

From: **Sheets (Purchasing), Mike** <william.m.sheets@wv.gov>
Date: Thu, May 12, 2022 at 6:57 PM
Subject: Re: Emergency Purchase approval
To: Jones, James R <james.r.jones@wv.gov>
Cc: Frank M Whittaker <frank.m.whittaker@wv.gov>, Ada M Kennedy <ada.m.kennedy@wv.gov>, Robert P Kilpatrick <Robert.P.Kilpatrick@wv.gov>, William D Barry <william.d.barry@wv.gov>, Totten, Mark L <mark.l.totten@wv.gov>

Jamie,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
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On Thu, May 12, 2022 at 5:29 PM Jones, James R <james.r.jones@wv.gov> wrote:
Mike,

I apologize for the lateness in the day for requesting approval for Emergency Purchasing authority. Earlier today we have an issue with sprinklers being activated in Building 23 at Beckley. As a result, we are going to be facing immediate water extraction as well as demolition and drying of various office and common spaces. I am requesting this approval in anticipation that we may be facing overall costs exceeding our Agency-delegated spending authority to complete all work that would be associated with the cleaning response to this issue.

Thank you,

James (Jamie) R. Jones
Procurement Administrator
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