

From: **Whittaker, Frank M** <frank.m.whittaker@wv.gov>
Date: Fri, Mar 4, 2022 at 9:10 AM
Subject: Re: Emergency Purchase Request for WV Schools for the Deaf 7 Blind
To: Jo Ann Adkins <joann.adkins@k12.wv.us>
Cc: Tabitha Crist <tabitha.crist@k12.wv.us>, Totten, Mark L <mark.l.totten@wv.gov>, Hager III, Joseph E <joseph.e.hageriii@wv.gov>, Linda Harper <linda.b.harper@wv.gov>

Jo Ann

Your request to enter into an emergency contract for the placement and rental of security fencing, to secure the Administration building burn site is approved through July 30, 2022. Please follow all emergency procedures outlined in the Purchasing Division Procedures Handbook, and return all supporting documentation to this office within 30 days of this approval for processing.

Please feel free to contact your buyer or myself should you have any questions or concerns.

-

Frank Whittaker, CPPB, NIGP-CPP

Assistant Director
West Virginia Purchasing Division
2019 Washington Street, East
Charleston, WV 25305
(304) 558-2316
frank.m.whittaker@wv.gov

On Thu, Mar 3, 2022 at 4:32 PM Jo Ann Adkins <joann.adkins@k12.wv.us> wrote:
Frank,

Please find attached our request for an emergency purchase.

Please do not hesitate to contact me if you need additional information at 304.558.2686.

Respectfully,

Jo Ann Adkins

Purchasing and Operations Manager
Office of Internal Operations

1900 Kanawha Boulevard, East
Charleston, WV 25305-0330
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APPROVED
J. Adkins
3/4/22

1900 Kanawha Boulevard, East, Building 6, Room 700 • Charleston, WV 25305
wvde.us

March 3, 2022

MEMORANDUM

TO: Mike Sheets, Purchasing Director

FROM: Michele Blatt, Deputy Superintendent *M. Blatt*
Jo Ann Adkins, Purchasing Manager *Jo Ann Adkins*

SUBJECT: Emergency Purchase for Security Fencing Rental

The West Virginia Department of Education on behalf of the West Virginia Schools for the Deaf & the Blind (WVSDB) requests permission to process an emergency purchase order to obtain security fencing rental to place a perimeter around the schools Administration Building that was destroyed by fire on Saturday, February 26, 2022.

WV School for the Deaf & the Blind provides life-long learning in a positive climate to many students who are visually and/or hearing impaired. The school building provides education to both elementary and secondary students, and it is critical to have the building operating safely without hazard.

We received a call from law enforcement that people are trying to enter the site to collect bricks and other debris. We are requesting permission to issue an emergency purchase order to rent security fencing with installation immediately. This will help negate the liability issue and secure the area until all reviews and processes can be completed by multiple state agencies.

We are anticipating approximately \$100,000.00 for the 4 – 5 month rental of the security fencing.

Should you have any questions or need additional information, please contact Jo Ann Adkins at 304.558.2686 extension 53099.