not in violation of West Virginia Code § 5A-3-31, § 6B-2-5, or any other relevant code section; (2) his or her service on the evaluation committee does not create a conflict of interest with any of the participating vendors; and (3) he or she has had no contact relating to the solicitation identified above with any participating vendors between the time of the bid opening and the award recommendation.**

Name/Title	Agency	Signature	Date
Donnie Haynes, Director	Center for Threat Preparedness		10/20/2021
Dianna Gertz, Health Alert Network Coordinator	Center for Threat Preparedness		10/20/2021



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Center for Threat Preparedness

Bill J. Crouch  
Cabinet Secretary

Ayne Amjad, MD, MPH  
Commissioner & State Health Officer

MEMORANDUM

**TO:** Tara Buckner, DHHR CFO  
Bureau for Public Health

**FROM:** Donnie Haynes, Director   
Center for Threat Preparedness

**DATE:** October 20, 2021

**RE:** Justification for request of Six Month Emergency Purchase Public Health  
Emergency Notification System

The Department of Health and Human Resources, Bureau for Public Health, Center for Threat Preparedness is requesting approval for a six month emergency purchase of the Public Health Emergency Notification System. A six month emergency purchase will allow adequate time to get the situation resolved.

The Public Health Emergency Notification System contract with the current vendor, Collaborative Fusion, expired on October 15, 2021. The new contract with a different vendor, Inspiron, started on September 15, 2021, however, Inspiron has not followed through with the contract deliverables. An emergency contract with Collaborative Fusion will ensure the state will continue to have an Emergency Notification System while steps are taken to resolve or rebid due to the contract deliverables not being met by Inspiron. The estimated cost for this emergency purchase is \$27,306.00.

This critical service is an emergency notification system that provides a means to alert and notify public health and emergency personnel of potential/occurring public health and medical incidents. Additionally, it provides critical, essential elements of information to health and medical groups for use before and during emergencies. The system remains in service and available for use, both by state and local public health agencies and their partners for this type of communication 24/7/365. It is a critical component of the public health preparedness system in West Virginia and a federal requirement for all states.

The importance of maintaining a functioning notification system in a constant ready state cannot be over-emphasized. Not having this needed contract could place health and medical personnel, who rely on the system at a serious disadvantage during their preparedness or response efforts, as well as put the public at risk.



Prepare. Connect. Respond.

Juvare Contact  
Ann Marie Brown  
336-689-5060  
annmarie.brown@juvare.com

**IF YOU SEND A PURCHASE ORDER FOR THE ITEMS BELOW, THE PURCHASE ORDER MUST HAVE THE QUOTE NUMBER & QUOTE DATE ON THE PURCHASE ORDER TO BE ACCEPTED.**

**Quote Number:** Q-06073

**Quote Date:** October 20, 2021

**Quote for:** WV DHHS HAN 6 month renewal  
10/16/21- 4/15/22

**Quote Expires:** December 19, 2021

**Quote To:**

**West Virginia Department of Health & Human Services, WV**

State Capitol Complex  
Bldg. 3, Room 206  
Charleston, West Virginia 25305

**Ship To:**

**West Virginia Department of Health & Human Services, WV**

State Capitol Complex  
Bldg. 3, Room 206  
Charleston, West Virginia 25305

**Quote Contact:**

Dianna Gertz, Information Systems Specialist  
dianna.j.gertz@wv.gov | (304) 558-6900 x 71455

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**Thank you for your support of Juvare products and services!** If you are ready to proceed with a purchase order, address all purchase orders to **Collaborative Fusion, Inc., 235 Peachtree Street NE, Suite 2300, Atlanta, Georgia 30303.** The terms and conditions of the master agreement by and between Juvare, LLC (or the above affiliate) and the Client (as set forth in the applicable master agreement) shall govern and control this Quote and all services, products and deliverables provided pursuant to this Quote (any terms and conditions in the purchase order that attempt to add, change, remove or otherwise modify terms and conditions set forth in such master agreement shall not be effective unless and until signed in a written amendment by and between the parties to the master agreement. Any such modifications via a purchase order shall be deemed null and void).

Quotes issued in US Dollars and are exclusive of applicable taxes and travel expenses. Items not manufactured by Juvare are subject to change. Substitutes will be provided for customer consideration and approval.

**IF YOU SEND A PURCHASE ORDER FOR THE ITEMS BELOW, THE PURCHASE ORDER MUST HAVE THE QUOTE NUMBER & QUOTE DATE ON THE PURCHASE ORDER TO BE ACCEPTED.**

**We look forward to working with you and your staff!**



Prepare. Connect. Respond.

Juvare Contact  
Ann Marie Brown  
336-689-5060  
annmarie.brown@juvare.com

ITEM NUMBER	DESCRIPTION	SALES PRICE	QTY	TOTAL PRICE
300-S-HAN-1	<b>CORES Health Alert Network (HAN)</b> CORES Health Alert Network (HAN) 6 month renewal	\$27,306.00	1	\$27,306.00
			<b>Subtotal:</b>	<b>\$27,306.00</b>
			<b>Contract Grand Total (plus applicable taxes)</b>	<b>\$27,306.00</b>

**Additional Disclaimer**

Totals listed above are exclusive of applicable taxes.

Work cannot be started and dates for services cannot be secured until the applicable initial payment has been received. Pricing contained herein is based on configuration outlined above. Some items may not be sold separately. Pricing is valid until the expiration date set forth above.

If the "Bill To" entity above is tax-exempt, such entity shall be responsible for providing all necessary documentation to show such tax-exempt status.

Estimated amounts for Pre-Paid Travel Expenses are for informational purposes only; all Travel Expenses incurred by Juvare or its affiliate shall be invoiced to and paid by Client.