

From: **Sheets (Purchasing), Mike** <william.m.sheets@wv.gov>
Date: Wed, Dec 22, 2021 at 10:26 AM
Subject: Re: Emergency Purchase Request for Printers
To: Monroe, Steven E <Steven.e.monroe@wv.gov>
Cc: Frank M Whittaker <frank.m.whittaker@wv.gov>, Linda B Harper <linda.b.harper@wv.gov>, Georgina Davis <Georgina.Davis@wv.gov>, Kristy E James <kristy.e.james@wv.gov>, Hussein S Elkhansa <Hussein.S.Elkhansa@wv.gov>

Steve,

Your emergency is approved. This is neither an approval of the brand nor the vendor, and the standard of an emergency purchase remains three bids where possible. Further, this approval is contingent upon approval of the CIO - prior to any purchase. Please follow emergency purchasing guidelines as found in the Handbook and follow up with documentation for award within 30 days.

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

On Wed, Dec 22, 2021 at 10:10 AM Monroe, Steven E <Steven.e.monroe@wv.gov> wrote:
Yes Sir.

You are correct that there is no ink available for the current printers. When speaking with Charlene Good about this my understanding is that they had ordered the ink/toner cartridges well ahead of the need, but there is a shortage in manufacturing similar to micro-chips.

Regarding OT; Heather Abbott has been working with Charlene on other solutions but they haven't been able to deliver a workaround for DMV. They work with so many agencies, I imagine this is a very big task that they have to prioritize and work through.

We asked microplex about the ink yesterday and they said they have plenty on hand. I will request a three months' supply to be delivered with the printers.

Thank you for allowing me to address these concerns. Let me know if you have any other concerns.

On Wed, Dec 22, 2021 at 9:57 AM Sheets (Purchasing), Mike <william.m.sheets@wv.gov> wrote:
Steve,

As I read this, the emergency request is to buy printers because ink can't be obtained.

Is there no ink available, of any kind, anywhere in the world for the existing printers on an emergency basis?

Was the Office of Technology consulted?

If ink is an issue, how do we know that ink will be available for the new printers?

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

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On Wed, Dec 22, 2021 at 9:24 AM Monroe, Steven E <Steven.e.monroe@wv.gov> wrote:
Good morning Mr. Sheets.

Please see the attached request to purchase printers to print motor vehicle titles and registration cards necessitated by the supply chain interruption.

I appreciate your consideration of this request.

Thank you.

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Steve Monroe
Director, Management Services
5707 MacCorkle Avenue, S.E.
Charleston, WV 25304
(304)352-5948
steven.e.monroe@wv.gov

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WEST VIRGINIA DEPARTMENT OF TRANSPORTATION


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December 22, 2021

MEMORANDUM

TO: Kristy James, DOT Procurement

FROM: Steve Monroe, DMV 

SUBJECT: **Request for Emergency Purchase – Printers to Print Titles and Registration Cards from the Mainframe**

The Division of Motor Vehicles (DMV) requests approval to process an emergency purchase of two Microplex F40 printers to print motor vehicle titles and registration cards for the Division of Motor Vehicles. Financial institutions, law enforcement, citizens, and automobile dealerships rely heavily on these physical documents to conduct everyday business and ensure public safety.

DMV was informed near the beginning of December that the printers used by the Central Print Facility to print these documents would run out of toner/ink very soon, and that the toner/ink would not be received within at least the next four weeks.

DOT and DMV immediately went to work researching and testing every possible solution using current hardware and readily obtainable software. Because printing from the mainframe and COBOL/CICS is older technology we are not able to develop a solution to print from the more modern laser printers in use today. Instead, DMV has concluded that obtaining new printers with the same capabilities as the IBM Info Print 4,000 printers used by the print shop is the only solution that is attainable within a short period of time.

Microplex Printware Corporation has printers on hand and proposes to work with our programmers to ensure the print jobs will run successfully prior to shipping and installing the hardware. The total cost of this solution will be less than fifty thousand dollars and should be implemented around the first of the new year.

DMV hopes this is enough information to allow you to authorize the emergency purchase of two F40 printers to facilitate this workaround until the print shop is again able to produce titles and registration cards. These F40 printers can then be used as a failover solution in the future.

Please call me at (304)352-5948 if you have any questions.