



Lyle, Tara L <tara.l.lyle@wv.gov>

Re: 1Spatial Emergency Additional Documentation

1 message

Lyle, Tara L <tara.l.lyle@wv.gov>

Fri, Mar 25, 2022 at 3:40 PM

To: "James, Kristy E" <kristy.e.james@wv.gov>

Cc: Dusty J Smith <dusty.j.smith@wv.gov>, John W Estep <john.w.estep@wv.gov>

Kristy,

Your emergency request to provide professional services for FHWA data validation for the period of 3/23/2022 through 9/30/2022 is approved. Please follow all emergency purchase procedures outlined in the Purchasing Division Procedures Handbook. Please forward all supporting documentation to this office for processing within 30 days of this approval.

Thanks,

Tara Lyle, Buyer Supervisor
WV Purchasing Division
2019 Washington Street, East
Capitol Complex, Building 15
Charleston, WV 25305
304-558-2544

www.wvpurchasing.gov

On Fri, Mar 25, 2022 at 2:36 PM James, Kristy E <kristy.e.james@wv.gov> wrote:

Tara & Frank,

After talking with the Performance Management Division, we have a better understanding of the requirements.

The vendor will provide professional services to get WV DOT through two reporting deadlines. The first is April 15th and there is an additional reporting deadline of June 15. After the reports are submitted, there is a three month period where the Federal Highways Administration can request additional information and report revisions. The emergency period is from 3/23/2022 through 9/30/2022 to cover the reporting requirements and the cost will be the same. Any additional services will be submitted as a separate procurement.

Since it is March 25, would it be possible to get an approval for this emergency request today. The vendor needs to get started ASAP to meet our deadline.

Please let me know if you have any questions or if you need additional information.

Kristy James
WV DOT
Procurement Officer
304/414-7104



Lyle, Tara L <tara.l.lyle@wv.gov>

1 Spatial Emergency Additional Documentation

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Fri, Mar 25, 2022 at 2:36 PM

To: Tara L Lyle <Tara.L.Lyle@wv.gov>, Frank M Whittaker <frank.m.whittaker@wv.gov>, Dusty J Smith <dusty.j.smith@wv.gov>

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Kristy James
WV DOT
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WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.
State Highway Engineer

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

March 23, 2022

MEMORANDUM

TO: Mike W. Sheets, Director
West Virginia Purchasing Division

FROM: Michelle Oxley, Director
Performance Management Division

THRU: Kristy James, Assistant Director
WVDOT/DOH Budget Division, Procurement Section

SUBJECT: West Virginia Department of Transportation
Emergency Purchase Request – FHWA Data Assessment 81220092

The West Virginia Department of Transportation (WVDOT) is requesting approval to proceed with an emergency contract to be issued for professional services for FHWA data validation / HPMS . The requested emergency contract, tentatively called 81220092, is to be awarded to 1Spatial, Inc., who have previously been awarded two (2) direct award agreements (CSSD DOT20*02 and CSSD DOT21*03). The required services dates will be from 3/23/2022- 12/31/2022 and the cost will be \$118,480.00.

WVDOT is required to validate its data for the Highway Performance Monitoring System (HPMS) by April 15, 2022. The HPMS is a national level highway information system that includes data on the extent, condition, performance, use and operating characteristics of the nation's highways. The HPMS contains administrative and extent of system information on all public roads, while information on other characteristics is represented in HPMS as a mix of universe and sample data for arterial and collector functional systems. Limited information on travel and paved miles is included in summary form for the lowest functional systems.

Recently, WVDOT lost its subject matter expert who handled this process historically and will be attempting to fill the vacancy. However, until that process can be completed, these services are being requested on an emergency need.

Failure to complete the required HPMS data validation immediately will greatly impact WVDOT's ability to meet the deadline of April 15, 2022, for the annual Highway Performance Monitoring submission.

Should you have any questions, or require any additional information to support this request, please do not hesitate to contact me.